

REPUBLIQUE DU CAMEROUN  
*PAIX- TRAVAIL- PATRIE*

MINISTERE DE LA DECENTRALISATION ET  
DEVELOPPEMENT LOCALE

REGION DU NORD OUEST

DEPARTEMENT DE BUI

COMMUNE DE KUMBO

B.P. 3 KUMBO/Tel: 33 48 10 11

E mail:kuc\_tobin@yahoo.com

Site web: [www.kumbocouncil.info](http://www.kumbocouncil.info)



REPUBLIC OF CAMEROON  
*PEACE- WORK-FAHERLAND*

MINISTRY OF DECENTRALISATION  
AND LOCAL DEVELOPMENT

NORTH WEST REGION

BUI DIVISION

KUMBO COUNCIL

P.O. BOX 3 KUMBO/Tel: 3348 10 11

E-mail:kuc\_tobin@yahoo.com

Web site:[www.kumbocouncil.info](http://www.kumbocouncil.info)

**AVIS D'APPEL D'OFFRES  
PAR MESURE D'EMERGENCE**

APS	APD	DAO	PE	ET

KUMBO COUNCIL INTERNAL TENDERS' BOARD

**TENDER FILE**

**OPEN NATIONAL INVITATION TO TENDER  
N°:002/ONIT/KC/KCITB/PIB-MINHDU 2026 OF  
13<sup>TH</sup> MARCH 2026 FOR THE REHABILITATION  
OF THE SAHMOM BRIDGE ALONG THE  
KIKAIKOM–KIKAIKELAKI ROAD STRETCH IN  
KUMBO MUNICIPALITY; BUI DIVISION,  
NORTHWEST REGION OF CAMEROON**

PROJECT OWNER: THE MAYOR OF KUMBO COUNCIL

CONTRACTING AUTHORITY: THE MAYOR OF KUMBO COUNCIL

FUNDING: PIB-MINHDU 2026 FISCAL YEAR

BUDGET HEADS: 220150

RECORD NUMBER: 60 38 392 1 32000003 0451464211

EXPENDITURE AUTHORIZATION: JB06155

**2026 FINANCIAL YEAR**

## SUMMARY CONTENT OF THE TENDER FILE

DOCUMENT N ° 01: TENDER NOTICE (AAO).....	3
DOCUMENT N ° 02: GENERAL REGULATIONS FOR THE INVITATION TO TENDER (RGAO).....	14
DOCUMENT N ° 03: SPECIAL REGULATIONS FOR THE INVITATION TO TENDER (RPAO).....	26
DOCUMENT N ° 04: SPECIAL ADMINISTRATIVE CLAUSES (CCAP).....	37
DOCUMENT N ° 05: SPECIAL TECHNICAL CONDITIONS (CCTP).....	56
DOCUMENT N ° 06: SCHEDULE OF UNIT PRICE.....	72
DOCUMENT N ° 07: BILL OF QUANTITIES.....	80
DOCUMENT N ° 08: MODEL OF UNIT PRICE BREAKDOWN.....	83
DOCUMENT N ° 09: MODEL OF CONTRACT.....	85
DOCUMENT N ° 10: ANNEX.....	89
DOCUMENT N ° 11: EVALUATION FORM OF TENDERS ANALYSIS.....	101
DOCUMENT N ° 12: LISTS OF INSTITUTIONS APPROVED BY THE MINISTRY OF FINANCE.....	105
DOCUMENT N ° 13: LIST OF CIVIL ENGINEERING LABORATORIES.....	107
DOCUMENT N ° 14: TECHNICAL DRAWINGS (PLANS).....	111

**DOCUMENT N ° 01**  
**TENDER NOTICE / AVIS D'APPEL D'OFFRES**

REPUBLIQUE DU CAMEROUN  
PAIX- TRAVAIL- PATRIE

MINISTRE DE LA DECENTRALISATION ET  
DEVELOPPEMENT LOCALE

REGION DU NORD OUEST

DEPARTEMENT DE BUI

COMMUNE DE KUMBO



REPUBLIC OF CAMEROON  
PEACE- WORK-FAHERLAND

MINISTRY OF DECENTRALISATION  
AND LOCAL DEVELOPMENT

NORTH WEST REGION

BUI DIVISION

KUMBO COUNCIL

B.P. 3 KUMBO/Tel: 33 48 10 11

E mail:kuc\_tobin@yahoo.com

Site web: [www.kumbocouncil.info](http://www.kumbocouncil.info)

P.O. BOX 3 KUMBO/Tel: 3348 10 11

E-mail:kuc\_tobin@yahoo.com

Web site:[www.kumbocouncil.info](http://www.kumbocouncil.info)

**TENDER N°: 002/ONIT/KC/KCITB /PIB-MINH DU 2026 OF 13th March 2026 FOR THE REHABILITATION OF THE SAHMOM BRIDGE ALONG THE KIKAIKOM–KIKAIKELAKI ROAD STRETCH IN KUMBO MUNICIPALITY; BUI DIVISION, NORTHWEST REGION.**

**1. Subject of the invitation to tender**

Within the framework of 2026 Public Investment Budget, The Mayor of Kumbo Council, the Contracting Authority, on behalf of the Republic of Cameroon, hereby launches an open national invitation to tender, for the rehabilitation of the Sahmom Bridge along the Kikaikom–Kikaikelaki road stretch in Kumbo Municipality; Bui Division, Northwest Region. It is not subject to any allotment.

Name of project	Amount of project	Amount of bid bond	Cost of tender file
Rehabilitation of the Sahmom Bridge along the Kikaikom–Kikaikelaki road stretch in Kumbo Municipality	50,000,000 CFA F	1,000,000 CFA F	75,000 CFA F

**2. Content of works**

Works to be realized on the account of this project prominently consist on building a bridge of six meters span and four by four meters of mouth size in order to definitely re-establish the traffic on the interrupted road.

Therefore, the main actions to undertake in order to ensure the sustainability of the project are:

- The installation of the base camp and technical platform;
- The cleaning of the working area;
- The demolition of the existing structure;
- The putting in place of deviations if possible;
- The rubble cut of shoulders and river banks;
- The excavation of foundations in riverbed or in plain land;
- The putting in place of an underpinning as basement;
- The laying down of footings in reinforced concrete measured at 400 kg/m<sup>3</sup>;
- The raising up of embedded posts in reinforced concrete measured at 400 kg/m<sup>3</sup>;
- The raising up of abutments in masonry stones including wings;
- The putting in place of gargoyles in abutments and the deck;
- The construction of tie beams in reinforced concrete measured at 400 kg/m<sup>3</sup>;
- The construction of girders and struts in reinforced concrete measured at 400 kg/m<sup>3</sup>;
- The supply and putting in place of bridge girders and struts in IPN 50 will be optional;
- The construction of the bridge's deck in reinforced concrete measured at 400 kg/m<sup>3</sup>;
- The construction of wheel guides in reinforced concrete measured at 400 kg/m<sup>3</sup>;
- The putting in place of mix reinforced concrete posts and metallic tubes guardrails;
- The putting in place of sidewalks on the bridge;

- The backfilling behind the structure and adjacent to the work;
- The construction of masonry stones protective flooring on the slopes behind the heads;
- The grading of the roadway to ease the traffic;
- The supply putting in place of the bridge's sign panels;
- The planting of nursed water friendly trees (raffia vinifera) at the river banks;
- All the necessary arrangement for the proper functioning of the site;
- Any other task needed for the smooth completion of works.

The framework of each unit in reinforced concrete measured at 400 kg/m<sup>3</sup> (posts, tie beams, girders, struts and deck) is provided to be made up of HA Ø14 for the bearing rods and riders, HA Ø12 for the distribution rods and stirrups. Their gapping should meet with the technical standards.

### **3. Participation**

Participation is open under the same conditions to all Cameroonian companies and business concerned that have proven experience in the field of public works, especially roads and bridges construction.

### **4. Financing**

The works, subject of this invitation to tender, shall be financed by the 2026 Public Investments Budget. The budgeted amount of the work is fifty million (50 000 000) FCFA

### **5. Consultation of the tender file**

The file may be consulted during working hours at the Kumbo Council Contracts Award Service, as soon as this notice is published.

### **6. Acquisition of the tender file**

The file may be obtained from the Kumbo council at the Secretariat of the Mayor, as soon as this notice is published against the payment of the sum of seventyfive thousand (75 000) CFA francs, payable at the competent Public Treasury, representing the cost of purchasing the Tender File.

### **7. Presentation of the tender file**

The tenders file in three (03) volumes shall be enclosed in three sealed envelopes.

- Envelope A containing the administrative documents (Volume 1);
- Envelope B containing the technical proposal (Volume 2);
- Envelope C containing the financial offer (Volume 3).

The three volumes shall then be enclosed in a single sealed envelope bearing only the reference of the tender in question. The different documents of each offer shall be numbered as indicated in the tender and separated by dividers of the same colour.

### **8. Submission of the tender file**

Each offer drafted in English or French in 07 (seven) copies including 01 (one) original and 06 (six) copies marked as such, should reach the Kumbo council, Contracts Award Service not later than **06th April 2026 at 10:00 noon** local time and should carry the inscription:

**OPEN NATIONAL INVITATION TO TENDER N°: 002/ONIT/KC/KCITB/PIB-MINH DU 2026 OF 13th March 2026 FOR THE REHABILITATION OF THE SAHMOM BRIDGE ALONG THE KIKAIKOM–KIKAIKELAKI ROAD STRETCH IN KUMBO MUNICIPALITY; BUI DIVISION, NORTHWEST REGION.**

**«To be opened only during the bid opening session»**

The offers or the bids submitted after the stipulated dateline shall not be received.

### **9. Admissibility of bids**

The bids not respecting the separation mode of the financial bid from the administrative and technical bids shall be rejected.

Any bid not in conformity with the prescription of this tender notice and tender file shall be declared inadmissible. Especially the absence of a bid bond from a first-rate bank approved by the Ministry of Finance and valid for a period of thirty (30) days, shall be rejected.



Least they are rejected, only the originals or certified true copies by the issuing service or administrative authorities of the administrative documents are accepted. They must obligatorily not be older than three (03) months and must be valid during the bid opening session.

### **10- Opening of bids**

The bids shall be opened in a single phase. The opening of the administrative documents, the Technical and Financial offers will take place on the **06th April 2026 at 11:00 AM** local time, in the conference hall of the Kumbo Council, by its competent Members. Only bidders may attend or be represented by duly mandated persons of their choice and having a good knowledge of their files.

### **11- Submission of bids time frame**

Bidders have twenty-one (21) days for the submission of their bids with effect of the date of publication of the tender notice.

### **12. Execution dead line**

The maximum execution dateline shall be four (04) calendar months, including the rainy season and other vagaries, with effect from the date of notification of the administrative order of work commencement.

### **13. Provisional Guarantee (Bid bond)**

Each bidder must include in his administrative documents a bid bond of the sum of one million (**1,000,000**) FCFA issued by a first-rate bank approved by the Ministry in charge of Finance featuring in the annex of the tender file.

The provisional deposit shall be automatically released not later than 30 (thirty) days following the expiry of the validity of the bids for bidders who shall not be retained. In the case where the bidder is awarded the contract, the provisional deposit shall be released after the constitution of the final bond.

### **14. Evaluation of the bids**

The evaluation of the bids shall be done in three (03) steps:

- 1<sup>st</sup> step: Examination of the conformity of the administrative file;
- 2<sup>nd</sup> step: Analysis of the technical file;
- 3<sup>rd</sup> step: Evaluation of the financial file.

The criteria of evaluation are the following:

#### **14.1-Eliminatory criteria**

##### **14.1.1- Administrative documents**

- Any offer not in conformity with the prescriptions of this tender file shall be declared inadmissible. Especially the lack of the provisional guarantee;
- Absence of a document in the administrative file;
- Any company having a past two years project, notified to commence in that year and which has not yet been received;
- False declaration or falsified documents.

##### **14.1.2- Technical file**

- False declaration, forged or scanned documents;
- Technical assessment mark lower than 75% of "Yes".

##### **14.1.3- Financial offer**

- Incomplete financial offer;
- Non compliant documents;
- Omission of quantified unit price in the financial offer;
- Modification of the model of schedule unit prices attached;
- Absence of prices breakdown.

## Essential criteria:

The technical offer of the bidder shall be assessed along the following lines:

S/N	Designation	MARKS
01	<b>Quality of Requested staff:</b> Qualifications, experience of personnel affected to the project, CV, NIC and attestation of availability signed and dated.	05
02	<b>Reference of the enterprise:</b> <ul style="list-style-type: none"><li>▪ Turnover in the past two years;</li><li>▪ Experience in road/public works</li></ul>	02
03	<b>Technical equipment/material affected to the project:</b> The company should justify the property of the equipment necessary to the execution of works.	03
04	<b>Acknowledgement of site visit:</b> <ul style="list-style-type: none"><li>▪ Attestation of site visit duly signed by the competent authority;</li><li>▪ Site visit report;</li><li>▪ Relevant illustrative pictures of the site</li></ul>	03
05	<b>Presence of the methodology of work execution</b>	05
06	<b>Presence of the prefinancing capacity</b>	01
07	<b>General Presentation of the offer:</b> Document spirally bound, colour sheets separation, table of content, presentation of documents in the order given in this tender file, quality of document.	01

The note of the technical offer will be gotten by addition of marks for every criterias and only the technical offers having gotten an equal or superior note to 90% of YES will be allow passing the step of the financial evaluation.

### 15. Award of the jobbing order

The jobbing order shall be awarded to the bidder whose bid is in conformity with the dispositions of the tender file and on the basis of the lowest bid and technical quality. (See article 99 of the public contracts code).

### 16. Period of validity of bids

The bidders shall remain committed to their bids during a period of (ninety) 90 days from the dateline set for the submission of bids.

#### 1. Complementary information

Complementary technical information may be obtained during working hours from Kumbo Council at the office of the Council Development Officer (CDO) 670003577.

13 MARS 2026

Done at Kumbo, on the \_\_\_\_\_

**The LORD MAYOR OF KUMBO COUNCIL**  
(The Contracting Authority)

#### Copies:

- DD MINMAP BUI
- ARMP BAMENDA
- Chairperson of the ITB
- Notice Board
- File/Archives



REPUBLIQUE DU CAMEROUN  
PAIX- TRAVAIL- PATRIE

MINISTRE DE LA DECENTRALISATION ET  
DEVELOPPEMENT LOCALE

REGION DU NORD OUEST

DEPARTEMENT DE BUI

COMMUNE DE KUMBO



REPUBLIC OF CAMEROON  
PEACE- WORK-FAHERLAND

MINISTRY OF DECENTRALISATION  
AND LOCAL DEVELOPMENT

NORTH WEST REGION

BUI DIVISION

KUMBO COUNCIL

B.P. 3 KUMBO/Tel: 33 48 10 11

E mail:kuc\_tobin@yahoo.com

Site web: [www.kumbocouncil.info](http://www.kumbocouncil.info)

P.O. BOX 3 KUMBO/Tel: 3348 10 11

E-mail:kuc\_tobin@yahoo.com

Web site:[www.kumbocouncil.info](http://www.kumbocouncil.info)

## AVIS D'APPEL D'OFFRES

**AVIS D'APPEL D'OFFRES NATIONAL OUVERT N° : 002/ONIT/KC/KCITB/PIB-MINHDU 2026 DU 13 MARS 2026 POUR LA REHABILITATION DE SAHMOM BRIDGE SUR LE TRONCON DE ROUTE KIKAIKOM–KIKAIKELAKI DANS LA MUNICIPALITE DE KUMBO ; DEPARTEMENT DU BUI, REGION DU NORD-OUEST.**

### 1.- Objet de l'Appel d'Offres

Le Maire de la Commune de Kumbo, Maitre d'Ouvrage, lance pour le compte de la république du cameroun, un appel d'offres national ouvert pour la réhabilitation de Sahmom Bridge sur le tronçon de route Kikaikom–Kikaikelaki dans la municipalité de Kumbo ; département du Bui, Région du Nord-Ouest. Il n'est pas sujet à lotissement :

Nom du Projet	Montant du Projet	Montant caution provisoire	Montant d'achat du DAO
Réhabilitation de Sahmom Bridge sur le tronçon de route Kikaikom–Kikaikelaki dans la municipalité de Kumbo	50,000,000 FCFA	1,000,000 FCFA	75,000 FCFA

### 2.- Consistance des travaux

Les travaux à réaliser pour le compte du présent projet consistent principalement à élever un pont de six metre de portée et une ouverture de quatre fois quatre dans le but de rétablir définitivement le trafic dans la zone rupture.

Les opérations majeures à entreprendre pour s'assurer du bon fonctionnement du projet sont:

- L'installation d'une base vie et d'un plateau technique ;
- Le nettoyage du site des travaux ;
- La destruction des structures existantes ;
- La mise en place des déviations, si possible ;
- Le déblai des accotements et des berges ;
- Les fouilles des fondations en rivière ou terre-plein ;
- La mise en place des enrochements tenant lieu de sous-bassements ;
- La pose des semelles en béton armé dosé à 400 kg/m<sup>3</sup>;
- L'élévation des poteaux encastres en béton armé dosé à 400 kg/m<sup>3</sup>;
- L'élévation des culées en maçonneries de moellons y compris les ailes;
- La mise en place des barbacanes et gargouilles dans les culées et le tablier;
- La construction des chainages en béton armé dosé à 400 kg/m<sup>3</sup>;
- La construction des poutres et entretoises en béton armé dosé à 400 kg/m<sup>3</sup>;
- La fourniture et pose des poutres et entretoises en IPN 50 devront être optionnelles;
- La construction du tablier du pont en béton armé dosé à 400 kg/m<sup>3</sup>;
- La construction des but-roues du pont en béton armé dosé à 400 kg/m<sup>3</sup>;
- La mise en place des gardes-fous mixtes;
- La mise en place des trottoirs sur le pont;
- Le remblai contigu et adjacent à l'ouvrage;
- La construction perrés maçonnés sur talus derrière les têtes du pont;
- Le réprofilage de la piste afin de faciliter le trafic;
- La fourniture et pose des panneaux de signalisation du pont;

- La plantation des réjetons d'arbres à eau (raffia vinifera) sur les berges de la rivière;
- Tout arrangement pour le fonctionnement approprié du site;
- Toutes autres tâches envisageable pour l'achèvement des travaux.

Les armatures de chaque pièce en béton armé dosé à 400 kg/m<sup>3</sup> (poteaux, chainages, poutres, entretoises et tablier) devront être constitués de HA Ø14 pour les fers porteurs et cavaliers, HA Ø12 pour les fers de distributions et les étriers. Leurs espacements devront respecter les standards techniques.

### **3.- Participation**

La participation est ouverte à l'égalité de conditions à toutes les sociétés et entreprises de droits camerounais ayant une expérience avérée dans le domaine des travaux publics, notamment la construction des ponts et chaussée.

### **4.- Financement**

Les travaux, objet du présent Appel d'Offres, sont financés par le Budget d'Investissement Public, Exercice 2026. Le montant alloué pour les travaux est de cinquante million (50 000 000) FCFA

### **5.- Consultation du dossier d'Appel d'Offres**

Le dossier d'appel d'offres peut être consulté aux heures ouvrables auprès de la Commune De Kumbo, (Service des marches) dès publication du présent avis.

### **6.- Acquisition du dossier d'Appel d'Offres**

Le dossier d'appel d'offres peut être obtenu aux heures ouvrables auprès de la Commune De Kumbo, (Service Technique) sur présentation d'une quittance de versement d'une somme non remboursable de cent cinquante mille (75000) francs CFA au Trésor territorialement compétent. Cette quittance devra identifier le payeur comme représentant l'entreprise désireuse de participer à l'Appel d'Offres.

### **7.- Présentation des offres**

Les documents constituant chaque offre sont repartis en trois (03) volumes ci-après contenus dans une enveloppe fermée et scellée dont :

- L'enveloppe A contenant les pièces administratives (volume 1),
- L'enveloppe B contenant l'offre technique (volume 2),
- L'enveloppe C contenant l'offre financière (volume 3).

Les offres ainsi présentées seront placées sous simple enveloppe, fermée et scellée portant uniquement la mention de l'Appel d'Offres en cause. Les différentes pièces de chaque offre seront numérotées dans l'ordre du DAO et séparées par des intercalaires de même couleur.

### **8.- Remise des Offres**

Chaque offre rédigée en Français ou en Anglais, en sept (07) exemplaires dont un (01) original et six (06) copies marquées comme telles, conformes aux prescriptions du Dossier d'Appel d'Offre, devra être déposée contre un récépissé sous plis fermé, dans les salles de conférence de la Commune de Kumbo, au plus tard le **06/04/2026 à 10 heures**, heure locale et devront porter la mention :

**AVIS D'APPEL D'OFFRES NATIONAL OUVERT N° : 002/ONIT/KC/KCITB/PIB-MINH DU 13 MARS 2026 POUR LA REHABILITATION DE SAHMOM BRIDGE SUR LE TRONCON DE ROUTE KIKAIKOM-KIKAIKELAKI DANS LA MUNICIPALITE DE KUMBO, DEPARTEMENT DU BUI, REGION DU NORD-OUEST.**

« A n'ouvrir qu'en séance de dépouillement. »

Les offres parvenues après les dates et heure limites de dépôt des offres ne seront pas reçues.

### **9.- Recevabilité des offres**

Les offres ne respectant pas le mode de séparation de l'offre financière, des offres administratives et techniques seront irrecevables.

Toute offre non conforme aux prescriptions du présent avis et du Dossier d'Appel d'Offres sera déclarée irrecevable. Notamment l'absence de la caution de soumission délivrée par une banque de premier ordre agréée par le Ministère chargé des Finances, valable pendant 30 jours au-delà du délai de validité des offres.

Sous peine de rejet, les autres pièces administratives requises devront être impérativement produites en originaux ou en copies certifiées conformes par le service émetteur ou une autorité administrative, datant de moins de trois (03) mois et valide le jour de l'ouverture des plis.

### **10.- Ouverture des offres**

L'ouverture des offres aura lieu en un temps le **06/04/2026** à 11 heures précises dans la salle des Conférences de la Commune de Kumbo, par la Commission de Passation des marchés Compétente en présence des soumissionnaires.

Seuls les soumissionnaires peuvent assister à cette séance d'ouverture ou s'y faire représenter par une personne de leur choix ayant une parfaite connaissance du dossier et mandater à cet effet.

### **11.- Délai de réponse des soumissionnaires**

Pour cet Appel d'Offres, le délai de réponse est fixé à vingt (20) jours calendaires aux entreprises désireuses d'y participer à compter de la date de publication de l'Avis d'Appel d'Offres.

### **12.- Délai d'exécution des travaux**

Le délai global d'exécution des travaux est de quatre (04) mois calendaires. Ce délai comprend les périodes des pluies, toutes les intempéries et sujétions diverses et court à compter de la date de notification de l'ordre de service de commencer les travaux.

### **13.- Cautionnement Provisoire (Garantie de soumission)**

Chaque soumissionnaire doit joindre à ses pièces administratives, une caution de soumission établie, selon le modèle indiqué dans le dossier d'Appel d'Offres, par une banque de premier ordre agréée par le Ministère des Finances et dont la liste figure en annexe d'un montant égal à un million (1 000 000) francs CFA **accompagné d'un reçu de paiement de 1 millions à CEDEC.**

Le cautionnement provisoire sera libéré d'office au plus tard (20) jours après l'expiration de la validité des offres pour les soumissionnaires n'ayant pas été retenus. Dans le cas où le soumissionnaire est attributaire de la lettre commande, le cautionnement provisoire sera libéré après constitution du cautionnement définitif.

### **14.- Evaluation des Offres**

L'évaluation des offres se fera en trois (03) étapes :

- 1<sup>ère</sup> étape : Vérification de la conformité du dossier administratif de chaque soumissionnaire ;
- 2<sup>ème</sup> étape : Evaluation des offres techniques ;
- 3<sup>ème</sup> étape : Analyse des offres financières.

Les critères d'évaluation des offres sont les suivants :

#### **14.1-Critères éliminatoires**

##### **14.1.1-Pièces administratives**

- Toute offre non conforme aux prescriptions du Dossier d'Appel d'Offres sera déclarée irrecevable. Notamment l'absence ou l'insuffisance de la caution provisoire de soumission.
- Absence d'une pièce administrative ;
- Toute entreprise disposant d'un projet datant de deux ans, notifié pour débiter la même année et dont la réception provisoire n'a pas encore été prononcée ;
- Fausse déclaration ou documents falsifiés.

##### **14.1.2-Offres techniques**

- Dossier incomplet ou pièces non conformes ;
- Fausse déclaration ou documents falsifiés ou scannés ;
- Non existence dans l'offre technique de la rubrique « organisation, méthodologie et planning » ;
- Absence d'une capacité de préfinancement.
- Toute entreprise disposant d'un projet de 2025 notifié pour débiter en 2025 et ce qui n'a pas encore commencé ;
  - De façon systématique, toute offre n'ayant pas atteint ou dépassé après évaluation technique, la barre de 90 % du OUI sera écartée et non éligible à l'analyse financière;

##### **14.1.3-Offres financières**

- Offre financière incomplète ;
- Pièces non conformes ;
- Omission dans l'offre financière d'un prix unitaire quantifié ;
- Absence d'un sous-détail de prix ;
- Modification du modèle du bordereau des prix unitaires.

## Critères essentiels

L'offre technique du soumissionnaire sera évaluée sur les éléments suivants :

NO.	Désignation	Nombre de point
1	<b>Qualité du personnel :</b> Qualifications, expérience du personnel affecté au projet, CV, CNI et attestation de disponibilité daté et signé.	05
2	<b>Références de l'entreprise :</b> <ul style="list-style-type: none"><li>▪ Chiffes d'affaire des deux dernières années ;</li><li>▪ Expérience dans les travaux de ponts et chaussee</li></ul>	02
3	<b>Moyens techniques et matériels affectés au projet :</b> L'entreprise devra justifier la propriété du matériel nécessaire à l'exécution des travaux.	03
4	<b>Evidences de la visite du site:</b> <ul style="list-style-type: none"><li>▪ Attestation de la visite du site dument signed par l'autorité competente;</li><li>▪ Rapport de la visite du site;</li><li>▪ Images illustratives et pertinente du site</li></ul>	03
5	<b>La présence de la Méthodologie d'exécution des travaux</b>	05
6	<b>La présence de la Capacité de préfinancement</b>	01
7	<b>Présentation générale de l'offre :</b> Reliure, Intercalaire de couleur et page de garde, Présentation de toutes les pièces dans l'ordre prescrit, Qualité du document.	01

La note de l'offre technique sera obtenue par addition des points pour chaque critère. Seule l'offre technique ayant obtenue une note égale ou supérieure à **75% du oui** sera à l'évaluation financière.

### **15.- Attribution de la lettre commande**

La lettre commande sera attribuée au soumissionnaire dont l'offre est conforme pour l'essentiel aux dispositions du Dossier d'Appel d'Offres, et qui a présenté l'offre évaluée la moins-disante et techniquement qualifiée, conformément à l'article 99 du Code des Marchés Publics.

### **16.- Délai de validité des offres**

Les soumissionnaires restent engagées par leurs offres pendant une période de cent vingt (120) jours, à compter de la date limite fixée pour la remise des offres.

### **17.- Renseignements complémentaires**

Les renseignements complémentaires d'ordre technique peuvent être obtenus tous les jours aux heures ouvrables auprès de la Commune De Kumbo.

13 MARS 2026  
Fait à Kumbo, le .....

**Le Maire, COMMUNE DE KUMBO-**

### **Copies:**

- DD MINMAP BUI
- ARMP BAMENDA
- Président de la CPM
- Tableau de l'AAO
- Archives/Chronos



*Mwong Venais Bongkirung (Ph.D)*



## Table of contents

### A. Generalities

Article 1: Scope of the tender.....	
Article 2: Funding.....	
Article 3: Fraud and corruption.....	
Article 4: Qualification of bidders.....	
Article 5: Site visit.....	
Article 6: Solar materials, materials, supplies, equipment and authorised services.....	

### B. Tender File

Article 7: Content of Tender File.....	
Article 8: Clarification made to the tender file .....	
Article 10: Modification of the Tender File.....	

### C. Preparation of Bids

Article 10: Costs of submission.....	
Article 11: Language of bid.....	
Article 12: Composition of bid.....	
Article 13: Amount of bid.....	
Article 14: Bid currency and settlement.....	
Article 15: Validity of bids.....	
Article 16: Guarantee of submission.....	
Article 17: Form and signature of the bid.....	

### D. Submission of bids

Article 18: Sealing and marking of bids.....	
Article 19: Date and time limits to deposit bids.....	
Article 20: Bids out of time.....	
Article 21: Modification, substitution and withdrawal of bids.....	

### E. Opening and evaluation of bids

Article 22: Opening of bids.....	
Article 23: Confidential nature of the procedure.....	
Article 24: Clarification on the bids and contact with the Contracting authority .....	
Article 25: Determining the conformity of bids .....	
Article 26: Correction of errors .....	
Article 27: Evaluation and comparison of the financial bid (offer).....	

### F. Attribution of Contract

Article 28: Award .....	
Article 29: Right of the Contracting authority to declare an invitation to tender unfruitful (unsuccessful) or cancel a procedure .....	
Article 30: Notification of the award of the contract .....	
Article 31: Publication of the award decision and redress .....	
Article 32: Signature of the Contract .....	
Article 33: Guarantees .....	

## GENERAL RUGULATION FOR THE INVITATION TO TENDER

### **A.-GENERALITIES**

#### **Article 1: Scope of the bid**

- 1.1. The Contracting Authority, The Mayor of Kumbo Council hereby launches the open national invitation to tender N<sup>o</sup>: 002/ONIT/KC/KCITB/PIB-MINHDU 2026 of 13th March 2026 for the rehabilitation of the Sahnom Bridge along the Kikaikom–Kikaikelaki road stretch in Kumbo Municipality; Bui Division, Northwest Region.
- 1.2. 1.2. The successful bidder or contractor must complete the work within the period indicated in the RFP, and which runs from the date of notification of the service order (SO) to start the work.
- 1.3. In this present invitation to tender (LPO), the term "day" refer to a calendar day.

#### **Article 2: Funding**

The above works, subject of the present invitation to tender, are financed by the 2026 Public Investment Budget of the Ministry of Housing and Urban Development.

#### **Article 3: Fraud and corruption**

3.1. The Contracting Authority requires that bidders and contractors respect strictly the rules of professional ethics during the procurement process and execution of this contract. Under this principle:

- a. The following definitions are applicable:
  - I. Is guilty of "corruption" anyone who offers, gives, solicits or accepts any benefit to influence the action of a public official in the allocation or the execution of a contract.
  - II. Is engaged in "fraudulent practices" anyone who distorts or misrepresents facts in order to influence the award or execution of a contract.
  - III. "Collusive practices" are any form of agreement between two or more bidders (with the knowledge of the contracting Authority or not) to artificially maintain prices of the offers at a level not corresponding to those that would result from the competition.
  - IV. "Coercive practices" are any form of damage to persons or their property or threats against them to influence their action in the attribution or the execution of a Contract.
- b. Shall reject any award proposal if it is proven that the proposed contractor is, directly or through an agent, convicted of corruption or engaged in fraudulent, collusive or coercive practices for the award of the said contract.

3.2. The Minister of Public Contracts, Authority in charge of public contracts may on a provisional basis, take a decision to band or suspend any bidder for a period not exceeding two (2) years, that is found guilty of influence, conflicts of interest, fraud, corruption or production of no-authentic documents in the bid submission, without prejudice to the criminal prosecution that could be engaged against him.

#### **Article 4: Qualification of bidders**

4.1. Bidders shall, as part of their bid:

- a. Submit a power of attorney.
- b. Submit all information (complete or update the information attached to their application for pre-qualification may have change, to the case where the candidates were the subject of a pre-qualification) requested from bidders, in the OMPP, to establish their qualification to run the contract.

The following information is required if applicable:

- i. The production of certified balance sheets and a recent turnover figure.
- ii. Access to a credit line or provision of other resources;
- iii. Previous jobbing orders and ongoing contracts attributed;
- iv. On-going disputes;
- v. The availability of the necessary equipment.

4.2. The bids submitted by two or more grouped entrepreneurs (co-contracting) must meet the following conditions:

- a. The offer must include for each of the bidders in the co-contracting, all the information listed in section 4.1 above. The special regulation of the Call for Tender (SRCT) must specify the information to be provided by each Member of the Group;
- b. The nature of the group must be specified and justified by the production of a group agreement in good and due form;
- c. The Member of the Group designated to lead, shall represent all the enterprises engaged in the consortium in front of the contracting Authority for the execution of the contract;
- d. In case of co-contracting, co-contractors share the amounts that are paid by the contracting authority in a single account; however, each company is paid by the contracting authority in a unique account, when it comes to a joint group.

4.3. Bidders must also submit detailed proposals to show that they conform to the technical specifications and the time frames specified in the special regulation of the Call for Tender.

4.4. Bidders requesting for a preferential margin, must provide all the information necessary to prove that they meet the eligibility criteria described in the special regulation of the Call for Tender.

4.5 The bidder must not have been excluded from bidding for public contracts.

#### **Article 5: The site visit**

5.1 Each bidder shall visit and inspect the site of the work and its surroundings and by himself, and under his own responsibility, gather all the information as may be necessary for the preparation of the bid and the performance of the work. An attestation of site visit shall be signed by the bidder. The observations of the bidder will be recorded in the site visit report annexed to the technical offer.

5.2 The Project Owner shall authorise the bidder and his employees or agents to enter the premises and the land for the said visit, but only on the express condition that the bidder, his employees and agents free the Project Owner, his employees and agents of any responsibility that may ensue and indemnify them if necessary and that they shall remain responsible for any deadly or corporal accident, loss or material damages, costs and fees incurred from this visit.

#### **Article 6: Building materials, materials, supplies, equipment and authorised services**

6.1 Building materials, the contractor's materials, supplies, equipment and services forming the subject of this contract must originate from countries meeting the criteria of origin defined in the Special Regulations of the invitation to tender and all expenditure done within the context of the contract shall be limited to the said building materials, materials, supplies, equipment and services.

6.2 Within the meaning of this 6.1 above, the term "originate" shall designate the place where the goods are extracted, cultivated, produced, manufactured and from where the services originate.

### **B. TENDER FILE**

#### **Article 7: Contents of tender file**

7.1. The tender file describes the works, subject of the contract, establishes the consultation procedures of the contractors and special contract conditions. In addition to the amendment(s) published in conformity to article 8 of the General regulations of the invitation to tender (RGAO), it includes the following documents:

- 1) The invitation to tender written in French and English (AAO);
- 2) General Regulation of the invitation to tender (RGAO);
- 3) Special Regulation of the invitation tender (RPAO);
- 4) Specification of the Special Administrative Clauses (CCAP);
- 5) Specifications of the special Technical Clauses (CCTP);
- 6) Unit price schedule;
- 7) Bill of Estimates and Quantities;
- 8) Format of breakdown of unit prices;
- 9) Drawings and other elements of the technical file;
- 10) Model engagement letter by bidder;
- 11) Model bid submission letter;
- 12) Model bid bond;
- 13) Model performance guarantee;
- 14) Model bank guarantee for the refund of start-up advance;
- 15) Model of draft contract;
- 16) Lists of banks of 1<sup>st</sup> order approved by the Ministry in charge of finance;
- 17) Table of references of the bidder;
- 18) Table of key materials and equipment of the contractor;
- 19) Model of qualification and experience of the key personnel responsible for enforcement of the contract.

7.2. The bidder must consider all of the regulations, forms, conditions and specifications contained in the Tender File. He is invited to provide all the information requested and to prepare a compliant offer in all aspects. Any deficiency can lead to the rejection of its offer.

#### **Article 8: Clarification made to the tender file**

8.1. Any bidder seeking clarification on the Tender File can apply to the Contracting authority in writing at the address of the Contracting authority indicated in the tender notice. The Contracting authority will respond in writing to any request for clarification received at least fourteen (14) days before the date of depositing of bids.

A copy of the response of the Contracting authority, indicating the question but not mentioning its author, is addressed to all bidders who purchased the Tender File.

8.2. Between the publication notice including the phase for the pre-qualification of candidates and the opening of the bids, any bidder who is aggrieved in the public contracts award procedure may petition to the Minister in charge of Public Contracts.

8.3. The appeal must be addressed to the contracting authority with copies transmitted to the Chairperson of the Tender Board and to the organ in charge of the regulation.

It must reach the contracting authority not later than fourteen (14) days before the date of opening of the bids.

8.4. The contracting authority has five (5) days to respond. The response is transmitted to MINMAP and to the organ in charge of the regulation.

#### **Article 9: Modification of the tender file**

9.1. The Contracting authority can, at any time before the deadline of depositing of bids and for any reason, whether on its own initiative or in response to a request for clarification by a bidder, modify the tender file by publishing the amendment.

9.2. Any amendment so published will be an integral part of the tender file as presented in Article 6.1 of the RGAO and will be communicated in writing to all bidders who purchased the Tender File.

9.3. To give bidders sufficient time to take account of the amendment in the preparation of their bids, the Contracting authority could extend the deadline of submission of bids, as much as necessary, the deadline for offers, in conformity with the provisions of section 19 of the RGAO.

### **C. PREPARATION OF BIDS**

#### **Article 10 : Costs of submission**

The candidate will bear all the costs associated with the preparation and presentation of his bids, and the Contracting authority and the project owner are not responsible for any of these costs, or to settle them, regardless of the conduct or outcome of the tender procedure.

#### **Article 11: Language of bid**

The bid, all correspondences and all documents exchanged between the bidder and the Contracting authority will be written in English or French.

#### **Article 12: Composition of bid**

12.1. The bidder's bid will include documents detailed in the Special Regulations of the invitation to tender, duly completed and grouped in three volumes:

##### ***a. Volume I: Administrative documents***

It includes:

- I. All documents stating that the bidder:
  - Has complied with all declarations provided for by the laws and regulations in force;
  - Is current with his taxes, contributions, fees or levies of any kind whatsoever;
  - Is not in a State of liquidation or bankruptcy;
  - Is not caught by one of the prohibitions and disqualifications criteria provided for by the legislation in force.
- II. Bid bond(s) issued is in conformity with the provisions of article 15 of the present RGAO;
- III. A written confirmation authorizing the signatory of the bid to engage the bidder
- IV. The CCAP is duly initialed on each page and signed on the last page.
- V. Localization plan is duly signed by the authority concerned

##### ***b. Volume II: Technical File***

It includes:

- I. Attestation of site visit and the site visit report;
- II. Personnel: the contractor will present the competent technical staff and workers he intends to hire before the beginning of the work (attach to each staff CV signed by the candidate, certified copy of technical diploma, attestation of presentation of original and the attestation of availability signed by the candidate);
- III. Site equipment: The contractor shall justify the ownership and the State of the equipment necessary for the performance of the work (providing registration certificates, invoices and certificates of technical visit of rolling equipment);
- IV. References of the company (the contractor will provide contracts or Jobbing orders for similar work carried out as well as related minutes of reception);
- V. The technical note on the methodology of intervention of the work: the company will produce a technical note dated and signed providing all the information concerning the mode of execution of the works, the planning of intervention, the expected output, provision of materials or site materials, the potential advantages in terms of safety of the environment and the Organization of the company;
- VI. The CCTP duly initialed on each page and signed on the last page;
- VII. Attestation of solvency of the contractor.
- VIII. Commentaries (optional)

A commentary on the technical choices of the project and possible proposals.

### **c. Volume 3: Financial File**

It includes:

- I. The tender specimen form, in original drafted according to the model attached, stamped at the rate in force, signed and dated;
- II. The unit price schedule duly completed, with an indication of the unit price excluding VAT in letters and figures;
- III. Bill of estimates and quantities completed;
- IV. Sub-details of the different prices according to the model attached;

Bidders will therefore use the parts and models provided in the Tender File, subject to the provisions of section 16.2 of the RGAO on the other possible forms of bid security.

12.2. If, in conformity to the provisions of the RPAO, bidders bidding for several lots of the same invitation to tender, they can indicate the discount or rebates in case of allocation of more than one lot.

#### **Article 13: Amount of bid**

13.1. Unless otherwise indicated in the Tender File, the amount of the contract will cover all of the work described in section 1.1 of the RGAO, on the basis of the bill of quantity and cost estimates presented by the bidder.

13.2. The bidder will fill the unit and total price of all the items as well as the detail estimated quantities.

13.3. Subject to contrary provisions in the RPAO and CCAP, all the taxes and fees payable by the contractor in respect of the future contract, where otherwise, thirty (30) days before the deadline for submission of bids will be included in the bid prices and in the total amount of its offers.

13.4. If the terms of revision and/or updating of prices are provided in the contract, the date of establishment of the initial price and methods of review and/or discount price must be specified. Provided that any contract whose execution time is at most equal to one (1) year may not be the subject of price revision.

13.5. All unit prices shall be justified by sub-details established in accordance with the format proposed in section of sub detail for prices.

#### **Article 14: Bid Currency and settlement**

14.1. The amount of the contract is written entirely in CFA FRANCS. The amount of the bid, the unit price of the prices schedule and quantitative and estimated detail prices are labeled entirely in CFA FRANCS in the following manner:

- (a) Prices will be entirely denominated in CFA FRANCS. The bidder willing to spend money in other currencies for the execution of the work, will indicate in annex to the submission, the percentage of the amount of the offer required to cover needs in foreign currencies, without exceeding a maximum of three currencies of Member country of the institution financing the contract.
- (b) The exchange rates used by the bidder to convert its offer in national currency will be specified by the bidder in the annex of the submission. They will be applied for any payment in respect of the contract, so that no foreign exchange risk is supported by the winning bidder.

#### **Article 15: Validity of bids**

15.1. The bids shall remain valid for Ninety (90) days. Any offer with validity less than this period will be rejected by the Delegated Contracting authority.

15.2. In exceptional circumstances, the Contracting authority may seek the consent of the bidder for an extension of the period of validity. The application and responses to be made will be in writing. The validity of the submission guaranty under article 15 of the RGAO will be similarly extended for a corresponding period. A bidder may refuse to extend the validity of the offer without losing its bid bond. A bidder who agrees for an extension will not be asked to modify its offer, or will be allowed to do so.

15.3. When there is no article in the contract for the revision of prices and the period of bid validity is extended over sixty (60) days to the date of notification of the contract award or of the service order to start work to the successful bidder, as provided in the CCAP, the effect of actualization is not taken into account for the purposes of the assessment.

#### **Article 16: Guarantee of submission**

16.1. In application of article 10 of the RGAO, the bidder will provide a bid bond of the amount specified in the OMPP, which will be an integral part of its bid.

16.2. The bid bond must be in conformity with the model presented in the Tender File.

16.3. Any bid not accompanied by an acceptable bid bond will be rejected by the tenders' board as non-compliant. The bid bond of a group must be established in the name of the agent mandated to submit the bid and each member of the grouping must be mentioned.

16.4. The bid bonds and bids of unsuccessful bidders shall be returned within a period of fifteen (15) days from the date of publication of the results.

16.5. The bid bond of the successful bidder shall only be released as soon as the latter has signed the contract and has provided the required performance guarantee.

16.6. The bid bond may be seized:

a. If the bidder withdraws his bid during the period of validity;

b. If the bidder selected:

Fails to fulfill its obligation to accept the contract pursuant to the results of award of the contract,  
or

Fails to provide the performance guarantee pursuant to section 30 of the RGAO.

#### **Article 17: Form and signature of the bid**

17.1. The bidder will prepare an original of the constituent documents of the bid described in section 11 of the RGAO, in a volume bearing clearly the indication "ORIGINAL". In addition, the bidder shall submit the number of copies required by the OMPP, bearing the indication "COPY". In case of discrepancy between the original and the copies, the original will be taken.

17.2. The original and all copies of the offer must be typed or written in eligible ink and will be signed by the person duly empowered to sign on behalf of the bidder. All pages of the bid including overleaf will be initialed by the person (s) mandated to sign the offer.

17.3. In the offer there shall be no amendment, deletion or overloading, unless such corrections are initialed by the signatories of the bid.

### **D. SUBMISSION OF BIDS**

#### **Article 18: Sealing and marking of bids**

18.1. The bidder will place the original and copies of the constituent documents of the bids in two separate and sealed envelopes marked "Original" and "Copy", as the case may be. These envelopes will then be placed in an outer envelope which will also have to be sealed, but that should give no indication of the identity of the bidder.

18.2. The inner and outer envelopes

a. Will be addressed to the Contracting authority as indicated in the OMPP;

b. Will bear the name of the project, the number of the invitation to tender in the OMPP, and the mention "To be opened only during the bid opening session" and also specify the lots.

18.3. The inner envelopes shall bear the name and address of the bidder to enable the Contracting authority to return the offer sealed if it was submitted after the date and time limit under the provisions of article 19 of the RGAO or to satisfy the provisions of article 20 of the RGAO.

18.4. If the outer envelope is not sealed and marked as specified in sections 17.1. and 17.2. above, the Contracting authority will not be responsible if the offer is lost or open prematurely.

#### **Article 19: Date and time limits to deposit bids**

19.1. Bids must be received at the Secretariat of the concerned Council at the specific date and time indicated in the Special Regulation for the Invitation to Tender.

19.2. The Contracting Authority may at his discretion, extend the deadline fixed for the deposition of bids by publishing another date in accordance with the provisions of section 7 of the RGAO. In this case, all the rights and obligations of the bidders and the Contracting authority previously governed by the initial date limit shall be governed by the new date limit.

#### **Article 20: Bids out of time**

Any bid coming in after the date and time limit for the submission of bids under article 19 of the RGAO will be declared out of time and, therefore, not receivable.

#### **Article 21: Modification, Substitution and withdrawal of bids**

21.1. A bidder may modify, replace or withdraw his bid after submission, provided a written notification for the modification or withdrawal is received by the Contracting authority before the expiration of the period prescribed for the submission of bids. Such notification must be signed by a mandated representative. Modification or the corresponding bid to be replaced shall be attached to the written notification. The envelopes should be clearly marked depending on the situation, the mention "Withdrawal" and "Offer of replacement" or "Modification."

21.2. The notification of the modification, replacement or the withdrawal of the bid by the bidder shall be prepared, sealed, marked and sent in accordance with the provisions of section 15 of the RGAO. Withdrawal may also be notified by fax, but must in this case be confirmed by a duly signed written notice, with the date, the postmark being authentic, and must not be after the deadline set for the submission of tenders.

21.3. The bids which the bidders asked for the withdrawal pursuant to section 21.1 will be returned to them without having been opened.

21.4. Bid cannot be withdrawn within the interval between the deadline for the submission of bids and the expiration period of validity of the bid as on the bid form. The withdrawal of bid by any bidder during this interval leads to the bid bond being forfeited pursuant to the provisions of article 16.6 of the RGAO.

## **OPENING AND EVALUATION OF BIDS**

### **Article 22: Opening of Bids**

The tender's board shall proceed to open the bids in the presence of the bidders or their duly mandated representatives having a perfect knowledge of the bid.

### **Article 23: Confidential nature of the procedure**

23.1. No information on the examination, evaluation, comparison of the bids, the verification of the qualification of bidders, and the recommendation of award of the contract shall be given to bidders or to any other person not concerned in this process until the award of the contract shall be made public by the Contracting Authority.

23.2. Any attempt by a bidder to influence the Tender's board or the Sub-Committee for analysis in the evaluation of bids or the Contracting authority in the award decision may lead to rejection of his bid.

23.3. Notwithstanding the provisions of paragraph 19.2, between the opening of bids and the award of the contract, if a bidder wishes to enter in contact with the Contracting authority for reasons related to his bid, he must do so in writing.

### **Article 24: Clarification on the bids and contact with the Contracting authority**

24.1. To facilitate the examination and comparison of bids, the Chairman of the Tender's board may, at his discretion, ask any bidder for clarification on the bidder's bid. The request for clarification and the response shall be in writing, but no change in the amount or the content of the submission is sought, offered or permitted, unless it is necessary to confirm the correction of arithmetic errors discovered by the Sub-Commission for analysis in the evaluation of bids.

24.2. Subject to the provisions of paragraph 1 above, bidders are not allowed to have contact with any member of the tender's board and that of the Sub-committee for analysis for issues related to their bids, between the opening of bids and the award of the contract.

### **Article 25: Determining the conformity of bids**

25.1. The Sub-Commission for analysis shall carry out a detailed examination of the bids to determine if they are complete, if the required guarantees have been provided, if the documents were properly signed and bids are generally in good order.

25.2. The Sub-Commission shall determine if the bid is substantially responsive to the requirements of the Tender File based on its content without recourse to extrinsic evidence.

### **Article 26: Correction of errors**

26.1. The Sub-Commission shall check the bids found substantially responsive with the requirements of the Tender File for any correction of arithmetic errors. The Sub-Commission for analysis will correct the errors in the following ways:

- a. If there is a contradiction between the unit price and the total price obtained by multiplying the price by the amount, the unit price will govern and the total price will be corrected, unless, in the opinion of the Sub-Commission for analysis, the comma of the decimal digits of the unit price is obviously poorly placed, in which case the total price indicated will prevail and the unit price will be corrected.
- b. If the total obtained by addition or subtraction of the subtotals is not correct, the subtotal as indicated will govern and total will be corrected.
- c. If there is a contradiction between the price indicated in words and figures, the amount in words will govern, unless this amount is related to an arithmetic error confirmed by the sub detail of the said price, in which case the amount in figures will prevail subject to paragraphs (a) and (b) above.
- d. If there is a contradiction between the amount in the unit price in the bill of quantities and estimates, and the unit price breakdown (sub-detail), the amount in the unit price break down shall govern.

26.2. The bid amount will be corrected by the Sub-Commission for analysis, in accordance with the procedure of correction of errors mentioned above and with the confirmation of the bidder, such amounts will be deemed to hire him.

26.3. If the bidder having presented the lowest evaluated bid price does not accept the corrections on his bids, his offer will be rejected and the bid bond forfeited.

### **Article 27: Evaluation and comparison of the financial bid (offer)**

Only offers accepted, in conformity according to the provisions of section 24 of the RGAO, will be evaluated and compared by the Sub-Commission for analysis.

By evaluating the bids, Sub-Commission for analysis will determine for each bid the evaluated amount by correcting the amount as follows:

- By correcting any possible error in accordance with the provisions of article 25 of the RGAO.

- Excluding provisional sums and, the provisions if any, for contingencies in the detail bill of quantities and summary, but by adding the amount of day work, when they are competitively priced as specified in the OMPP.

## **E. ATTRIBUTION OF CONTRACT**

### **Article 28: Award**

The contracting authority will award the contract to the bidder whose bid has been recognized substantial responsive to the requirement of the Tender File and which has the technical and financial capacity required to carry out the contract in a satisfactory way and in which the bid has been evaluated the lowest.

### **Article 29: Right of the Contracting authority to declare an invitation to tender unfruitful (unsuccessful) or cancel a procedure**

The Contracting authority reserves the right to cancel a tender procedure only after approval from the Minister Delegate in charge of Public Contracts when the bids have opened or declare a tender unsuccessful following the opinion of the competent tender's board, without thereby incurring any claims from the affected bidders.

### **Article 30: Notification of the award of the contract**

Before the expiry of the bid validity period fixed by the Special Regulation for Invitation to Tender, the contracting authority shall notify the award of the contract to the successful contractor confirmed by fax, by registered letter or by any other means available to do it. This notification letter will indicate the amount HT that the contracting authority shall pay to the contractor in respect of execution of works and the duration.

### **Article 31: Publication of the award decision and redress**

The award of a contract shall be materialised by a decision of the Contracting authority and notified to the successful bidder.

Any decision by the Contracting authority to award a public contract shall be published; including the price and deadline, in the Journal of Public Contracts (JDM) published by the organ in charge of the regulation of public contracts or in any other publication authorised to do so.

Once the results awarding a contract are published by the Delegated Contracting Authority, bidders whose bids were not retained shall be informed of the rejection of their bids and invited to withdraw them within fifteen (15) days, except the copy meant for the organ in charge of the regulation of public contracts. Tenders that are not withdrawn within this deadline shall be destroyed without any claims being lodged by the bidder.

After publication of the results of the award, the Independent Observer's report, as well as the minutes of the award session to which is attached the report of the evaluation of bids, shall be communicated to any bidder or administration concerned upon request addressed to the Contracting Authority.

In case of any petition, it must be addressed to the Minister in charge of Public Contracts, with copies to the organ in charge of the regulation of public contracts, the Contracting authority as well as the chairperson of the tenders' board. On risk of being declared null and void, any petition must be formulated within a maximum of five (5) working days after the publication of result.

### **Article 32: Signature of the Contract**

The award of a contract shall be materialised by a decision of the Contracting authority and notified to the successful bidder.

32.1. After the publication of the award decision, the draft contract subscribed by the successful bidder is transmitted to the competent tenders' board for examination and adoption.

32.2. The Contracting authority has a time-limit of seven (07) days from the date of reception of the approved draft contract from the competent's tenders' board and subscribed by the successful bidder to sign the contract.

32.3. The contract is notified to the contractor within five (05) days of signature.

### **Article 33: Guarantees**

33.1. The final bond must be constituted within twenty (20) days following the notification of the contract by the Contracting authority guaranteeing of the complete execution of the contract.

33.2. The final bond may not be less than two percent (2%) and more than five percent (5%) of the initial value of the contract. It may be replaced by a bank caution issued by a banking establishment or first-rate financial institution authorized in accordance with the instruments in force.

33.3. Small and medium-sized enterprises (SME) constituted of National capital and managed by nationals may, in lieu of the final bond, provide a stator lien or a bond issued by a banking establishment or first-rate financial institution authorized in accordance with the instruments in force.

33.3. The absence of the final bond within the prescribed time-frame, the Contracting authority may decide to cancel or terminate the contract at the fault, expense and risk of the said contractor according to the conditions provided in the General Administrative Clauses (CCAG).

**DOCUMENT N ° 03**  
**SPECIAL REGULATION FOR THE INVITATION TO**  
**TENDER (RPAO)**

## TABLE OF CONTENTS

ARTICLE 1: DEFINITION OF WORKS

ARTICLE 2: FINANCING

ARTICLE 3: DEADLINE FOR THE EXECUTION OF WORKS

ARTICLE 4: CONDITIONS OF PARTICIPATION

ARTICLE 5: RESPECT OF THE CONDITIONS OF INVITATION TO TENDER

ARTICLE 6: FUNDAMENTAL DOCUMENTS OF THE TENDER FILE

ARTICLE 7: ENLIGHTENMENTS AND MODIFICATIONS TO DOCUMENTS OF THE TENDER FILE

ARTICLE 8: ESTABLISHMENT OF THE BID

ARTICLE 9: PRESENTATION OF BIDS

ARTICLE 10: TEMPORARY SECURITY BOND

ARTICLE 11: DEPOSIT OF THE BIDS

ARTICLE 12: VALIDITY DEADLINE OF THE TENDERS

ARTICLE 13: OPENING OF BIDS

ARTICLE 14–ASSESSMENT OF THE BIDS

ARTICLE 15–AWARDING OF THE BID

ARTICLE 16–VERIFICATION OF BIDS

ARTICLE 17–PROCEDURE FOR THE CONSTITUTION OF CONTRACT

ARTICLE 18: COMPLEMENTARY INFORMATION

ARTICLE 19: SUBSCRIPTION OF THE CONTRACT PROJECT

## **ARTICLE 1: DEFINITION OF WORKS**

The invitation to tender concerns the rehabilitation of the Sahmom Bridge along the Kikaikom–Kikaikelaki road stretch in Kumbo Municipality; Bui Division, Northwest Region.

Works to be realized on the account of this project prominently consist on building a bridge of six meters span and four by four meters of mouth size in order to definitely re-establish the traffic on the interrupted road.

## **ARTICLE 2: FINANCING**

The works, subject of the present invitation to tender will be financed by the PIB 2026 FISCAL YEAR.

## **ARTICLE 3: DEADLINE FOR THE EXECUTION OF WORKS**

The maximum delay of execution of works is fixed at four (04) calendar months.

## **ARTICLE 4: CONDITIONS OF PARTICIPATION**

The Participation to the present invitation to tender is open to all enterprises and/or groupings of enterprises of public works installed in Cameroon.

## **ARTICLE 5: RESPECT OF THE CONDITIONS OF INVITATION TO TENDER**

All tender no-compliant to provision of the present invitation to tender will be declared prohibited. The tender file should be deposit at the place, date and hour indicated in the tender notice against receipt of deposit. All tender delayed at one hour or one ulterior date will be refused.

All documents submitted by the bidder to some title that it is, in application of the present invitation to tender will be exclusively established in French or English language, while using the metric system and while expressing all prices in the national currency (CFA francs) for the assessment of tenders.

After the deposit of its tender, the bidder cannot withdraw it, nor to modify it or to correct it for do some reason what so ever. This condition is as much valid before as after the expiration of the submission deadline of tenders.

## **ARTICLE 6: DOCUMENT CONTAINED IN THE TENDER FILE**

The documents being part of the present invitation to tender are composed as follows:

- Document N° 1 - Open National Invitation to Tender - ONIT (French Acronym AAO);
- Document N° 2 - General rules of the Invitation to Tender - GRIT (French Acronym RGAO);
- Document N° 3 - Special rules of the Invitation to Tender - SRIT (French Acronym RPAO);
- Document N° 4 - Special Administrative Provisions Logbook – SAPL (French Acronym CCAP);
- Document N° 5 - Special Technical Provisions Logbook – STPL (French Acronym CCTP);
- Document N° 6 - Setting of the Mail Enclosure for Unit Prices - MUP (French Acronym BPU);
- Document N° 7 - Setting of the estimate's details (bill of quantities);
- Document N° 8 - Setting of the Breakdown of Prices;
- Document N° 9 - Setting of the model of contract;
- Document N° 10 - Setting of the annex Documents:
  - 10.1: Model of Tender;
  - 10.2: Model of undertaking;
  - 10.3: Model of Bid Bond;
  - 10.4: Definitive Security Bond Model;
  - 10.5: Model of banking guarantee of refund of preparatory advance;
  - 10.6: Model of bond of restraint of guaranty;
  - 10.7: Model of planning of works;
  - 10.8: Model of Power of Attorney;
  - 10.9: Model of Joint venture agreement;
  - 10.10: model of site visit report;
  - 10.11: model of list of personnel and equipment;
  - 10.12: model of list of references;
  - 10.13: model calculation of the majority's coefficient.

Document N° 11 - Setting of the evaluation form of tender's analysis:

Document N° 12: Lists of institutions approved by the ministry of finance;

Document N° 13: List of civil engineering laboratories;

Document N° 14: Technical drawings (plans);

#### **ARTICLE 7: ENLIGHTENMENTS AND MODIFICATIONS TO DOCUMENTS OF THE TENDER FILE**

The bidder can request for information concerning the documents of the Invitation to Tender. If the case arises, they should refer by writing to the Contracting Authority, in view to get the wished precisions, before the deposit of their Tenders. The Contracting Authority will have to answer in writing before the fourteenth (14) day that precedes the deadline of the deposit of the Tenders.

No answer will be given to unwritten questions and all interpretation by a bidder of the documents of Invitation to Tender not having been subject of an addendum will be merely rejected and will not be able to imply the responsibility of the administration.

Addendums to the Tender file could also be brought by the Contracting Authority, in order to make more comprehensible the documents of the Invitation to Tender or to bring technical modifications or other documents of the Invitation to Tender. These addendums will be part of the Tender file and will be communicated by mail, telex, fax or e-mail to all purchasers of the file who will acknowledge receipt of it by the same ways. The Contracting Authority will have to, as much as possible, to report the date of deposit of tenders to take in account of the aforesaid addendums.

#### **ARTICLE 8: ESTABLISHMENT OF THE BID**

The establishment of the prices by the bidder is reputed to have been made on the basis of the perfect knowledge of rules, dues and taxes in force in the Republic of Cameroon and applicable to Public Contracts.

The amount of the tender will dispose the amount without taxes, the amount of the value-added tax, and the amount all taxes includes in CFA francs.

The bidder should fill in letters and in numbers, the prices of the mail enclosure of the unit prices, carry them in the setting of the estimate detail and multiply them by the indicated quantities, in order to get the total amount of its tender. In case of conflict between the prices in letters and those in numbers, the first will be those to consider and will act as basis to the calculation of the amount of the tender, unless this amount is bound to an arithmetic mistake in the sub-detail of prices, in that case the amount in numbers will prevail.

Upon dismissal, the mail enclosure of the unit prices should be inevitably complete. The possible mistakes of calculation will be straightened by the subcommittee in charge of analysis of tenders and the amount will be reviewed if necessary, without it leading to some complaints by the bidder.

#### **ARTICLE 9: PRESENTATION OF BIDS**

##### **9.1: signature of Tenders–Subsidiaries**

All signatures and initials necessary for the deposit of tenders and indicated in this article will be affixed by the bidder or his representative duly designated.

In the case where the tender is made by a grouping of enterprises, every member of the grouping or his substitute will be held to sign or to initial the documents of the tender, so that a conjoined or inter-dependent tender result from it. This grouping will indicate the common substitute authorized to receive the Jobbing Orders and to represent the grouping for all relative transaction in respect to the present invitation to tender and to the subsequent Contract.

##### **9.2: Presentation of Tenders**

The tenders will be presented in seven (07) copies of which one (01) original and six (06) copies indicated as such, in a (01) closed and sealed envelope having no stamps, nor indication on the Bidder's identity and bearing the mention:

**OPEN NATIONAL INVITATION TO TENDER**  
**N°: 002/ONIT/KC/KCITB/PIB-MINHDU 2026 OF 13TH MARCH 2026 FOR THE**  
**REHABILITATION OF THE SAHMOM BRIDGE ALONG THE KIKAIKOM–KIKAIKELAKI**  
**ROAD STRETCH IN KUMBO MUNICIPALITY; BUI DIVISION, NORTHWEST REGION.**  
**"TO BE OPENED ONLY AT THE BIDS OPENING SESSION"**

Every tender file will bear three (03) volumes:

- volume 1 (administrative documents);
- volume 2 (technical proposal);
- volume 3 (financial bid).

##### **9.2.1 Administrative Documents (Volume 1)**

It is about furnishing the subsequent documents dated for not more than three (03) months:

- 1- **Undertaking by bidder** stamped, signed and dated in conformity with the model attached.
- 2- **Attestation of non-bankruptcy** dating less than 3 months, issued by the Court of competent jurisdiction of the place of residence of the bidder.

- 3- **Attestation of domiciliation of Bank account** of the bidder issued by a bank or any other first-order credit institution approved by the Ministry in charge of finance.
- 4- **Bank guarantee** (of the same bank) on the list of banking institutions of the first order approved by the Ministry in charge of finance, for an amount in francs CFA of 50,000,000 FCFA.
- 5- **Treasury Receipt** of purchase of the Tender File, as stipulated in the tender notice.
- 6- **Attestation of C.N.P.S**, valid and for the tender concerned.
- 7- **A non-exclusion certificate** attesting that the bidder is not the subject of a temporary or permanent exclusion from public contracts, dated at most 3 months and issued by ARMP.
- 8- **An attestation of the bidder's fiscal obligations** signed by the competent Taxation authority dated at most 3 months.
- 9- **An attestation of non-indebtedness signed** by the Director or the head of the tax centre.
- 10- **Attestation of taxpayer card** valid, dated at most 3 months.
- 11- **A certificate of fiscal conformity** valid, dated at most 3 months.
- 12- **Plan and attestation of localization** signed by the taxation authorities.
- 13- **Power of attorney** signed by the legal Manager/Director/Director General of the Enterprise or legalized articles of Association.
- 14- **The temporary security bond** (original) following models joins to the Tender file.
- 15- **The submissive powers** in the case where the bidder would act like substitute of a grouping (original).
- 16- **The group agreement** if necessary. (In case of grouping, each Member must submit complete administrative documents, but the documents 3, 4, and 5 above can only be presented by the representative of the group).
- 17- **CCAP** completed and initialed on all the pages.

### 9.2.2 Technical proposal (volume 2)

It will bear the quoted documents below and placed in the following order:

#### 1. List of key site personnel

Bidders must undertake to have employed or to employ, before the start of works, competent technical staff, (attach to each staff a CV dated and signed by the candidate, a certified copy of the technical diploma, attestation of presentation of original and an attestation of availability dated and signed by the candidate) notably.

- i. A works director who should be a Chartered Civil Engineer with **at least 3 years' experience in the domain of road works, construction of bridges and similar works.**
- ii. A foreman (or several if necessary) with at least the level of higher technician in civil engineering with **at least 3 years' experience in the domain of road works, construction of bridges and similar works.**

#### 2. List of performant equipment

List of performance equipment the bidder intends to use on site using the form presented in the Tender File. The contractor shall justify the ownership or hiring and the State of the equipment necessary for the performance of the work.

- I. Legalized Registration document (pickup, truck or van, manual compactor, vibrator and concrete mixer etc.).
- II. Invoices dated for safety equipment (major equipment) and a list of small construction equipment or assorted tools signed by the head of the company.

#### 3. References

Experience of the company, in similar works in the last two (02) years (2023-2025). The bidder must justify its professional experience by presenting certified true copies of jobbing orders (front and last pages) and minutes of provisional acceptance (2023 projects) or final reception (for 2024 projects) and related contracts, and jobbing orders).

#### 4. Acknowledgement of site visit

- Attestation of site visit duly signed by the competent authority;
- Site visit report;
- Relevant illustrative pictures of the site;

#### 5. Methodologie and execution of works

Technical notes on the methodology and the execution of works (with graphics and drafts if necessary) providing all the following informations:

- I. The general understanding of the project;

- II. The mode of execution of the works;
- III. The planning of intervention (works gantt chart), the expected output;
- IV. The measures to supply materials and equipment to the site;
- V. Measures of safety and protection of the environment;
- VI. Administrative and technical organization of the enterprise;
- VII. A copy of the CCTP duly initialed on each page, signed by the enterprise and dated on the last page

6. Self-financing capacity

Self-financing capacity: An attestation of credibility issued by the same Bank that issued the bid bond.

7. Declaration at the honour

Declaration at the honour of not to have abandoned engaged public contracts for the past (03) years

General presentation, comprehensibility of all documents, presentation of document in the order given in the tender and properly bound, table of contents, pages numbered and separators in a colour apart from white, quality of document.

### 9.2.3 Financial Bid (volume 3)

It should contain the quoted documents below and placed in the following order:

1. The bid letter (tender form) itself, according to the model attached, stamped at the rate in force, signed and dated.
2. The unit price schedule duly completed, with an indication of the unit price excluding VAT in words and in figures.
3. Detail quantities and cost estimated of work duly completed.
4. The breakdown of prices according to the sample attached.
5. The determination of the yield ratio on dry prices

**All bids non-accompanied by the above documents and non-compliant to the required models will be rejected.**

#### ARTICLE 10: TEMPORARY SECURITY BOND

Every bidder should join to its administrative documents, a temporary security bond delivered by a first-class banking establishment recognised by Ministry of Finance, whose amount is **one million (1,000,000) FCFA** Subject to dismissal, the temporary security bond should be produced imperatively in original.

The temporary security bond will be freed as from thirty (30) days after the validity deadline of the tenders for the bidders not having been retained. For the retained bidder, the temporary security bond will be freed after constitution of the definitive security bond.

The temporary security bond should be valid for a hundred and twenty (120) days as from date of deposit of tenders.

Fifteen (15) days after designation of the retained enterprise, the Contracting Authority will restore the security bond to each of the bidders whose offers have not been retained, and not more than thirty (30) days after expiration of their validity deadline. For the retained entrepreneur, the temporary security bond will remain valid until the definitive security bond is constituted.

The temporary security bond could be seized if the retained enterprise doesn't sign the Contract or don't constitute the definitive security bond within the time limit.

#### ARTICLE 11: DEPOSIT OF THE BIDS

Every bid, written in French or in English and in SEVEN (07) copies of which (01) original and six (06) copies indicated as such, should arrive under closed folds, at the Contract services of KUMBO council latest the **06/03/2026** at 10 a.m

#### ARTICLE 12: VALIDITY DEADLINE OF THE TENDERS

The length of validity of the tenders is of ninety (90) days as from date of deposit of tenders.

#### ARTICLE 13: OPENING OF BIDS

The opening of the bids will be proceeding in only one instance and will take place in Kumbo, the **06/04/2026** as from 11 am, local time, by the Kumbo Council Internal Tenders Board. Only the bidders or their representatives duly designated and having a perfect knowledge of the file can attend this sitting of opening.

#### ARTICLE 14-ASSESSMENT OF THE BIDS

The assessment of tenders will be made in two phases, that is: the administrative and technical tender assessment (1st phase) and the financial tender assessment (2nd phase). It will be scheduled following the criteria defined below.

##### 14.1-Eliminatory criteria

##### 14.1.1- Administrative documents

- Any offer not in conformity with the prescriptions of this tender file shall be declared inadmissible. Especially the lack of the provisional guarantee;
- Absence of a document in the administrative file;
- Any company having a past two years project, notified to commence in that year and which has not yet been received;

- False declaration or falsified documents.

#### 14.1.2- Technical file

- Incomplete or non compliant documents ;
- False declaration, forged or scanned documents;
- Non existence in the technical file of the rubric « organization, methodology and planning »
- Technical assessment mark lower than 90% of "Yes".

#### 14.1.3- Financial offer

- Incomplete financial offer;
- Non compliant documents;
- Omission of quantified unit price in the financial offer;
- Modification of the model of schedule unit prices attached;
- Absence of prices breakdown.

#### 14.2: Essential Criteria

The technical tender will be valued according to the following notation grid:

a. Quality of Requested staff	05
b. Reference of the enterprise	02
c. Technical quipment and material	03
d. Acknowledgement of site visit	03
e. Methodology of work execution	05
f. Self financing capacity	01
g. General presentation	01

The detail of the grid is as follow:

#### I - PERSONNEL

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
<b>A</b>	<b>WORKS DIRECTOR</b>			
1	attestation of acknowledgment from the order of chartered civil engineers (ONIGC), if not no notation of N°A			
2	curriculum vitea as well as an attestation of availability dated and signed by the concerned			
<b>B</b>	<b>SITE FOREMAN</b>			
1	Attestation of presentation of original of diploma if not no notation of N°B			
2	Certified true copy of diplôma			
3	CV and attestation of availability dated and signed the concerned			
	<b>TOTAL</b>		<b>/ 05 YES</b>	

#### II – EQUIPMENT

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
1	Proof of ownership or rental of a vehicle (Pick up 4 x 4 or dump truck) in good operating condition with a current visite technique and a blue carte certified by the services of MINTRANSPORT.			
2	Proof of ownership of building construction equipment (concrete mixer, vibrant axle).			
3	Proof of ownership of small hand-tools in good operating condition. (Buckets, Round spades, Digger Spades, Pickaxes, Wheelbarrows, Concrete Hammers, Float-boards, Trowels, Iron brushes, Spirit levels, Iron saws, Wood saws, etc...)			
	<b>TOTAL</b>		<b>/ 03 YES</b>	

### III - REFERENCES

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
A	02 References in the bridge works or road works with justification (amount at least 25,000 000 all taxes inclusive) for the past 03 years.			
1	First project			
2	Second project			
<b>TOTAL</b>			/ 02 YES	

### IV- ACKNOWLEDGEMENT OF SITE VISIT

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
1	Attestation of site visit duly signed by the competent authority			
2	Site visit report			
2	Relevant illustrative pictures of the site			
<b>TOTAL</b>			/ 03YES	

### V- METHODOLOGY OF EXECUTION OF WORKS

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
1	Descriptive board of the project (Generalities, area description, impact of the project, etc...)			
2	Analytic board of the work (scope, content, mode, mobilization of resources', supplies, security measures, etc...)			
3	Indicative gantt chart of the work			
4	Organizational chart of the enterprise at the site with comments			
5	A copy of CCTP (Special Technical Specification). duly initialed on each page, signed by the enterprise and dated on the last page.			
<b>TOTAL</b>			/ 05YES	

### VI- SELF FINANCING CAPACITY

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
1	An attestation of financial credibility issued by the same Bank as for the bid bond (access to a credit or of other financial facilities to ensure the gross margin of self-financing necessary for the duration of the contract.) The available amount must be at least equal to 25% of the projected amount of the project.			
<b>TOTAL</b>			/01 YES	

### VII- GENERAL PRESENTATION OF THE BIDS

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
1	General presentation, comprehensibility of all documents, presentation of document in the order given in the tender and properly bound, table of contents, pages numbered and separators in a colour apart from white, quality of document.			
<b>TOTAL</b>			/01 YES	
<b>GENERAL GLOBAL TECHNICAL NOTE</b>				<b>/20 YES</b>

The note of the technical offer will be gotten by addition of marks for every criterias and only the technical offers having gotten an equal or superior note to 90% of YES will be allow passing the step of the financial evaluation.

### **14.3: Financial bid assessment**

The tender board will verify if the financial bid is compliant and complete. It will besides, proceed to the verification of calculations operations and the pertaining possible mistakes.

The financial bids of bidders will be verified and subsequently rectified on the following bases:

- a. If there is contradiction between the unit price and the total price gotten while multiplying the unit price by the quantities, the unit price will make faith and the total price will be corrected, unless, upon the opinion of the subcommittee in charge of analysis of tenders, the comma of the decimals of the unit price is obviously badly placed, to which presses the indicated total price will prevail and the unit price will be corrected;
- b. If the total obtained by addition or subtraction of sub-totals is not accurate, the sub-totals will make faith and the total will be corrected;
- c. If there is contradiction between the price indicated in letters and in numbers, the amount in letters will make faith, unless this amount is bound to an arithmetic mistake confirmed by the sub-detail of the aforesaid price, to which presses the amount in numbers will prevail subject to the paragraphs (a) and (b) above.
- d. In case of omission of a unit price quantified in the bid, this bid will be merely disqualified.

### **ARTICLE 15– AWARDING OF THE BID**

The Tender will be assigned to the bidder presenting the least offer and/but satisfying the requisite technical and administrative capacities.

### **ARTICLE 16–VERIFICATION OF BIDS**

16-1 the administration reserves to itself a necessary time for the verification of tenders and to make its selection. It will possibly rectify, as indicated to the article 14. If the provisional retained bidder doesn't accept this correction, its offer will be rejected and its bid bond could be seized in this case.

16-2 on the request of the President of tender board, the bidder should provide in writing, in the seven calendar (07) days following the request all necessary information to the examination of its bid or concerning the omissions or mistakes raised on.

### **ARTICLE 17–PROCEDURE OF CONSTITUTION OF CONTRACT**

The contract resulting from the present call for invitation to tender will be prepared, approved and executed in accordance with provision of the decree N°2018/366 of 20<sup>th</sup> June 2018 to institute the Public Contract Code.

The retained entrepreneur will receive notification to his official address or by way of press.

In the case where the retained contractor won't have fulfilled his liabilities, the administration reserves the right to cancel the contract without the contractor having the possibility for a last resort.

Once the contract is approved and signed, the beneficiary receives notification of it. Het must in the twenty (20) days that follow, to produce its definitive security bond (according to the model joins in appendix) and to proceed to its registration according to the procedures and duties in force.

The retained contractor, after signature of the contract and in accordance with its conditions will have to take all necessary arrangements in order to ensure the quick start of works upon receipt of the Jobbing Order of the Contracting Authority.

### **ARTICLE 18: COMPLEMENTARY INFORMATION**

The complementary information can be obtained at the contracts service of KUMBO council Tel., 683 060 697

### **ARTICLE 19: SUBSCRIPTION OF THE CONTRACT PROJECT**

The Notice publishing the results will fix the deadline of subscription of the contract project by the retained contractor. Failing to conform itself to this deadline, the Contracting authority will reserve the right to annul this assignment.

DOCUMENT N ° 04  
**SPECIAL ADMINISTRATIVE CLAUSES (C.C.A.P)**

## SUMMARY

### CHAPTER I: GENERALITIES

#### ARTICLE:

- 1- SUBJECT OF THE JOBBING ORDER
- 2- PROCEDURE OF THE AWARD OF THE JOBBING ORDER
- 3- DEFINITIONS AND ATTRIBUTIONS
- 4- LANGUAGE, LAW, AND REGULATION
- 5- CONSTITUENT PARTS OF THE JOBBING ORDER
- 6- GENERAL APPLICABLE TEXTS
- 7- COMMUNICATION
- 8- SERVICE ORDER
- 9- CONTRACTOR'S EQUIPMENT AND PERSONNEL.

### CHAPTER II : FINANCIAL PROVISIONS

#### ARTICLE :

- 10- GUARANTEES
- 11- THE AMOUNT OF THE CONTRACT
- 12- PAYMENT MODALITIES
- 13- MODE OF PAYMENT
- 14- PRICE VARIATION
- 15- PRICE REVISION
- 16- WORK USING LOCAL DIRECT LABOUR
- 17- VALORISATION OF WORKS EXECUTED
- 18- VALORISATION OF SUPPLIES
- 19- ADVANCES
- 20- PAYMENT OF WORKS EXECUTED
- 21- INTERESTS ON OVERDUE PAYMENTS
- 22- PENALTIES
- 23- FINAL DETAILED ACCOUNT
- 24- FINAL DETAILED GENERAL PAYMENT
- 25- TAX AND CUSTOMS REGULATIONS
- 26- STAMP DUTY AND REGISTRATION

### CHAPTER III: EXECUTION OF WORKS

#### ARTICLE:

- 27- WORK CONSISTENCY
- 28- OBLIGATIONS OF THE PROJECT OWNER
- 29 - EXECUTION TIME FRAME
- 30 - ASSIGNMENTS AND RESPONSIBILITIES OF THE CONTRACTOR
- 31- PROVISION OF DOCUMENTS AND SITE
- 32- INSURANCE OF STRUCTURES AND CIVIL LIABILITY
- 33- DOCUMENTS TO BE SUBMITTED BY THE CONTRACTOR
- 34- ORGANISATION AND SECURITY OF THE CONSTRUCTION SITES

### CHAPTER IV: ACCEPTANCE OF WORKS

#### ARTICLE:

- 35- PROVISIONAL ACCEPTANCE
- 36- DOCUMENTS TO BE SUBMITTED AFTER EXECUTION
- 37- GUARANTEE PERIOD
- 38- FINAL ACCEPTANCE

### CHAPTER V: MISCELLANEOUS PROVISIONS

#### ARTICLE:

- 39- TERMINATION OF THE CONTRACT
- 40- CASE OF FORCE MAJEURE
- 41- DISAGREEMENTS AND DISPUTES
- 42- EDITING AND MULTIPLICATION OF THIS PRESENT CONTRACT
- 45- AND LAST - ENTRY INTO FORCE OF THE JOBBING ORDER

## CHAPTER I: GENERALITIES

### ARTICLE 1: Subject of the Jobbing order

The jobbing order has as subject, the rehabilitation of the Sahmom Bridge along the Kikaikom–Kikaikelaki road stretch in Kumbo Municipality; Bui Division, Northwest Region.

### ARTICLE 2: Procedure of the award of the jobbing order

The present jobbing order is awarded after an Open National Invitation to tender, following procedures laid down for the award of public contracts in Cameroon.

### ARTICLE 3: Definitions and attributions (CCAG article 2)

#### 3.1 General definitions (cf. Code)

- ✓ The Contracting Authority shall be the Mayor Kumbo Council; in this respect, he preserves the original documents relating to the Jobbing Order and transmits copies to the Public Contract Regulatory Agency.
- ✓ The Contract Engineer shall be the Divisional Delegate of Housing and Urban Development for Bui; In this capacity, he shall follow up the execution of the said project. He shall ensure the regular control of each task at the site.
- ✓ The Contract Manager shall be the Council Development Officer for Kumbo Council (CDO), charged with the daily monitoring and evaluation project and report to the Contracting Authority and other related services.
- ✓ The Project Manager shall be designated (if need be).
- ✓ The Contractor shall be specified [through the conditions governed by the present tender file].

#### 3.2 Security

This Contract may use security subject to any form of transfer of the debt.

In this case:

- The authority in charge of ordering payment shall be The **Mayor of Kumbo Council**.
- The authority in charge of the clearance of expenditures shall be the **Divisional Controller of Finance for Bui**
- The body or official in charge of payment shall be the **Municipal treasurer Kumbo Council**.
- The official competent to furnish information within the context of execution of this Contract shall be the **Lord Mayor of Kumbo Council**.

### ARTICLE 4: Language, law, and regulation

4.1. The language used during the submission is either English or French,

4.2. The laws and regulations are the laws and regulations in force in Cameroon;

4.3. The Contractor undertakes to observe laws, rules and regulations in force in the Republic of Cameroon, and as well in its own organization in the implementation of the contract.

If in Cameroon, these laws, regulations, administrative and fiscal obligations in force are changed after the signature of the contract, the eventual costs will be borne by the contracting parties.

### ARTICLE 5: Constituent Parts of the Jobbing order (CCAG article 4)

The constituent parts of this contract are in order of priority:

- The letter of undertaking;
- The letter of submission corrected eventually;
- The special administrative Clauses (CCAP);
- The special Technical Clauses (CCTP);
- The unit price schedule;
- The bill of estimates and quantities;
- The unit price breakdown;
- The duly approved work plans;
- The Planning of the work (the work Gantt chart).
- The bids of the contractor;
- The tender file;

### ARTICLE 6: General applicable texts

This Contract is subject to the following General texts of law

The special General Administrative Clauses (CCLS);

The law N ° 96/12 of 05 August 1996 on the management of environment;

The texts governing the trade;

Decree n ° 2018/366 of 20 June 2018 to institute the Public Contracts Code

Decree n ° 2001/0-18 of 23 February 2001 relating to the setting up, Organization and functioning of the Public Contracts Regulation Agency ARMP.

Decree n ° 2003/65/PM of 16 April 2003 to lay down the procedure for implementing the tax and customs system applicable to public contracts;

Order N°093/CAB/PM of 5 November 2002 to fix the amount of the bid bond and the Purchase fees for tender files;

Order N°22/CAB/PM of 02 February 2011 to lay down conditions for the recruitment of Individual consultants;

Order N°23/CAB/PM of 02 February 2011 to lay down conditions for the implementation of request for quotation;

Circular No. 003/CAB/PM of 18 April 2008 relating to the observance of the rules governing the award; execution and control of Public Contracts;

Circular No. 002/CAB/PM of January 31, 2011 on the improvement of the performance of the Public Contracts system;

Circular No. 003/CAB/PM of January 31, 2011 defining the conditions for the management of the changes of the economic conditions of Public Contracts;

Decree N°2012/075 of 08 march 2012 to organize the Ministry of Public Contracts;

Decree N°2012/076 of 08 march 2012 to amend and supplement certain provisions of decree N°2001/048 of 23 February 2001 relating to the creation, organization and functioning of the Public Contracts Regulatory Agency (ARMP);

Circular N°001/CAB/PR of 19 June 2012 on the award, the control of execution of public contracts;

The circular N° 00000026/C/MINFI of 29th December 2023 on instructions relating to the execution of the finance law, the monitoring and execution of the State Budget, Administrative, Public Establishment, Regional and local Authorities for the 2024 financial Year;

Unified Technical Documents (DTU) for building works;

The Norms in force in the Republic of Cameroon;

Other texts specific to contracting fields.

#### **ARTICLE 7 : Communication (CCAG article 2 and 10)**

7.1. All Communication within the framework of this contract shall be written and notifications sent to the following address:

- a) In the case where the contractor is the addressee: Sir/Madam.....  
Beyond the time-limit of 15 days fixed in article 6(1) of the GAC to make his domicile known to the Project Owner and Contract Manager, correspondences shall be validly addressed to the [to the specified] council, chief town of the province in which the work was done;
- b) In the case where the Project Owner is the addressee:  
Sir/Madam\_\_\_\_\_ [to be specified] with a copy addressed to the Contracting Authority, Contract Manager, Contract Engineer, Project Manager and where need be, within the same deadline.
- c) In the case where the Contracting Authority is is the addressee:  
Sir/Madam [to be specified] with a copy addressed within the same deadline to the Project Owner, Contract Manager, Contract Engineer and Project Manager, where applicable

7.2. The contractor shall address all written notifications or correspondences to the Project Manager with a copy to the Contract Manager and the Contract Engineer.

#### **ARTICLE 8: Service Order (CCAG article 8).**

8.1. The different service orders will be established and notified. The administrative service order to start work will be signed by the Contracting authority and notified to the contractor by the project owner with copies to the Delegated Contracting Authority, the Contract Manager, and the Contract Engineer.

8.2. On the proposal of the project owner, service orders having an incidence on the subject, the amount ou delay in the execution of the contract will be signed by the Contracting authority and notified by the project owner to the contractor with copies to the contract manager and the contract engineer.

8.3. Technical service orders on technical issues concerning the execution of the contract will be signed by the contract manager and notified to the contractor by the contract engineer with copies to the Delegated Contracting Authority.

8.4. Service orders on warning notices will be signed by the project owner and notified by his services to the contractor with copies to the Contracting authority and the Contract Engineer.

8.5. Service orders on suspension and restart of works because of unforeseen circumstances will be signed by the Contracting authority and notified by his services to the contractor with copies to the Contract Manager and the Contract Engineer.

8.6. Service orders concerning remedial actions during the guarantee period will be signed by the Contract Manager on the proposal of the Contract Engineer and notified to the contractor by the Contract Engineer.

8.7. The contractor has fifteen (15) days to issue reservations on any service order received. The fact of issuing reservations does not prevent the contractor to execute the service orders received.

8.8. The Contracting authority has the right to notify service orders signed by him that are to be notified by the project owner in case this is done within 30 days.

#### **ARTICLE 9: Contractor's Equipment and Personnel (CCAG article 15).**

9.1. **Personnel:** In his bid the contractor engaged to mobilize human and material resources necessary for the proper execution of the works in conformity with the standards and norms in force in Cameroon, and according to the stipulations of the CCAP/CCTP. All these personnel should be effectively present on site up to the end of works. The contract was awarded on the basis of an elaborated list of equipment and personnel requested by the contracting authority

Within fifteen (15) days following the notification of the administrative service order to commence works, the contractor should obligatorily designate on the approval of the contract engineer the site foreman endowed with powers of representation and decision to manage the site. Any modification of the technical bid can only take place after a written approval to the contract engineer.

In case of any modification, the contractor shall replace any personnel with one having the same qualification, experience and competence or with appropriate performant equipment.

9.2. **Replacement of a senior staff:** The contractor's representative or the site foreman shall be approved by the contract manager. Their workers can't be replaced or excluded from the site without a prior accord by the contract manager.

Any partial and total changes on the technical bid, shall take place only after a written approval by the contract manager. In case of any changes, the contractor shall replace any personnel with one having the same qualification, experience and competence. The list of personnel to be replaced will be transmitted to the contract manager for approval.

The contract manager has the right to order for the replacement of any worker or labourer for reasons of misconduct, insubordination and incapacity. The contractor is responsible for all crimes and disorders committed by his workers. Any replacement of any senior staff shall have a lumpsum fine of Two hundred thousand (200 000) FCFA per person except for unforeseen circumstances. Any such replacement shall not interrupt the execution of the contract. The charges shall be born by the contractor. In case of any accident or illness, the contractor shall replace the worker in question without delay.

9.3. Any one-sided decision to effect changes of personnel of the technical bid before and during the execution of the contract constitute a justified reason for the cancellation or termination of the contract.

## **CHAPTER II: FINANCIAL PROVISIONS**

### **ARTICLE 10: Guarantees (CCAG articles 29 and 41).**

10.1. The performance bond:

Within twenty (20) days from the date of notification of the contract, the contractor shall produce a performance bond of three percent (3%) of the amount of the contract TTC, to guarantee the complete and proper execution of the contract. Beyond this time-limit, the Contracting authority has the right to terminate or cancel the contract to the detriment of the contractor.

The contractor may replace the performance bond with a bank guarantee of corresponding or same amount, from financial or banking institution approved by the Minister in charge of finance which must be furnished prior

to each payment on account. The bond or the security will be released simultaneously with each monthly payment, proportionately to the amount of work done.

The performance bond or the bank guarantee shall be released within thirty (30) days after the provisional acceptance of works by a waiver issued by the Contracting authority after a written application from the contractor.

#### 10.2. The retention guarantees:

A 10%, taxes inclusive, retention guarantee on the amount of the work actually carried out or executed shall be retained. It is obtained through successive deductions on all the installment payment. It will be restituted at the final reception.

The retention guarantee shall be released within thirty (30) days after the final acceptance of works by a waiver issued by the Contracting authority after a written application from the contractor.

If, for any reason, the contractor refuses to comply with the service orders on corrections of imperfections or defects after the provisional acceptance and in the extra time allocated after the period of twelve (12) months, the amount of the holdback the Project Owner, the Contract Engineer and the Contracting Authority shall have the right to have the repairs carried out by their own workers or another contractor and to collect the money at the expense of the contractor through deductions on all sums due the latter by virtue of the contract.

#### 10.3. The start of advance guarantee:

A startup advance that is at most equal to twenty percent (20%) of the amount of the contract all taxes inclusive (ATI) may be granted to the contractor on express request and without justification on his part. This advance must be guaranteed at one hundred percent (100%) by a first-class Bank approved by the Ministry in charge of finance. This advance may be released after the notification of the Service order to start the work.

It shall be reimbursed by deductions done on the payments on account made to the contract holder during the execution of the contract and in accordance with the terms and conditions laid down in the said contract. The advance must be completely reimbursed not later than when the value of the basic price of the goods and services rendered shall have reached eighty percent (80%) of the price of the contract.

Following of the rate of reimbursement of the advance, the Contracting authority will authorize the payment of the corresponding part of the contractor upon written request.

#### **ARTICLE 11: The Amount of the Contract (CCAG articles 18 and 19)**

The amount of the contract is calculated using conditions stipulated in article 19 of the General Administrative Clauses (CCAG),

*\*\*mindful of the dispositions of circular No.001/CE/MINFI/CAB of 9 January 2012 precisating the modalities of applying the dispositions of articles 128(6) and (17) of the general tax code exempting Solar energy equipment from paying VAT*

#### **ARTICLE 12: Payment Modalities**

The contractor may obtain periodic payments on account. This periodic payment may be spread out during the term of the contract in several periodic installments. The contractor shall be bound to submit to the project owner, before the sixth day of each month, a detailed account, accompanied by a justificatory calculations and job cost sheet establishing the total amount spent at the end of the period under consideration, sums he may be entitled approved by the contract engineer and the contracting authority. The bills must correspond to the amount of work done, obtained from the amount of work actually executed under the conditions of the contract and the unit price, as contained in the schedule of unit price, quantity and estimated specifications and the unit price Sub-Details and the amount of deductions.

The payment of an account to the contractor shall be determined from the corresponding provisional detailed account established simultaneously, from which is deducted the amount of the balance due. Payments on account are not considered to be the final payment. The contractor is debited with such payments until the final settlement of the contract.

Works executed by the contractor and entered into the job cost sheet give entitlement to payment on account.

At the end of the work, a final account of the work is established.

#### **ARTICLE 13: Mode of Payment**

The payment of an account to the contractor shall be effected in accordance with the conditions specified in this contract and made base on justifying documentation required to credit of account:

1. Open: \_\_\_\_\_ agency;

2. Account number: \_\_\_\_\_

#### **ARTICLE 14: Price variation**

The prices are definite (fixed) and not to be changed. The contractor before submitting his bids or signing his contract must have had perfect knowledge about the local conditions under which he has to execute the contract.

#### **ARTICLE 15: Price revision**

The prices are not to be revised. Hence there is no price revision formula.

#### **ARTICLE 16: Work using local direct labour (CCAG article 22)**

Not required or necessary.

#### **ARTICLE 17: Valorisation of works executed (CCAG article 23)**

This contract is lump sum. The contract shall be paid on the basis of approved plans by the contracting parties. Possible differences noticed, for each type of structure or each element of the structure, between the quantities effectively executed and the quantities in the cost estimates shall not lead to the modification of the said price. This applies to errors that the cost estimates may include.

#### **ARTICLE 18: Valorisation of supplies (CCAG article 24)**

If need be, each payment on account shall include a part corresponding to building materials bought for the execution of the works and are on site. The amount for these materials is obtained by taking into account the prices from the sub-details. Materials having been the subject of payment on account cannot be taken away from the site without a written authorization of the project owner or the contract engineer.

#### **ARTICLE 19: Advances (CCAG article 28)**

The contractor may, upon simple request addressed to the project owner and without any justification, and after providing the guarantees required in the Public Contracts Code, obtain a so-called "start-off" advance or advance "for purchase of building materials".

This advance whose amount shall not exceed twenty percent (20%), all taxes inclusive, of the initial contract price shall be guaranteed at one hundred percent (100%) by a banking establishment governed by Cameroon law or a first-rate financial institution authorized according to the instruments in force.

It shall be reimbursed by deductions done on the payments on account made to the contract holder during the execution of the contract and in accordance with the terms and conditions laid down in the said contract.

The advance must be completely reimbursed not later than when the value of the basic price of the goods and services rendered shall have reached eighty percent (80%) of the price of the contract.

#### **ARTICLE 20: Payment of works executed (CCAG articles 26, 27 and 30)**

Works assessment: Before the 30th of each month, the contractor and the control engineer shall jointly establish a job cost sheet which summarises and fixes the quantities executed and established for each item on the schedule during the month and capable of giving entitlement to payment.

No later than the fifth (5th) of the month following the month of the services, the contractor shall hand over to the control engineer two draft provisional monthly detailed accounts in seven copies (one detailed account exclusive of VAT and the other inclusive of taxes), according to the agreed model and establishing the total amount of the sums to which he may lay claim as a result of the execution of the contract since the start of the contract.

Only the detailed account exclusive of VAT shall be paid to the contractor. The detailed account of the amount of the taxes shall be the subject of an entry into the budgets of the Ministry in charge of Finance

Only the amount exclusive of VAT shall be paid to the contractor as follows:

- [100-1.1 and/or - (7.5 or 15%)] paid directly into the account of the contractor;
- 1.1 % paid to the public treasury as AIR due by the contractor.
- 7.5% or 15% paid into the public treasury as TSR due by the contractor.

The contract engineer has a time-limit of seven (7) days to forward to the Contract Manager the detailed accounts he has approved.

The Contract Engineer has a maximum time-limit of twenty-one (21) days to forward the detailed accounts he approved such that they are in his possession not later than the twelfth of the month.

The Contract Manager has a deadline of fourteen (14) days maxima to sign the detailed accounts.

Payments shall be done by \_\_\_\_\_ within a maximum deadline of \_\_\_\_\_ calendar days from the date of submission of the approved detailed accounts.

#### **ARTICLE 21: Interests on overdue payments (CCAG article 31)**

Where the delay in payment fixed in the special administrative clauses is attributed to the Contracting authority or accounting officer, the contract holder shall be fully entitled to interest on overdue payments calculated from the day following the expiry of the said deadline up to the day of issue of the payment voucher by the accounting officer.

Possible interests on overdue payments are paid by statement of sums due in accordance with article 166 and 167 of Decree No. 2018/366 of 20 June 2018 to institute the Public Contracts Code.

#### **ARTICLE 22: Penalties (CCAG article 32)**

##### A. Penalties for lateness.

In case of overrun of the contractual deadlines set in the contract, the contractor shall be liable to penalties after a formal prior notice.

In the event of force majeure, the contractor must file a comprehensive request for an extension of time. The Contracting authority after consideration of the relevance of the request shall notify a new time frame. After this new time frame, the penalties for delay will be applied entirely without further notification. Except by waivers provided for in the contract, the amount of penalties for time-limit overrun shall be set as follows:

- a. One two thousandth (1/2000<sup>th</sup>) of the amount ATI of the contract per calendar day overrun from the first to the thirtieth (30) day beyond the contractual time-limit provided for in the contract;
- (b). One thousandth (1/1000<sup>th</sup>) of the amount ATI of the contract, per calendar day overrun beyond the thirtieth day;
- (c). The cumulative amount of penalties is limited to ten per cent (10%) of the amount ATI of the contract under pain of termination.

##### B. Specific penalties.

23.1 Apart from penalties of over run of the contractual deadlines, the contractor is liable to the following special penalties for the non-respect of the provisions of the contract. notably:

- Late submission of final bond;
- Late submission of insurances;
- Late submission of the draft execution programme if the the lateness is caused by the contractor.

#### **ARTICLE 23: Final detailed account (CCAG article 34)**

23.1 After completion of the works, and within fifteen (15) days after the provisional acceptance, the contractor shall draw up the draft final detailed account from the joint sheets to which he may be entitled as a result of the integral execution of the contract.

23.2 The Contract Engineer has twenty (20) days to notify the corrected final detailed account.

23.3 The Contractor must within ten (10) days following the date of this notification, send back the final detailed account with his signature, with or without reservations, or make known the reasons for which he refuses to sign it.

#### **ARTICLE 24: Final detailed General Payment (CCAG article 35)**

24.1 Within a deadline of one (01) month after the final acceptance, the Contract Engineer shall draw up the detailed final payment.

At the end of the guarantee period leading to the final acceptance, the Contract Engineer shall draw up the detailed final payment sign by the contractor and the Contracting authority, which includes:

- The final detailed account;
- The balance;
- The summary of the monthly payments on account.

The amount of the general payment is equal to the result of this last summary.

24.2 The general detailed account signed by the Contracting Authority must be notified to the contractor by an administrative service order. The contractor then has one (01) month from the date of this notification to return this general detailed account, with or without reservations, to make known the reasons for his refusal to sign the general detailed account.

24.3 If the final detailed account is signed without reservations, this acceptance definitely binds the two (02) parties, except in the case of interests on overdue payments; if there are any. The detailed account thus becomes the final general detailed account of the contract.

24.4 If the contractor does not return the general payment within the deadline referred to above, this general detailed account shall be considered as having been accepted by him and thus become final. The detailed account shall become final once it is signed without reservations by the contractor, except in the case provided for the preceding paragraph. The acceptance of a claim from the contractor shall be regularized by a rider to the general detailed account.

#### **ARTICLE 25: Tax and customs regulations (CCAG article 36)**

Decree No. 2003/651/PM of 16 April 2003 lays down the terms and conditions for implementing the tax regulations and customs procedures applicable to public contracts. The taxes applicable to this contract include notably:

- Taxes and dues relating to industrial and commercial profits, including the IAR which is a deduction on company taxes;
- Registration dues in accordance with the Tax Code;
- Dues and taxes attached to the execution of services provided for in the contract;
  - o Duties and taxes of entry into Cameroonian territory (customs duties, VAT, computer tax);
  - o Council dues and taxes;
  - o Dues and taxes relating to the extraction of building materials and water.

These elements must be included in the costs which the undertaking imputes on its running costs and constitute one of the elements of the sub-details of prices exclusive of taxes.

All taxes inclusive prices mean VAT included.

#### **ARTICLE 26: Stamp duty and registration (CCAG article 37)**

Seven (07) original copies of the contract shall be stamped and registered by the contractor in the competent taxation unit within in accordance with the applicable regulations.

### **CHAPTER III: EXECUTION OF WORKS**

#### **ARTICLE 27: Work consistency**

The works consist on the rehabilitation of the Sahmom Bridge along the Kikaikom–Kikaikelaki road stretch in Kumbo Municipality.

#### **ARTICLE 28: The obligations of the Project owner**

28.1 The Project Owner shall be bound to furnish the contractor with information necessary for the execution of his contract and to guarantee, at the cost of the contractor, access to sites of projects.

28.2 The Project Owner shall ensure the contractor of protection against threats, insults, violence, assault and battery, slander or defamation of which he could be victim by reason of or during the exercise of his mission.

#### **ARTICLE 29: Execution Time Frame (CCAG article 38)**

29.1 The execution time frame for the execution of this contract shall be specified in the tender notice. This shall include the completion of the works provided incumbent on the contractor, the folding up of installations and restoring the sites and lands.

29.2 The execution time frame for the execution of this contract shall run from the date of notification of the administrative service order to start execution. It shall end upon provisional acceptance of the works.

#### **ARTICLE 30: Roles and responsibilities of the contractor (CCAG article 40)**

The contractor shall have as mission to ensure the proper execution of the works that he has been selected to carry out. For that reason, the works shall be executed under the supervision of the contract engineer and in

accordance to the applicable rules and standards. Hence the works shall be executed according to the notified drawings, technical specifications and service orders from the competent authorities.

The contractor shall submit for the prior approval of the contract engineer, the local organization of the work, the work planning schedule, all structural calculations, trials and soil tests, list of skilled and unskilled workers.

The contractor shall be responsible for the implantation of the structures in relation to the original reference landmarks, lines and levels furnished by the project owner.

The contractor is responsible for the entire site, including interventions of certified subcontractors. He shall therefore:

- Put in place all the necessary conditions to enable his suppliers and sub-contractors, who are working with him to intervene in a timely manner and in accordance with the schedule of execution and under his leadership, and
- Ensure the proper execution of the service orders from competent authorities.

The contractor shall constantly keep a general and updated detailed schedule of the progress of the works and make available four (4) copies to the contract engineer at the beginning of each month.

To this end, the contractor shall take all measures and provide all necessary means, determine, choose and purchase all materials, equipment and supplies and hire any specialized staff if necessary.

#### **ARTICLE 31: Provision of documents and site (CCAG article 42)**

Within twenty (20) days after the notification of the contract, a reproducible copy of plans featuring in the tender file of the contract will be made available to the contractor by the project owner for him to complete and update them at the standard scales and in respect of the technical prescriptions. The project owner shall as well make available the work site and its access.

The contractor shall preserve in good state the site put at his disposal during the execution of the contract. He shall hand it back, at the request of the project owner in their initial state after the execution of the contract, with due consideration of its normal wear and tear.

#### **ARTICLE 32: Insurance of structures and civil liability (CCAG article 45)**

The following insurance policies are necessary for the execution of this contract within fifteen (15) days after the notification of the contract, and before the commencement of work guaranteeing against any loss or damage occurring on the structures and third parties up till the provisional acceptance:

##### **Civil liability insurance and all construction risk.**

The Contractor shall justify that he holds an insurance policy of civil liability for damage caused to third parties of all kinds:

- (a) By its current salarized personnels.
- (b) By the equipment in use.
- (c) As a result of the work.

##### **Comprehensive insurance coverage**

The working site must be covered for all the works by a construction site comprehensive insurance coverage issued by a company approved by the competent authority. The cost of this insurance is the responsibility of the contractor.

No settlement except the startup advance will be made without presentation of a certificate from an insurance company proving that the contractor has fully addressed the premiums or contributions for the work for this contract.

The contractor has a period of 15 (fifteen) days from the date of notification of the Service order to start the work to present a certificate of insurance proving the premiums or contributions for the work for this contract was fully settled. After that the contract may be terminated.

#### **ARTICLE 33: Documents to be submitted by the contractor (CCAG article 49)**

Within a maximum period of fifteen (15) days from the date of notification of the service order to start work, the contractor shall submit to the contract engineer, the comprehensive programme of execution, his supply calendar, his draft Quality Assurance Plan and the Environment Management Plan in six (6) copies. A duly signed copy of the execution programme must be deposited at the Kumbo Council secreterait latest 15 (fifteen days) from the

date of notification of the Administrative Order to commence execution. This working document shall include the following:

- General site installation (illustrations, minutes, correspondences);
- Company localization plan and chart;
- Comprehensive execution program memo, drawings at the standard scale, calculations notes, relevant detailed studies, quality control tests, work's gantt chart and updated forecast;
- Exhaustive list of personnel with the presentation of the certified true copy of the diploma of the designated foreman;
- Detailed list of materials and equipment available on the site;
- Quantities determination per the contract's bill;
- The annexes files if the control deems it necessary.

Two (2) copies of these documents will be returned to him within a deadline of fifteen (15) days from the date of reception with:

- Either the indication "GOOD FOR EXECUTION";
- Or the indication of their rejection including the reasons for the said rejection.

The contractor has eight (8) days to present a new draft. The Contract Engineer then has a deadline of five (5) days to give his approval or possibly make comments. Delay in approving the draft execution schedule shall stay the execution deadline.

The approval given by the Contract Engineer does not in any way release the contractor of his responsibilities. Meanwhile, works executed before the approval of the programme shall neither be ascertained nor paid for. The updated and approved schedule will become the contractual schedule.

The contractor shall constantly update on site, a schedule that will take account of real progress of the site. Significant modifications may only be made on the contractual programme upon receiving the approval of the contract engineer. After approval of the execution schedule by the Contract Engineer, the latter shall transmit it within five (5) days to the Contracting authority without staying its execution. However, if important modifications alter the objective of the contract or the nature of the works, the Contracting authority shall return the execution schedule accompanied by reservations to be lifted within fifteen (15) days of the date of reception.

- The Environment Management Plan should bring out notably the choice technical conditions of the site and basic life, conditions of the backfill of the extraction sites and conditions for reinstating the works and installation sites.
- The contractor shall indicate in this schedule the equipment and methods which he intends to use as well as the personnel he intends to employ.
- The approval granted by the Contract Manager or Project Manager shall in no way diminish the responsibility of the contractor with regard to the harmful consequences which their implementation may cause both towards third parties and the respect of clauses of the contract.

#### **ARTICLE 34: Organisation and security of the construction sites (CCAG article 50)**

##### **34.1 The sign boards:**

The contractor will be responsible to ensure day and night signaling of working site close to the main road in accordance with instructions given by the control engineer. Two (2) signs board are required per construction site and should be in conformity with the regulatory provisions such as:

- The title of the project;
- The Project Owner;
- The Contracting Authority;
- The Contract Engineer;

- The Project manager;
- The Contractor;
- The funding;
- The execution time-frame;
- The date of notification of the Service order to start work.

The signboard shall have the dimensions of 2, 00 x 3, 00 m.

#### **34.2 The site installation plan:**

The site installation plan shall be done considering the following:

- Particular access roads;
- Vegetation to be protected;
- Temporal fence of the site;

#### **34.2 The fencing of the construction site:**

No subject

#### **34.3 The building site installation:**

The contractor shall set up temporary constructions and facilities needed to execute the works, such as:

- Offices of the Contractor equipped with tables, chairs and lock-up cupboards.
- Building site toilet facility (if it does not exist)
- Storehouse for materials
- Removal of temporary work (fences, field office, sheds, signs, etc.).

#### **34.4 The site logbook:**

A site log book shall be kept by the contractor at the construction site before site installation.

It is a unique non contradictory document. Its pages are numbered and signed. No page should be removed.

Strikeout or rescinded parts are reported in the margin for validation.

The following informations are recorded in it:

- Atmospheric conditions;
- The daily executed tasks, personnel and equipment used;
- The progress of the work;
- The requirements imposed;
- The detailed work quantities;
- The work carried out by subcontractors;
- The receptions of building materials;
- The incidents, accidents or events on the construction site;
- Non-conformities;
- The official visits;
- The administrative operations;

The site logbook shall be counter-signed by the project manager and the person in charge of technical or administrative work at each site visit and systematically sign the minutes of site meetings.

Any refusal of presentation or any attempt of total or partial destruction or falsification of this log book may give rise to administrative sanctions.

#### **34.5 The site meetings:**

- Site meetings shall hold regularly at the behest of the Project Owner. The presence of the contractor or his representative in these meetings is obligatory or mandatory.
- Periodic meetings shall hold in the presence of the Contracting Authority, the Contract Engineer and the Project Owner or their representatives.
- Minutes of these meetings shall be entered in the site logbook. The contractor or his representative shall at the beginning of the meeting present the level of physical execution of the work and the difficulties faced.

**34.6 Sub-contracting:**

The ceiling of the percentage of the works to be sub-contracted shall be set at thirty (30) % of the total amount of the contract.

**34.6 Site laboratory:**

The contractor shall have his own laboratory on the site to enable him carry out all tests and studies on building materials defined in the Special Technical Clauses. The personnel and the equipment must be approved by the Contract Engineer.

**34.7 Security Measures:**

The contractor shall provide and maintain at his expense all lighting, protection, closing and guarding devices that will be necessary for the proper execution of the work or that will be required by the engineer.

The contractor shall be responsible for all the consequences directly or indirectly of deficiency of signaling during the work.

The Contracting authority reserves the right, at the request of the engineer, without prior notice and at the expense of the contractor, to take all necessary measures engaging the responsibility of the contractor.

**CHAPTER IV: ACCEPTANCE OF WORKS**

**ARTICLE 35: Provisional acceptance (CCAG article 67)**

Before the provisional acceptance, the contractor shall apply to the Project Owner with copies to the Contract Manager and the Contract Engineer for a pre-technical acceptance. This pre-technical acceptance shall notably involve a proper evaluation of the works executed as per stipulation of the contract. The minutes of this evaluation is drawn on the spot by the Contract Engineer and signed by the contractor or his representative.

The provisional acceptance commission shall be composed of the following members:

- The Contracting Authority or his representative..... President,
- The Contract Engineer.....Secretary,
- The Contract Manager.....Member
- The contractor or his representative..... Member.

The contractor is convened at the reception as a member. He is required to attend or to be represented.

The Commission after site visit, reviews the minutes of the pre-technical acceptance and proceed to the provisional acceptance.

The provisional acceptance site visit will be concluded with minutes of provisional acceptance signed on the field by all members of the Commission. Minutes of provisional acceptance shall precise or specify the date of completion of the work from which the guarantee period shall run.

**ARTICLE 36: Documents to be submitted after execution i.e plan de recollement. (CCAG article 68)**

During the execution of the works the contractor shall update all the modifications on the contractual plans. At the end of the works he shall then reproduce the modified, updated and validated drawings and submit them to the contract engineer, the Contracting authority and the project owner.

The non-submission shall attract a penalty of 20% from the retention guarantee.

**ARTICLE 37: The guarantee period (CCAG article 70)**

The guarantee period is twelve (12) months from the date of the provisional acceptance.

**ARTICLE 38: Final acceptance (CCAG article 72)**

Final acceptance shall take place fifteen (15) days from the date of the expiry of the guarantee period.

The final acceptance commission shall be the same as that of provisional acceptance and shall meet in the presence of the contractor.

The final acceptance procedure shall be the same as that of provisional acceptance and under the same conditions. Before pronouncing the final acceptance, the commission shall verify by all means put at their disposal that all the contractual provisions were fully respected by the contractor during the guarantee period.

The minutes of the final acceptance shall be drawn on the spot and signed by all the members.

## **CHAPTER V: MISCELLANEOUS PROVISIONS**

### **ARTICLE 39: Termination of the contract (CCAG article 74)**

The contract may be terminated as provided for in Article 180 of the Decree 2018/366 of 20/06/2018 of the Public Contracts code and equally under conditions stipulated in articles 74, 75 and 76 of the CCAG, notably:

- Delay for more than fifteen (15) calendar days in the execution of a Service order or unjustified stoppage of work for more than seven (7) calendar days;
- Delay in the execution of work resulting to penalties above 10% of the amount of the contract;
- Default of the contractor;
- Refusal to repeat poorly executed works;
- Persistent non respect of payments on account.

### **ARTICLE 40: Case of force majeure (CCAG article 75)**

40.1 No party to the contract shall be considered as having contravened his contractual obligations if he is prevented from doing so by a force majeure.

40.2 No claims shall be made against the contractor if he fails or delays in the execution of his contract due to cases of force majeure such as:

- Rains : 200 millimetres in 24 hours ;
- Winds: 40 metres per second;
- Floods: frequent floods;
- sociopolitical tensions: assessed disturbances.

### **ARTICLE 41: Disagreements and disputes (CCAG article 75)**

Disagreements and disputes during the execution of the contract shall be the subject of an attempt of amicable settlement, where need be, through mediation, in accordance with the provisions of the SAC and subject to the provisions of the Public Contracts Code.

Where the disagreements and disputes cannot be settled amicably, the matter shall be brought before the competent Cameroon jurisdiction, subject to the provisions of the SAC.

### **ARTICLE 42: Production and dissemination of this present contract.**

Ten (10) copies of this present contract shall be produced and multiplied at the expense of the contractor.

### **ARTICLE 43 and last: Entry into Force of the Jobbing order**

This contract shall be valid only upon its signature by the Contracting Authority. It shall enter into force as soon as it is notified to the contractor by the Contracting Authority.

DOCUMENT N ° 05  
**SPECIAL TECHNICAL CONDITION (C.C.T.P)**

## **Table of Content**

### **CHAPTER I: INTRODUCTION**

Article 1 - **AIM OF THE PRESENT DOCUMENT**

Article 2 – **CONSISTING TASKS OF THE WORK**

Article 3 – **GENERAL CHARACTERISTICS OF WORKS**

Article 4 - **TECHNICAL REFERENCES**

Article 5 – **MANAGEMENT OF THE WORK**

Article 6 – **SITE REGISTER AND MEETINGS**

Article 7 – **EXECUTION PROGRAM**

Article 8 – **"AS-REALISED-AS" PLAN**

### **CHAPTER II: SOURCE, QUALITY AND PREPARATION OF MATERIALS**

Article 9 - **SOURCE OF THE MATERIALS**

Article 10 - **QUALITY CONTROL:**

Article 11 - **QUALITY OF MATERIALS**

Article 12 – **MASONRY STONES**

Article 13 – **MORTAR AND CONCRETE MIXING PROPORTIONS**

### **CHAPTER III: WAY OF EXECUTING AND ASSESSING WORKS**

Article 14 - **GENERAL CONDITIONS OF ASSESSMENT**

Article 15 - **GENERAL EXECUTION ASPECTS OF WORKS**

### **CHAPTER IV: PROTECTION OF THE ENVIRONMENT**

Article 16 – **SITE INSTALLATION**

Article 17 - **OPENING OF TEMPORARY BORROW PITS**

Article 18 - **USE OF BORROW PITS OF PERMANENT CLASS**

Article 19 - **LOADING AND TRANSPORTATION OF MATERIALS**

## SPECIAL TECHNICAL PROVISIONS

### CHAPTER I: INTRODUCTION

#### Article 1 - AIM OF THE PRESENT DOCUMENT

The present Particular Technical Specifications Notebook (PTSN/CCTP) is the document that fixes the rules of works to be applied in the execution of the rehabilitation of the SAHMOM bridge with carved stonework and embedded posts as abutment (span: 6m; mouth size: 4m by 4m) over river MUEM, along the KIKAIKOM – RHOVITANGTAH - KIKAIKELAKI stretch of the road in Kumbo Municipality; Bui Division, North-West Region.

The works are financed by the PIB BUDGET for 2026 FISCAL YEAR.

#### Article 2 – CONSISTING TASKS OF THE WORK

Works to be done consists on building a bridge of six meters span and four by four meters of mouth size with abutments in stonework and embedded reinforced concrete posts in order to re-establish the traffic on the interrupted road.

These works shall involve the following tasks:

- The installation of the base camp and technical platform
- The cleaning of the working area;
- The demolition of the existing structure
- The putting in place of deviations if possible;
- The rubble cut of shoulders and river banks;
- The excavation of foundations in riverbed or in plain land;
- The putting in place of an underpinning for the basement;
- The laying down of footings in reinforced concrete measured at 400 kg/m<sup>3</sup>;
- The raising up of embedded posts in reinforced concrete measured at 400 kg/m<sup>3</sup>;
- The raising up of abutments in masonry stones including wings;
- The putting in place of gargoyles in abutments and the deck;
- The construction of tie beams in reinforced concrete measured at 400 kg/m<sup>3</sup>;
- The construction of girders and struts in reinforced concrete measured at 400 kg/m<sup>3</sup>;
- The supply and putting in place of bridge girders and struts in IPN 50 will be optional;
- The construction of the bridge's deck in reinforced concrete measured at 400 kg/m<sup>3</sup>;
- The construction of wheel guides in reinforced concrete measured at 400 kg/m<sup>3</sup>;
- The putting in place of mix reinforced concrete posts and metallic tubes guardrails;
- The putting in place of sidewalks on the bridge;
- The construction of masonry stone protective flooring on the slopes behind the heads;
- The backfilling behind the structure and adjacent to the work;
- The grading of the roadway to ease the traffic;
- The supply putting in place of the bridge bridge's sign panels;
- The planting of nursed water friendly trees (raffia vinifera) at the river banks;
- All the necessary arrangement for the proper functioning of the site;
- Any other task needed for the smooth completion of works.

The framework of each unit in reinforced concrete measured at 400 kg/m<sup>3</sup> (posts, tie beams, girders, struts and deck) is provided to be made up of HA Ø14 for the bearing rods and riders, HA Ø12 for the distribution rods and stirrups. Their gapping should meet with the technical standards.

#### Article 3 – GENERAL CHARACTERISTICS OF WORKS

##### 3.1 - Geometric characteristics

The mensuration of works subject to the present project is defined in the quantity's details of the work.

The modification of quantities shall be done through the process of "TAKE-OFF OF QUANTITIES", however, any adjustment in the course of execution is permitted but shall be subject to a contradictory measurement process between the project manager and the vote holder.

In a general way, the structures plan and their sections as well as the plans of the road section from the approved execution project shall be implemented during the execution as projected (as-realised-as), except in case of a precise indication.

##### 3.2- Character of prices

NO SUBJECT

##### 3.3 Signalization, Security, Others

The ad-hoc team will foresee to put in place the indispensable temporary signalisation in respect to the security of the users and the site staff. It will foresee to install all the necessary systems of security and to the respect of speed by the users.

The vertical signalisation to be put in place in the case of this project will be compliant to the norms in force in Cameroon.

#### Article 4 - TECHNICAL REFERENCES

The present Particular Technical Conditions Notebook, named by the term PTSN/CCTP, is part of the execution document.

It defines the norms and applicable technical specifications, as well as the methods of execution of works and the putting in place of the materials required.

This present PTSN/CCTP is completed for everything that does not appear in the execution documents, by the following fascicles of the French Ministry of equipment;

Fascicle n° 2: Earthworks,

Fascicle n° 3: Supply of hydraulic binders,

Fascicle n° 4: Supply of steel and other metals, title I and title II,

Fascicle n° 4 (title 1): Steel and reinforced concrete,

Fascicle n° 7: Recognition of soils,

Fascicle n° 23: Roads' granular,

Fascicle n° 24: Supply of hydrocarbon binders used in the construction and maintenance of pavement,

Fascicle n° 26: Execution of roads' surfacing,

Fascicle n° 29: Works, construction, maintenance of spaces, cobblestone, concrete slab or pebble-stone,

Fascicle n° 31: Ditches or gutters in pebble-stones or in concrete or receptacle in concrete,

Fascicle n° 32: Construction of pedestrian walk,

Fascicle n° 35: Greenery, sport and leisure spaces,

Fascicle n° 50: Topographic works with plans at the scale,

Fascicle n° 61 (title 4): Climatic actions,

Fascicle n° 61 (title 5): Design and analysis of bridges and metallic constructions,

Fascicle n° 62 (title 5 – section 2): Techniques, rules of conception and calculation of structures and constructions in reinforced concrete following the state limit method,

Fascicle n° 63: Execution and putting down of mass concrete. Confection of mortars,

Fascicle n° 64: Masonry works for civil engineering structures,

Fascicle n° 65: Execution of Civil Engineering work in reinforced or pre-stressed concrete,

Fascicle n° 67: Waterproofing of works of art,

Fascicle n° 68 (title 1): Execution of structures foundations,

Fascicle n° 70: Drainage channel and Conexus structures,

The book of MARCH 1974 on rules to apply in the execution of streetlights network,

However, the vote holder is allowed to use other norms other than those mentioned in the present document, provided that these are currently admitted and that they drive to results of equal or superior quality. These norms must be submitted to the prior approval of the control engineer with support documents. The control engineer justifies his decision by accepting or by rejecting a norm where necessary.

The abbreviations used in the present Particular Technical Specifications Notebook (PTSN/CCTP) have the following signification:

- C.P.S ou C.C.A.G : Cahier des Prescriptions Spéciales ou Cahier des Clauses Administratives Générales ;
- C.P.T ou C.C.T.P : Cahier des Prescriptions Techniques ou Cahier des Clauses Techniques Particulières ;
- C.P.C : Cahier des Prescriptions Communes ;
- A.S.T.M : American Society for Testing Materials;
- A.A.S.H.O : American Association of States Highway Official;
- O.P.N. : Optimum Proctor Normal;
- O.P.M. : Optimum Proctor Modifié;
- C.B.R. : Californian Bearing Ratio;
- LABOGENIE : Laboratoire National de Génie Civil du Cameroun ;
- L.C.P.C : Laboratoire Central des Ponts et Chaussées de France ;
- C.E.B.T.P : Centre Expérimental du Bâtiment et des Travaux Publics, Manuel édition 1980, Ministère Français de la Coopération ;
- CDE : Camerounaise des Eaux ;
- AES/SONEL : Société Nationale d'électricité du Cameroun ;
- C.U : Communauté Urbaine

#### Article 5 – MANAGEMENT OF THE WORK

##### 5.1. Bringing-in of equipment and machines

The vote holder should take all necessary steps to ensure that the delivery of facilities and equipment or imported machines is done in compatible delays with the planning of works, and that all arrangements are taken for their fast deployment on site. This requirement applies in particular to earthwork equipment crushing machines, concrete mixers machines and concrete vibrators machines.

The control engineer is supposed to have taken account of suggestions due to the bringing-in and the folding up of equipment unto the place of works, and notably that due transportation by use of a carrying trailer truck.

## **5.2 supplying of the materials**

### **Local materials:**

The vote holder will choose and visit all local sources of materials and will take the necessary arrangements for their purchase and their transportation to the site of works.

### **Materials imported:**

The vote holder will have to ensure with its suppliers for the materials to be imported, sufficiently in advance to permit their manufacture, transportation and delivery in time on the site, so that they can be used as foreseen in the calendar of works. He must take account notably of their clearance delays.

## **5.3 Sites placed at disposal of the Contractor**

If, on the basis of the plans and technical documents of the execution file, the ad-hoc team estimates that the sites possibly placed at his disposal by the administration are insufficient or badly situated with respect to his own organisation, it is held to inquire about the other sites available. In the hypothesis of the ad-hoc team's opinion, where the sites so available remain insufficient or badly situated, he must ensure the supplementary land research, then do the formalities of purchase or hiring before proceeding to their planning. It takes the costs of research, formalities and preparation of these lands, in charge, in view of the establishment of his facilities and areas of storage, and of the preparation of the borrow pits. The implantation and the planning of these lands must be approved by the control Engineer who cannot reject them without valid reason.

Whatever is the ad-hoc team's choice as for the implantation on these sites, areas of storage or borrow pits, he stays entirely abide to the completion of works on the time foreseen.

## **5.4 Transportation of heavy equipment**

The vote holder must take into account the possible limitations of loads on the roads and existing bridges. They are held to load the equipment on trailers of multiple axles in order to assure the distribution of the total load respecting the limits prescribed by the code of the Road.

## **5.5 Transportation of materials**

The transportation of the materials is not taken into account if the vehicles doing this transportation are in overload state.

## **5.6 Maintenance of the traffic and diversions**

The traffic and the neighbouring accesses must be maintained during the whole duration of works. The ad-hoc team has to arrange access ramps reasonably levelled and crossing the pavement works so as to allow vehicles and pedestrians to cross over.

The deviations for the circulations of vehicles and pedestrians are maintained as far as possible at ad-hoc team's expenses.

## **5.7 Bad weather, suspension of works**

It belongs to the Contractor to know, every week rainfall data of the past weeks.

The control engineer will be able to prescribe, by service order, the suspension of works due to bad weather at the request of the vote holder. In this case, the contractual timeframe will be extended as many calendar days as it will have flowed out between the date of the suspension of works and the date of resumption of works, provided that it is foreseen in the service order.

## **Article 6 – SITE REGISTER AND MEETINGS**

A site register will be held by the site foreman and will be put at the disposal of the control engineer or his representative.

The following will be written on the site register:

- The advancement of works
- The relative administrative operations to the execution or to the payment of works (notification, report of works, etc.);
- The atmospheric conditions;
- The reception of materials and approvals of all sorts given by the control engineer;
- Incidents or details of all sorts presenting some interests on the point of the ulterior quality of structures, of the real duration of works;

The vote holder can put down incidents or observations liable to lead to a complaint of his part;

The site register will be signed contradictorily by the Control Engineer, the Project Manager and the site foreman at every site meeting.

For every contractor's possible complaint, no state of events will be made except those or documents mentioned in due time in the site register.

## **Article 7 – EXECUTION PROGRAM**

The execution program should contain all information that could be useful for the control team to organize controls;

This program will be reviewed during the execution as much as there will be need.

#### Article 8 – “AS-REALISED-AS” PLAN

The vote holder will provide, to the Project Manager, copies of “as-realized-as” plans (plans de recollement) of the works done latest on the date of the provisional reception of works.

These plans should present the nature and the quantities of all realised operations.

### CHAPTER II: SOURCE, QUALITY AND PREPARATION OF MATERIALS

#### Article 9 - SOURCE OF THE MATERIALS

The borrow pit sites should be chosen prior to the approval of the Control Engineer whose refusal will be worth obligatory for the vote holder to look for new borrow pit sites.

#### Article 10 - QUALITY CONTROL:

The control tests and execution studies prescribed in the CCTP will be at the charge of the ad-hoc team, who will have to submit the results to the Project Manager for approval and if necessary, the operations shall be carry out with a physical check-up by the Project Manager. Materials and equipment that have been accepted by the Project Manager will be kept on the Project Manager's premises on the site.

#### Article 11 - QUALITY OF MATERIALS

##### 11.1 Current fill rubbles

It concerns fill rubbles realised in the zones without specific problem.

- The materials used for the current fill rubbles will come from the general rubbles when they exist (vegetable and micaceous soils excluded) or from borrow pits accepted by the control team.
- They will possess the minimum road requirements necessary and meet the following characteristics:
- Content of organic materials should be inexistent or less than 1%;
- Granulometry: no element superior to 100mm;
- Plasticity index should be less than or equal to 40;
- Bearing: the immediate bearing index CBR (W natural) will have to be superior or equal to 10 with a 95% compaction at the OPM. The bearing index CBR is measured 04 days after watering.
- Linear swelling should be less than 3%

It is the responsibility of the contractor to carry out at its own expenses the necessary geotechnical test on the soils, in-situ and at the chosen borrow pit. The geotechnical studies which may be made available to the contractor the Project manager are for information purpose only.

In the case of soils where the water content at the time of application is too high to achieve the minimum permissible compaction as indicated in article 15.7 of the present CCTP, the ad-hoc team shall take all necessary measures to aerate and reduce the water content.

Also, in flood-prone areas, the backfilling layer will be built up to the height of the overflow level with sand of any equivalent material, and finally, to accelerate the consolidation of soils in place and to create a draining layer allowing the circulation of water. The draining material should not contain more than 10% fine particles. This provision does not apply to materials use for the backfilling of dikes, for which the materials will have to be submitted to the Control Engineer for approval.

##### 11.2 Materials for substitution of fill rubbles in swampy zones

The material of substitution to be use in swampy zones will be a material insensible to water, capable to preserve its bearing capacity in a state of saturation and not liable to provoke capillary risings.

Where these materials are lacking, we can use all-in-ballast rubbles.

##### 11.3 Materials for fills in sullen zone and chilly areas (bourbier)

One will use the same materials as that for Current fill rubbles.

##### 11.4 Materials for fills linked to drainage structures and embankments

The material for fills linked to drainage structures and embankments will be a material insensible to water, capable to preserve its bearing capacity in a state of saturation and not liable to provoke capillary risings.

Where these materials are lacking, we can use all-in-ballast rubbles.

##### 11.5 Materials for the base floor of the road

The base floor is defined as the part of the road on which the carriageway is placed. This is either the layer resulting from the compacted rubble or the layer of the existing road.

The thickness of the base floor is considered to be equal to 30cm. The materials constituting the base floor must meet the below cited characteristics, unless a derogation is granted by the Control Engineer.

Organic matter content:	< 2 %
Granulometry :	150 mm maximum
Fine particles:	< 40 %
Atterberg Limits:	Moisture limit < 60 Plasticity index < 40
Bearing index CBR (measured 04 days after watering) :	CBR > 10 with a corresponding dry density of 95% after compaction at the OPM
Linear swelling:	2 % maximum permissible

In the event that the natural terrain does not have these characteristics, the contractor would be required to construct a sub-base layer that meets its standards.

#### 11.6 Materials for the foundation and basement layers of the road

The foundation layer will be realised:

With lateritic gravel having a P.I lower than 30 and a CbR superior to 35

With natural gravelled soil established in such to obtain a P.I lower than 30 and a CBR superior to 35

The basement layer will be realised:

With lateritic gravel established following the above-cited characteristics.

With crushed gravel, (Granulometry: 0 to 31.5)

Materials for the foundation and basement courses shall meet the specifications set out in the table below:

	FONDATIONS	BASEMENT				TRIALS
Bearing index CBR (measured 04 days after watering) and dry density of 95% after compaction at the OPM	≥ 30	≥ 60				1/1000 m <sup>2</sup>
Percentage of fine particles (fine : 08 mm)	≤ 35	≤ 30				1/1000 m <sup>2</sup>
Plasticity index	≤ 30	≤ 25				1/500 m <sup>2</sup>
Linear swelling	≤ 2 %	≤ 2 %				1/1000 m <sup>2</sup>
PROCTOR density	≥ 1,9	≥ 1,9				1/500 m <sup>2</sup>
Content in organic matters	≤ 2 %	≤ 1 %				1/2000 m <sup>2</sup>
Resistance to light compression - Rc (3d of trial at open air, 4d of watering) - Rc (7d of trial at open air)		T1	T2	T3	T4	1/2000 m <sup>2</sup> 1/2000 m <sup>2</sup>
		5	5	7	7	
		5	15	20	20	
Resistance to traction (7d of trial at open air)	/	1	1	15	15	1/1000 m <sup>2</sup>
Granulometry : Sieve – % sifter	0,08 mm 35 % maxi	(to see LADN 1987) 0,08 mm 35 % maxi				1/1000 m <sup>2</sup>
Shape – Angularity % of elements as G/E < 1,58	/	/				1/2000 m <sup>2</sup>
Equivalency in sand						1/1000 m <sup>2</sup>

#### 11.7 Materials for the impregnation layer, hitching layer, surfacing of the road

NO SUBJECT

#### 11.8 Box culverts

NO SUBJECT

#### 11.9 Materials for mortar, mass concrete and reinforced concrete

##### Sand

The sand will come either from the crusher or from a river. The extracted product should have an equivalent percentage of sand greater than 80% and the percentage of very fine elements eliminated by decantation should be less than 4%.

##### Sand for mortar:

The proportion of retained elements on sieve 35 (sieve d=2, 5 mm) must be more than 10%.

##### Sand for concrete:

The granularity must fit in the spindle (fuseau) below:

AFNOR MODULUS	MESH OF SIEVE (mm)	PASSING AT SIEVE (%)
38	5	95-100
35	2,5	70-90
32	1,25	45-80
29	0,63	28-35
26	0,315	10-30
23	0,16	2-10

The Project Manager will require that the sands are washed before their use.

The granularity is controlled by the fineness modulus (G/S between 2,2 and 2,8) whose value must not differ of more than 0,20 in absolute value, the fineness modulus of the aggregate for studies.

It will be foreseen a measure of sand for sand equivalent test at delivery of sand on the site.

#### **Aggregates:**

They will come from deposits or borrow pits retained by the Contractor and accepted by the control Engineer. The aggregates should be clean (the percentage of elements eliminated by decantation has to be less than 2%) and of granular-metric adapted to their use.

The maximal proportion in weight of the aggregates destined for quality concretes passing through washing at the sieve 0,5 must be less than 1,5%.

Every granular-metric composition is proposed by the Contractor with the agreement of the Control Engineer and same for the composition of the concretes.

The granularity of the aggregates is fixed at:

- **for reinforced concretes B 350 or B 400:** 5/25 mm resulting from the mixture of two the classes 5/15 and 15/25,

- **for concretes B 300, B 250 and B 200:** 5/25 mm resulting from the mixture of three classes 5/15 and 15/25.

- **for mass concretes B 300, B 250 and B 200:** 15/40 mm resulting from the mixture of three classes 15/25 and 25/40.

The weight of the retained aggregates sieve corresponding to the superior limit of every granularly class is less than ten percent (10%) of the initial weight submitted for the sifting, and the weight of the aggregates going through the corresponding sieve by the lower limit is less than five percent (5%) of the initial weight submitted for the sifting.

#### **Mixing Water**

It must respond to the specifications of the norm NF P 18-303.

#### **Products for curing**

The products for the curing of concrete are submitted to the acceptance of the Project Manager, at the time of the study of the composition of the concretes. It is applied to the typical concretes obtain from the suitability test. The result of this one conditions the decision of acceptance.

#### **Cement:**

They will be of class CPJ 35 or CPA 325 depending on the case and will come from home based factory or from any accepted imported one.

#### **Steels:**

Steels will come from recognized factories and accepted by the Control Engineer. Their supplying is at the entrepreneur's charge. The use of the welded bars is strictly forbidden. The transportation of steels does not constitute a separated working post leading to a particular remuneration.

The length and the conditions of storage of the steel reinforcement bars must be submitted to the acceptance of the Project Manager. These conditions must foresee at the minimum the storage on a floor situated at least 0,30m above the soil, safe from rain and this shelter can be constituted of a tent covering tapeline fibre.

The different types of steels should be separate distinctly FE400 or FE500, ERL215 or ERL235. Their diameters range from 12-16mm for the present project. They shall respect the norms labelled in the fascicle N° 4 (title 1) of this PTSN/CCTP.

#### **Article 12 – MASONRY STONES**

The masonry stones planned for the construction works will be done in an aesthetics manner and according to the type of work involved (shape and measurements of the stones, joints, etc...) and will be subjected to the respect of the rules of art.

Quarry stones will be mounted on their face with enriched mortar joints (M600) and chucked concrete-mortar (B300) after they have been well shaped and cleaned. The visible faces of the masonries should be regular. The maximal size should not be above thirty (30) cm.

The finishing of the bed-joints (pointing) will be done with the help of a mortar (M600).

The stonework on embankments will only be executed after agreement of the Control Engineer notably on the pre-dimensioning.

The section of the embankment to build will be implemented base on the dimension size received from the Control Engineer.

The concrete-mortar joint of the embankment will be measured at four hundred 400kg of cement per m<sup>3</sup> of sand (M400).

#### **Article 13 – MORTAR AND CONCRETE MIXING PROPORTIONS**

##### **MORTAR**

According to their use, the mortars will have the following dosages:

**M400 :** The mortar M400 will be measured at four hundred (400) kilograms of cement per cubic meter of dry sand. It will be used to apply plasters on the facings of the sidings of the work. (Slabs, and superstructure).

**M500 :** The mortar M500 will be measured at five hundred (500) kilograms of cement per cubic meter of dry sand added with Sika N1 product following the prescribed dosage by the manufacturer prior to the acceptance of the Project Manager. It will be used to apply airtightness-plasters on the inside sidings of the work.

**M600 :** The mortar M600 will be measured at five hundred (500) kilograms of cement per cubic meter of dry sand. It will be used seals for concretes and joints for stonework to apply airtightness-plasters on the inside sidings of the work. It will be used to apply as seals for concretes and joints for stonework on the inside sidings of the work (metal-profiled descent rung, etc...).

## CONCRETE

The inspection of the concrete will be carried out according the dispositions of the table below:

Classe des Bétons	des	Nombre d'éprouvettes à prélever	Compression	Fréquence des essais Traction	Consistance béton frais
BQ2 300 kg		Par journée de bétonnage - cylindres	2 essais à 7 jours	2 essais à 7 jours	1 par ½ journée de bétonnage
		6 prismes	4 essais à 28 jours	4 essais à 28 jours	
BQ3 350 kg		Par journée de bétonnage 10 cylindres	3 essais à 3 jours 2 essais à 7 jours	3 essais à 3 jours 2 essais à 7 jours	1 par ½ journée de bétonnage
		10 prismes (à la demande de l'Ingénieur)	5 essais à 7 jours	5 essais à 28 jours	

Work or sections of the work for which tests carried out in this way show the resistances of less than 15% of the required resistances will be rejected.

## CHAPTER III: WAY OF EXECUTING AND ASSESSING WORKS

### Article 14 - GENERAL CONDITIONS OF ASSESSMENT

Works and benefits are remunerated to the ad-hoc team by applying the corresponding prices in the mail enclosure slip on really executed quantities, and, in accordance with the technical prescriptions. These quantities must be noted contradictorily by the foreman and the Project Manager and must be approved by the Control Engineer.

The ad-hoc team is supposed to have a perfect knowledge of all conditions and suggestions imposed for the good execution of works, and of all local conditions liable to have an influence on this execution.

### Article 15 - GENERAL EXECUTION ASPECTS OF WORKS

#### 15.1 General provisions

The vote holder shall take all necessary measures to avoid accidents of any kind that may occur as a result of the work.

Access to the site should be strictly prohibited to the public or anyone outside the site. Large-print signage will be placed at the main entrances to the construction site.

In addition, the contractor must comply with all regulatory safety measures. He will be responsible for all accidents that occur on the site and are caused because of the work, to residents, its staff and civil servant of the administration.

Every precaution shall be taken by the contractor and at its own expense to maintain traffic on the routes subject to the work. He will submit to the Project Manager for approval, the arrangements he intends to make for the establishment of diversions and maintenance of all routes used to ensure traffic during the duration of the work.

The vote holder shall, under his responsibility organise his work in such a way as to get rid of water of any kind, to maintain the flow and to take all necessary measure to ensure that it is not detrimental to the provisional installations necessary for the evacuation.

Where the work is to take place in the vicinity of existing networks, the contractor will be required to take all measures for the relocation or their protection and ensure the connection to local residents. The contractor shall be responsible for the execution studies and the costs of relocating the networks. The itinerary of the existing networks and structures will be acknowledged by the contractor before the start of the work.

#### 15.2 Setting-outs and general implementations

Before the commencement of works, the contractor will mark-out the axis of the road and delineate the rights-of-way in order to proceed to the demolition of existing structures after the agreement of the Project Manager.

After the opening of the rights-of-way, he will materialise the main base-points (previously asserted) of the topographical survey's closed-circuit before engaging the setting out of the platform. The contractor remains responsible for this implementation and will bear all unnecessary work that would result from a wrong pecking before and after its verification.

When the main staking is validated, the contractor shall, at its own expense, carry out a contradictory survey of the natural terrain along the axis of the road on all the cross-section and everywhere where, structures forming part of this work shall be implemented.

The vote holder shall be subject to any verification which the Project Manager may decide to have carried out. He will provide the equipment and the personnel authorised to carry out these control operations.

The ad-hoc team is responsible for ensuring that the picketing and levelling points are preserved and will have to restore or replace them if needed, either in their original location or by moving the progress of the work requires it, but giving all the references of the modifications thus made.

### 15.3 Preliminary works and general cleaning

The vote holder will carry out general cleaning, bush clearing, topsoil stripping, removal of poor soil, trees felling and stumps removal, demolition of damage reinforced concrete structures, and as well as the evacuation of all corresponding elements from the building site and dumped in a place approved by the Project Manager. Upon the indication of the Control engineer, some trees may be preserved as long they do not constitute an obstacle to the execution of the work.

In some areas, scarification of paved or unpaved roads may be necessary; these zones as well as the scarification depth may be defined by the Control Engineer. The eventual reuse of scarified materials can only be done with the agreement of the Control Engineer.

All products and materials to be removed from the site will be deposited out at the contractor's expense.

### 15.4 Rubble cut and excavation

The excavation and rubble cut will be carry out in accordance with the execution plan drawn up by the contractor and approved the by Control Engineer for the construction of platforms and collection.

The final profile will be carried out in a single continuous operation up to the top level the earthworks. The contractor shall maintain a sufficient slope on the surface of the excavated zones and, to carry out in good time giggles, rivulets and provisional structures.

The contractor shall obtain the approval of the Control Engineer for the procedure for the preparation of base-floor ditches product to reuse as backfilling in accordance with article 15.5 below. The financial consideration of rubble cut and excavation products will only be admitted after their perfect reuse as backfilling. The rubble that is not reused as backfill because of their poor quality will be disposed out of the site, in places approved by the Control Engineer.

The rubble cuts are classified into 5 categories:

1 <sup>ère</sup> catégorie : Déblais pour purges	Entrent dans cette catégorie les matériaux pour couche de forme ayant un $Ip > 10$ et un $CBR > 10$
2 <sup>ème</sup> Catégorie : Déblais réutilisables en remblais	Entrent dans cette catégorie les matériaux pour couche de forme ayant un $Ip < 40$ et un $CBR < 10$
3 <sup>ème</sup> catégorie : Déblais non réutilisables en remblais	Entrent dans cette catégorie les matériaux pour couche de forme ayant un $Ip > 40$ et un $CBR < 10$
4 <sup>ème</sup> catégorie : Déblais réutilisables en corps de chaussée	Entrent dans cette catégorie les matériaux pour couche de forme ayant un $Ip < 35$ et un $CBR < 40$ (fondation)
5 <sup>ème</sup> catégorie : Déblais rocheux	entrent dans cette catégorie les matériaux non rippables par un tracteur de 270CV.

NB: the contractor may only carry out rubble cut and excavation in rocky terrain with the prior agreement of the Control Engineer. The surrounding soft grounds then be sufficiently cleared to allow an accurate assessment of the volumes of rock cuttings to be taken into account. The financial consideration of rock cuttings will only be admitted after contradictory measurements have been made.

### 15.5 Backfilling and reloading

The materials used in the constitution of the backfill will come either from rubble cuts or from the quarries or borrow pits proposed by the contractor and approved by the Control Engineer.

The backfills are classified into 4 categories:

- Catégorie 1 :	Remblais compactés ( $IP < 40$ et $CBR > 10$ )
- Catégorie 2 :	Remblais en zones inondables ou marécages ( $IP < 40$ et $CBR > 10$ ) avec interposition d'une couche drainante
- Catégorie 3 :	Remblais pour couche de forme ( $IP < 40$ et $CBR > 15$ )
- Catégorie 4 :	Remblais mis en dépôt ( $IP > 40$ et $CBR < 5$ ).

Backfills in ordinary land shall conform to the specifications of article 11.5. They will be spread over the entire width for the execution of the embankments or in layers having a slope of 2% on which the earth-moving and transporting machinery having been assigned to their execution will circulate in such a way as to exert as evenly distributed compression on it as possible.

The backfilling materials will be applied in layers of maximum thickness of 20cm, measured after compaction, over the entire width from the backfill to its sides as prescribed in the plans and profiles.

Embankment profiles will be obtained using the method of the excess backfill, the levelling must be carefully realised so that no shanks or irregularities appear. The embankment shall be compacted at 90% OPN.

The work must be carried out in such a way that, in the event of settlement or compression, the indicated profiles must be made within the tolerances set out in the article 15.6 below.

It is expressly specified that the earthworks shall be redone whenever the level of compaction required by the article 15.7 of the present CCTP has not been obtained. The materials will be put in place with water content greater than 1% at the optimal and with the tolerance of plus or minus 3%.

Implementation of backfill tests:

	Catégories 1 et 2	Catégorie 3
Granulométrie, proctor modifié, indice de plasticité, densité en place et teneur en eau.	1 essai pour 500 m <sup>3</sup>	1 essai pour 250 m <sup>3</sup>
Identification et CBR	1 essai pour 1 000 m <sup>3</sup>	1 essai pour 500 m <sup>3</sup>

The backfill shall be protected from erosion until they are received.

### 15.6 Tolerances on earthworks

The tolerances for the execution of earthworks are set in the following way:

Terrassements	Profils de la forme	Talus	Profil sous couche de forme
Déblais en terrain ordinaire	+ ou - 2 cm	+ ou - 10 cm	+ ou - 5 cm
Déblais en terrain rocheux	+ ou - 4 cm	+ ou - 20 cm	+ ou - 10 cm
Remblais	+ ou - 2 cm	+ ou - 5 cm	+ ou - 5 cm

The theoretical gradients of the slopes are as follows:

For the rubble cut: 1/3 (1 at the base for 3 at the height)

For the backfilling: 2/3 (2 at the base for 3 at the height)

However, these slopes may be modified upon request Project Manager depending on the characteristics of the materials encountered or used, and according to the results of the soil tests.

After earthworks, the platforms and embankments will have to be adjusted and cleaned in the right-of-way of the work.

All arrangements shall be made to ensure the evacuation of runoff water without gullies and, without harming waterfront properties.

### 15.6 Compaction

Unless derogation expressly granted or prescribed by the Control Engineer, the reloading will be methodically compacted in layers of maximum thickness of 25cm, measured after compaction. Each layer will be received before the next one runs. The compaction method will be subject to the approval of the Control Engineer.

Before any execution begins, the contractor will calibrate its compaction equipment. The water content of the soil shall be accurately determined before the commencement of works.

The approved materials that make up the scraping or reloading layers will have to be homogenized and scarified, if applicable, to the motor-grader and harrow. The materials will be brought within the range of water contents required to achieve the prescribed dry density, taking into account the compaction energy required (site test diagram). If they are too dry, the materials will be regularly watered before and during compaction operations, on the other hand, if the materials prove to be too wet, the contractor may reduce them to an acceptable water content by prior desiccation, activated by mechanical aeration, harrowing or ploughing. Otherwise, the work will be stopped, if the contractor fails to accept the suggestion to open a new borrow pit deemed satisfactory. In any case, these soils will only be used with the agreement of the Control Engineer, who may prescribe their evaluation outside the site and who remains the sole judge of the duration of the site's shutdown. This will be extended until the soils to be used are in the necessary condition to obtain satisfactory compaction, without the contractor being entitled to claim any compensation whatsoever for immobilisation.

It is expressly specified that the earthworks shall be interrupted whenever the degree of compaction required by the present article cannot be ensured. The materials will be used at water content close to the optimum water content, within plus or minus 2%. It will be necessary to take into account the evaporation, which is important in dry season.

The different minimum degrees of compaction to be carried out will be 90% of measurements, in all cases, higher than the following:

	Minima	Tolérance (10 % de mesure)
- Sol recevant les remblais	90 % OPM	88 % OPM
- Corps de remblais	90 % OPM	88 % OPM
- Dernière couche de remblais (couche de forme épais. 30cm)	95 % OPM	92 % OPM
- Couche de fondation	90 % OPM	95 % OPM
- Couche de base	95 % OPM	96 % OPM

In case of deterioration due to the sliced state of the backfill or insufficiency in their characteristics, the contractor will not be able to take any action against the Project Owner in anyway and will have to take over the deteriorated areas at its expenses.

### 15.7 Execution of the foundation layer

The foundation courses shall comply with the requirements of the article 11.6 of the present CCTP. It is specified that the thicknesses will be given as an indication. It is the responsibility of the contractor to have all the tests carried out at its own expense, on the materials he proposes. On the basis of the results of the tests, the Control Engineer may be able to prescribe other thicknesses.

After the approval of the earthworks, the contractor will apply the layers of materials over the entire width of the platform and to the minimum thicknesses required, per layer of a minimum thickness of 15cm and a maximum thickness of 25cm depending on the Granulometry.

The water content in situ of the compaction should not exceed by 2 points, the optimum water content given by the modified proctor tests.

Compaction will be carried out in such a way as to obtain a dry density in situ at least 97% equal to the maximum density given by the modified proctor test.

The Project Manager will also carry out controls on the prescribed minimum thicknesses. The minimum thicknesses of the layers must be respected at all points of the treated platform. The altimetry tolerance is plus or minus 2cm following the project dimensions. If these minimum thicknesses and the prescribed altimetry tolerance are not respected, the contractor will be required to take over the sections concerned at its own expense, either by the addition of the materials or by their removal as rubble cut. He will have to scarify the layer and compact it again.

The contractor will take all measures to avoid leafing.

#### 15.8 Execution of the stonework

The stones will have to be compact, without cracking, non-subject to flaky and with sharp edges. They must have parallelepiped forms as possible and will have 20 to 40 cm in their greater dimension. The stones will be joined with a concrete mixture dosed at 200kg/m<sup>3</sup> for the inner joints and it will have to cover the entire backbone of the stone in order to serve as proof; as for the fascia joints, it will have to be laid with a cement mortar dosed at 600kg/m<sup>3</sup> thus serving as pointing.

The control of the mortar will be done in kneading with the hand. The ball of mortar will be firm and plastic and will not stick to the skin and will have to be able neither to fall from a height of 10 to 20 cm with cracking nor to become deformed.

Windows of 10x20 cm or gargoyles will have to be provided (if need be) in the masonries to evacuate water which would have accumulated behind the structure. The latter will have to be protected by filters for to avoid the transportation of materials during water circulations.

The work includes:

- The extraction of stone at the borrow pit,
- The extraction of sand at the sand pit,
- The transportation of the quarry materials,
- The supply of the cement, water and other building material,
- The raising up of the wall in respect of the rules of art.

#### 15.9 Execution of concrete works

The core concrete will be dosed 200 kg/m<sup>3</sup> of cement of class CPA 325 and will offer a resistance of 325kg/cm<sup>2</sup> to 28 days. Sands for mortars and concrete will be rigid, clean and healthy thus, will be sifted carefully and removed from all organic or earthy refuses. The aggregates for mass concrete will come from the quarry approved by the Control engineer and will be of dimensions with most equal to 20 mm and the quantity of aggregates of less than 2 mm will be lower than 2%.

Cements of class 450 or 550 will be stored in a dry store, closed and covered, capable of stocking up the quantity necessary to ensure without discontinuity the supply.

The formwork must have a sufficient sealing to avoid the losses of milt and must be wet for not to absorb the water of the concrete.

The setting-up of the concrete will be realised with the concrete mixer and the putting in place should be executed by using a vibrant axle. The concrete will be held safe from the sun from the moment where it will have begun to hold. Its watering must begin as soon as having made completely hold, it is not susceptible to be alter by the running water to its surface. The concrete mixing will be driven in order to maintain the structure's shape in a state of permanent humidity.

The work includes:

- The adjustment of the trenches,
- The supply and transport on the site of all materials necessary to the manufacture of the concrete and its implementation,
- The putting in place of formwork,
- The manufacturing and the putting in place of the concrete's mixture
- The treatment and the polishing of surfaces
- The dismantling, the backfilling, the ramming or compaction, the squaring of edges and all subjections of execution

#### 15.10 Execution of reinforced concrete works

For the construction of works made of reinforced concrete, the Contractor is invited to respect the technical choices proposed in his execution project. The reinforced concrete will be measured out of 350kg/m<sup>3</sup> of cement of class CPA 325 and will offer a resistance of 325kg/cm<sup>2</sup> on 28 days. Sands for mortars and concrete will be rigid, clean and healthy thus, will be sifted carefully and removed from all organic or earthy refuses. The aggregates for mass concrete will come from the quarry of good quality and will be of dimensions with most equal to 20 mm and the quantity of aggregates of less than 2 mm will be lower than 2%.

Cements of class 450 or 550 will be stored in a dry store, closed and covered, capable of stocking up the quantity necessary to ensure without discontinuity the supply.

The formwork must present a sufficient damp proof course to avoid the losses of milt and must be wet in order not to absorb the water of the concrete. The spacing holds made of concrete should maintain the framework to a framing distance in accordance with the norms. It will be foreseen a minimum of spacing hold by meter square of framework surface.

The setting-up of the concrete will be realised with the concrete mixer and the putting in place should be executed by using a vibrant axle. The concrete will be held safe from the sun from the moment where it will have begun to hold. Its watering must begin as soon as

having made completely hold, it is not susceptible to be alter by the running water to its surface. The concrete mixing will be driven in order to maintain the structure's shape in a state of permanent humidity.

The rod frames will be shaped in sewing with binding wires and it is not allowed to weld them. They should be in high adhesion (HA) rods and woven in following the model proposed in the execution project that is:

- Bearing rods =  $\varnothing$  12; gap = spaced at regular intervals following the dimensioning of the calculation notes.
- Distribution rods =  $\varnothing$  10 for the RCC and slabs, and,  $\varnothing$  08 for the RCRC; gap = spaced at regular intervals following the dimensioning of the calculation notes.

Except the RCRC formwork that should be dismantled within 8 hours, no formwork can be removed before 48 hours after concreting. The standard would be to carry the period of removal of frameworks on 28 days.

The work includes:

- The supply and transport on the site of all materials necessary to the manufacture of the concrete and its implementation,
- The manufacturing and the putting in place of the framing,
- The putting in place of the formwork,
- The manufacturing and the putting in place of the concrete's mixture,
- The treatment and the polishing of surfaces,
- The dismantling, the squaring of edges and all subjections of execution,

## **CHAPTER IV: PROTECTION OF THE ENVIRONMENT**

### **Article 16 – SITE INSTALLATION**

The Vote Holder will indicate the place of his site installation facilities.

The site must be chosen outside of the sensitive zones, in order to limit the bush clearing, the extraction of bushes, the felling of trees. In the zone of the installation of the site, the trimming of trees branches and the felling of trees of which the diameter measured at 1m from the soil is more than 20 cm will be done after previous agreement with the control Engineer.

The site must foresee an adequate drainage of water on the whole of its surface. The Rehabilitation areas and of washing of equipment should be concreted and foresee a cesspool to hold oils and grease. These Rehabilitation areas should have a slope toward a cesspool and toward the inside of the platform in order to avoid the flowing out of polluting products toward the un-covered soils.

At the end of the works, the ad-hoc team will do all necessary works for the restoration of the places. The ad-hoc team should fold up all its equipment, engines and materials. It should demolish all stationary installation, as foundation, support made of concrete or metallic, etc. to demolish the concrete areas, to decontaminate the soil as the case may be, either in a general manner to put back the site in its nearest original state. The ad-hoc team will not be allowed to abandon neither equipment nor materials on the site, or in the vicinity. For the putting in deposit of demolished materials, the ad-hoc team must get the approval of the control Engineer. The materials are to be covered with a layer of ground, and the site is to receive an adequate drainage in order to avoid all erosion.

### **Article 17 - OPENING OF TEMPORARY BORROW PITS**

The ad-hoc team should ask for any necessary authorizations foreseen by the texts and regulations in force:

- Law 76/14 of July 8 modified and completed by the one of n°90/021 of August 10, 1990
- Decree 88/772 of May 16, 1988 modified by decree 89/674 of April 13, 1989
- Decree 90/1477 of November 9, 1990

The ad-hoc team will execute at the end of works, the necessary works to the restoration of the site.

### **Article 18 - USE OF BORROW PITS OF PERMANENT CLASS**

The ad-hoc team should ask for any necessary authorizations foreseen by the texts and regulations in force.

### **Article 19 - LOADING AND TRANSPORTATION OF MATERIALS**

For all transportation of materials and equipment, whatever they are, the provider should conform himself to the regulation in force, concerning the restrictions imposed to the weights and sizes of engines and convoys plying the public road network.

DOCUMENT N ° 06  
**SCHEDULE OF UNIT PRICE**

REHABILITATION OF THE SAHMOM BRIDGE ALONG THE KIKAIKOM–KIKAIKELAKI ROAD  
STRETCH IN KUMBO MUNICIPALITY; BUI DIVISION, NORTHWEST REGION  
**SCHEDULE OF UNIT PRICE**

**General provisions**

This preamble is an integral part of the method of evaluating the work; it is deemed to complete the definition of each unit price.

The description of each price usually identifies the part of the work and can as well define the details of the tasks to be undertaken by the contractor.

The contractor is subject to an obligation of results; to this end, it is up to him to implement materials means that he considers best appropriate without claiming any added value. He may therefore not raise any claim based on unforeseen difficulties or suggestions outside cases of "force majeure". The bids include all the activities necessary to obtain the part of the work in question, in particular all the corrections and finishing works.

The amount of each unit price remunerates all suggestions for carrying out the work according the provisions and quality defined by the administrative and technical clauses.

The remuneration for any task necessary for the completion of the project which is not the subject of a specific unit price or is not explicitly included in the definition of a price, is considered to be included in the set of costs.

Price	Description of Activities	Unit	Unit Price in figures
<b>100</b>	<b>SERIES 100: INSTALLATIONS</b>		
	<b>Site's Installation and project's running</b>		
101	<p>This price remunerates at the lump sum and under the terms of the contract the setting up of the company in the site, its effective presence and daily run up of activities. This price is paid in two sessions.</p> <ul style="list-style-type: none"> <li>• Eighty per cent (80%) after the effective installation;</li> <li>• Twenty per cent (20%) after the total retrieving from the site.</li> </ul> <p>The price includes:</p> <ul style="list-style-type: none"> <li>- The renting of the land, if it is not made available to the contractor by the administration, to install the technical platform;</li> <li>- The installation of the base camp;</li> <li>- The installation of the technical platform;</li> <li>- The construction of possible diversions and their maintenance;</li> <li>- The establishment of means of communication (telephone, fax, internet, radio);</li> <li>- The provision of water and electricity;</li> <li>- The construction of the site's laboratory and equip it;</li> <li>- The provision of work signages, their safety and maintenance;</li> <li>- The provision of the first aid box;</li> <li>- All the necessary arrangement to accommodate the project's team;</li> <li>- All the necessary arrangement to ease the work of controllers;</li> <li>- All the necessary arrangement for the proper functioning of the site;</li> <li>- All the necessary dispositions to secure workers and visitors;</li> <li>- The restoration of sites in accordance with environmental requirements;</li> <li>- Any other suggestion necessary for the smooth running of the work within the given timeframe;</li> </ul> <p>It is essential that all the elements of the site's installation, including fully equipped laboratories and in operational state should be in place before the 80% be paid. A missing element removes the right to the payment of the full amount.</p> <p><b>The lump sum costs: .....</b></p>	Is	
102	<p><b>Bringing up and retrieving of equipment and materials</b></p> <p>This price remunerates at the lump sum and under the terms of the contract the bringing up and the retrieving of prominent equipment needed for the conducive carry out of works. This price is paid in two sessions.</p> <ul style="list-style-type: none"> <li>• Fifty per cent (50%) after the effective installation of equipment;</li> <li>• Fifty per cent (50%) after provisional reception and the total retrieving from the site.</li> </ul> <p>This price includes:</p> <ul style="list-style-type: none"> <li>- Bringing in the equipment and machinery necessary for the running of the site, if needed including crushing, asphaltting, concrete manufacturing plants, site scales, earthmoving, sanitation pavement installation and transportation machines;</li> <li>- The retrieval at the end of the work;</li> </ul> <p>The vote holder will have to demolish all installations he fixed such as foundations; concrete or metal support, etc..., decontaminate the soil if this is the case, or in general, return the site to a state as close as</p>	Is	

	possible to its initial shape.		
	<b>The lump sum costs: .....</b>		
103	<p><b>Complementary studies (geotechnical tests, hydraulic survey, environmental impact)</b></p> <p>This price remunerates at the lump sum and under the terms of the contract the detailed study pertaining to the project in respective of the condition provided in the technical specifications' book. This price is paid in two sessions:</p> <ul style="list-style-type: none"> <li>• Seventy per cent (70%) after the validation of the detailed study;</li> <li>• Thirty per cent (30%) after the validation of the bundle-document and the total retrieving from the site.</li> </ul> <p>This price includes:</p> <ul style="list-style-type: none"> <li>- Working area delineation plans;</li> <li>- Topographic surveys and plans at the standard scales;</li> <li>- The identification in the field, of all the profiles and cross sections established for the project and which will have to be used during the work, notably to quantify the earthworks volumes actually executed, etc....;</li> <li>- Study-report of the drainage basin;</li> <li>- Execution drawings at the standard scales and structural plans as well as calculation notes of the work;</li> <li>- The geotechnical study;</li> <li>- Any studies necessary to carry out the execution of the work.</li> </ul> <p><b>The lump sum cost: .....</b></p>	ls	
104	<p><b>Execution project and "As-Realized-As" Plan documents</b></p> <p>This price remunerates at the lump sum and under the terms of the contract, the production of a comprehensive study elaborating an understandable projection for the execution of works and containing all the elements required in the price N° 103, and, the production of a bundle-document at the end of the work, in respective of the condition provided in the technical specifications' book.</p> <p>This price is paid in two sessions:</p> <ul style="list-style-type: none"> <li>• Seventy per cent (70%) after the validation of the detailed study;</li> <li>• Thirty per cent (30%) after the validation of the bundle-document and the total retrieving from the site.</li> </ul> <p><b>The lump sum costs: .....</b></p>	ls	
200	<b>SERIES 200: EARTHWORKS - BASEMENT WORKS</b>		
201	<p><b>Cleaning of the project site, demolition of the existing structure, rubble cut and putting in place of deviations</b></p> <p>This price remunerates at the lump sum and under the terms of the contract, all the activity related to the cleaning of the site, the destruction of the remnant parts of the old structure, the rubble cut of slopes at the vicinities of the river in order to grade their slant, the excavation of the river banks in order to meet the soil horizon suitable to carry the bridge's structure.</p> <p>The refuse coming from the rubble cut shall be re-used as backfilling if they have the required qualities prescribed in the technical specifications' book. The refuse from rubble cut not re-used as backfilling will be evacuated and put in deposit out of the site in places indicated by the control engineer.</p> <p><b>The lump sum costs: .....</b></p>	ls	
202	<p><b>Excavation of the foundation in plain land or in riverbed</b></p> <p>This price remunerates at the meter cube and under the terms of the contract, notably the conditions specified in the technical specifications' book, the digging of trenches having to receive the foundations of the structure. The operation should be undertaken according to the rules of art.</p> <p>The activity includes:</p> <ul style="list-style-type: none"> <li>- The setting out and pecking of the work;</li> <li>- The putting in place of a dyke system to redirect the flow;</li> <li>- The excavation of trenches at the suitable depth;</li> <li>- The smoothing of edges and leveling of the base-floor;</li> <li>- The removal of the rubbles from the site;</li> <li>- Any other suggestions.</li> </ul> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	

203	<p><b>Hardcore (underpinning+ mass concrete) for the building up of the basement floor</b></p> <p>This price remunerates at the meter cube, the process of strengthening the basement floor with ballast stones chucked with mass concrete. The operation should be undertaken according to the rules of art.</p> <p>The activity includes:</p> <ul style="list-style-type: none"> <li>- The extraction of the quarry stones from the borrow pit and their transportation the building site;</li> <li>- The drying out of the trenches if flooded;</li> <li>- The filling of trenches with the underpinning material at the required depth;</li> <li>- The laying down of the mass concrete on top the underpinning to stabilize it;</li> <li>- The watering of the resulting slab;</li> <li>- Any other suggestions.</li> </ul> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	
204	<p><b>Backfilling behind the structure</b></p> <p>This price remunerates at the meter cube and under the terms of the contract, notably the conditions specified in the technical specifications' book, the process of filling with suitable lateritic soil or any equivalent materials, the void behind the massive structure.</p> <p>The activity includes:</p> <ul style="list-style-type: none"> <li>- The preparation of the borrowing areas, the opening and maintenance of accesses and roads within the perimeter of the operation;</li> <li>- The opening of borrowed pits, including the bush clearing, the tree cutting, the removal of topsoil;</li> <li>- The extraction of the materials, their storage or possible stock recovery;</li> <li>- Transportation of materials to the site including any suggestions for the transportation of materials;</li> <li>- Spreading of the materials into layers;</li> <li>- Watering or aeration required to achieve the necessary moisture content;</li> <li>- Compaction at the optimum of the successive layers in order to obtain the required strength;</li> <li>- Any suggestions related to traffic conditions and compliance with environmental regulations;</li> <li>- Any other suggestions.</li> </ul> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	
205	<p><b>Backfilling adjacent to the work and on critical spots</b></p> <p>This price remunerates at the meter cube the reloading at the required thickness of both sides of the road adjacent to the ridge with suitable lateritic soil.</p> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	
300	<p><b>SERIES 300: BRIDGE - TECHNICAL BLOCK</b></p>		
301	<p><b>Reinforced concrete measured at 400 kg/m<sup>3</sup> for footings</b></p> <p>This price remunerates at the meter cube the manufacture and implementation of the reinforced concrete following the prescribed dosage of cement to construct the footings of the massive structure. The operation should be undertaken according to the rules of art.</p> <p>The activity includes:</p> <ul style="list-style-type: none"> <li>- The supply and on-site transport of all the building materials;</li> <li>- The setting out and pecking of the work;</li> <li>- The mounting of the framework;</li> <li>- The putting in place of the formwork;</li> <li>- The realisation of the concrete work;</li> <li>- Any other suggestions;</li> </ul> <p>The nomenclature of rods shall be disposed as follow:</p> <ul style="list-style-type: none"> <li>- HA Ø14 for the bearers and spaced at 20cm each;</li> <li>- HA Ø12 for the distributors and spaced at 20cm each;</li> <li>- HA Ø14 for the riders and spaced in a staggered pattern;</li> </ul> <p>The bearers and distributors shall be shape in frames and inner-braced by riders. (NB: no welding of rods shall be allowed).</p> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	

302	<p><b>Reinforced concrete measured at 400 kg/m<sup>3</sup> for embedded posts</b></p> <p>This price remunerates at the meter cube the manufacture and implementation of the reinforced concrete following the prescribed dosage of cement to construct the posts having to support concomitantly with the abutments, the load of crossing elements and their users. The operation should be undertaken according to the rules of art.</p> <p>The activity includes:</p> <ul style="list-style-type: none"> <li>- The supply and on-site transport of all the building materials;</li> <li>- The setting out and pecking of the work;</li> <li>- The mounting of the framework;</li> <li>- The putting in place of the formwork;</li> <li>- The realisation of the concrete work;</li> <li>- Any other suggestions;</li> </ul> <p>The nomenclature of rods shall be disposed as follow:</p> <ul style="list-style-type: none"> <li>- HA Ø14 for the bearers and shall be 8 or 12 in number for each post depending on the results of the calculation of loads;</li> <li>- HA Ø12 for the stirrups and spaced at 20cm each but the gapping shall be reduced to 10cm on tension zones like the mid-post and end-post;</li> </ul> <p>NB: The post shall be casted in one piece inside a steady formwork carefully aligned with a plumb line. The bearers of posts, footings and tie beams shall be interconnected to form one-body following the design of the structural plan.</p> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	
303	<p><b>Construction of abutments with stonework (1,5m thick)</b></p> <p>This price remunerates at the meter cube the activity covering the construction of the weight walls in stonework as abutments of the bridge. The operation should be undertaken according to the rules of art.</p> <p>The activity includes:</p> <ul style="list-style-type: none"> <li>- The supply and on-site transport of all the building materials (building stones, gravel, sand, cement) and any other material necessary for the execution of the stonework;</li> <li>- The setting out and pecking of the work;</li> <li>- The laying down of, if needed, a lean concrete dosed at 200kg/m<sup>3</sup> with not less than 10cm thick;</li> <li>- The thoughtful raising at the required thickness, of the trapezoidal shaped wall with building stones carefully laid on an enriched concrete product mixed at 400kg/m<sup>3</sup> serving as joint, (NB: each time the height of the wall reaches 1m, 0.5m shall be reduced from the base thickness, and so on and so forth until it reaches the top. The steps left behind the dyke-like wall shall progressively be filled to obtain the required slant that will counterbalance the pressure of the soil);</li> <li>- The mounting of the face side of the wall be made up of carved stones shaped in the size defined by the control engineer and joined by an enriched mortar dosed at 400kg/m<sup>3</sup>. The shaping the joints will be finished with a pointing mortar dosed at 600kg/m<sup>3</sup>;</li> <li>- The cooping of the top-wall with a mortar dosed at 600kg/m<sup>3</sup>;</li> <li>- Any suggestions related to compliance with environmental requirements;</li> <li>- Any other suggestions;</li> </ul> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	
304	<p><b>Construction the bridge wings with stonework (45° angle)</b></p> <p>This price remunerates at the meter cube the activity covering the construction of the weight walls in stonework as wings of the bridge. The operation should be undertaken according to the rules of art.</p> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	
305	<p><b>Reinforced concrete measured at 400 kg/m<sup>3</sup> for the bridge's tie beam</b></p> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	
306	<p><b>Reinforced concrete measured at 400 kg/m<sup>3</sup> for the bridge's girder</b></p> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	
307	<p><b>Reinforced concrete measured at 400 kg/m<sup>3</sup> for the bridge's strut</b></p> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	
308	<p><b>Supply and putting in place of IPN 50 for the bridge girders and struts including any suggestion of type</b></p> <p><b>NO SUBJECT</b></p>	m	

309	<p><b>Reinforced concrete measured at 400 kg/m<sup>3</sup> for the bridge's slab</b></p> <p>This price remunerates at the meter cube the manufacture and implementation of the reinforced concrete following the prescribed dosage of cement to construct the bridge's deck serving as crossing. The operation should be undertaken according to the rules of art.</p> <p>The activity includes:</p> <ul style="list-style-type: none"> <li>- The supply and on-site transport of all the building materials;</li> <li>- The setting out and pecking of the work;</li> <li>- The mounting of the framework;</li> <li>- The putting in place of the formwork;</li> <li>- The realisation of the concrete work;</li> <li>- Any other suggestions;</li> </ul> <p>The nomenclature of rods shall be disposed as follow:</p> <ul style="list-style-type: none"> <li>- HA Ø14 for the bearers and spaced at 20cm each;</li> <li>- HA Ø12 for the distributors and spaced at 20cm each;</li> <li>- HA Ø14 for the riders and spaced in a staggered pattern;</li> </ul> <p>The bearers and distributors shall be shape in frames and inner-braced by riders. (NB: The rod frames of the deck, girders, struts and wheel-guides shall be interconnected to form one-body following the design of the structural plan).</p> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	
310	<p><b>Reinforced concrete measured at 400 kg/m<sup>3</sup> for the bridge's wheel-guides</b></p> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	
311	<p><b>Supply and putting in place of gargoyles in the abutment and the slab</b></p> <p>This price remunerates at the unit and under the terms of the contract the supply and the putting in place of PVC pipes for gargoyles in the abutment and the slab.</p> <p>The barbicans in the walls should be arranged in a staggered pattern with an interval of 2m on each grid. Their mouths in contact with the soil shall be protected with sifters to prevent any obstruction.</p> <p><b>The unit costs: .....</b></p>	u	
312	<p><b>Supply and putting in place of guardrails (height=1,2m) made up of mix reinforced concrete posts and metallic tubes</b></p> <p>This price remunerates at the unit and under the terms of the contract the supply and the putting in place of mix reinforced concrete posts and metallic tubes for guardrails. The railing supports must be fixed on the wheel-guides.</p> <p><b>The unit costs: .....</b></p>	u	
313	<p><b>Supply and putting in place of pedestrian walks with cobblestones and shoulder blocks on the bridge</b></p> <p><b>The unit costs: .....</b></p>	u	
314	<p><b>Reinforced concrete measured at 400 kg/m<sup>3</sup> for the transitional slab</b></p> <p><b>The cubic meter costs: .....</b></p>	m <sup>3</sup>	
315	<p><b>Provision for pinafores with stonework or/and rough concrete</b></p> <p>This price remunerates at the lumpsum and under the terms of the contract, the putting in place of covers in stonework or/and rough concrete along the infiltration points likely to threaten the stability of the structure. The operation should be undertaken according to the rules of art.</p> <p><b>The lump sum costs: .....</b></p>	ls	
400	<b>SERIES 400: ROADWORKS - CONEXUS WORKS</b>		
401	<p><b>Opening and grading of the roadway with creation of earth ditches and outlets</b></p> <p>This price remunerates at the kilometer and under the terms of the contract, notably the conditions specified in the technical specifications' book, the shaping and smoothing of the section of the carriageway adjacent to the ridge with the creation of earth ditches and outlets. The operation should be undertaken according to the rules of art.</p> <p><b>The kilometer costs: .....</b></p>	km	
402	<p><b>Masonry stone walls on the slopes behind the wings (15cm thick)</b></p> <p>This price remunerates at the square meter and under the terms of the contract, the construction of carpet walls with stonework along the nearby slopes to the massive structure. The operation should be undertaken according to the rules of art.</p> <p><b>The square meter costs: .....</b></p>	m	
403	<p><b>Supplying and putting in place of the bridge's sign road panels including any suggestion for implementation</b></p> <p><b>The unit costs: .....</b></p>	u	
500	<b>SERIES 500: ENVIRONMENTAL MITIGATION</b>		
501	<p><b>Planting of nursed water friendly trees (raffia vinifera) at the river banks</b></p> <p>This price remunerates at the unit all the activities covering the planting of nursed water friendly trees (raffia vinifera) at the river banks. Raffia vinifera also known as wine raffia palm is generally</p>	u	

	<p>propagated through seeds or suckers but the process chosen for this exercise is through seedling. In a nursery setting, seeds should be raised before transplanting to the field. Spacing of 30cm by 30cm is recommended in nurseries.</p> <p><b>Detailed nursery practice:</b></p> <ol style="list-style-type: none"> <li>1- <b>Seed collection and preparation;</b> collect mature seeds from healthy raffia vinifera palms.</li> <li>2- <b>Sowing;</b> sow seeds in well-drained soil in a nursery bed or individual pot. Ensure adequate spacing (30cm by 30cm).</li> <li>3- <b>Watering and maintenance;</b> provide consistent moisture, especially during the germination stage. Control weeds and pests.</li> <li>4- <b>Transplanting;</b> once seedling have develop a strong root system transplant them to the field ensuring proper spacing and suitable environmental conditions.</li> </ol> <p><b>The unit costs:</b> .....</p>		

DOCUMENT N ° 07  
**ESTIMATE BILL OF THE WORK**

REHABILITATION OF THE SAHMOM BRIDGE ALONG THE KIKAIKOM–KIKAIKELAKI ROAD  
STRETCH IN KUMBO MUNICIPALITY; BUI DIVISION, NORTHWEST REGION

**ESTIMATE BILL OF THE WORK**

S/N°	Description of activities	Unit	Quantity	Unit Price	Amount
<b>100</b>	<b>SERIES 100: INSTALLATIONS</b>				
101	Site's Installation and project's running	Ls	1		
102	Bringing up and retrieving of equipment and materials	Ls	1		
103	Complementary studies (geotechnical tests, hydraulic survey, environmental impact)	Ls	1		
104	Execution project and "As-Realized-As" Plan documents	Ls	1		
	<b>TOTAL SERIES 100</b>				
<b>200</b>	<b>SERIES 200: EARTHWORKS - BASEMENT WORKS</b>				
201	Cleaning of the project site, demolition of the existing structure, rubble cut and putting in place of deviations	Ls	1		
202	Excavation of the foundation in plain land or in riverbed	m <sup>3</sup>	67		
203	Hardcore (underpinning + mass concrete) for the building up of the basement floor	m <sup>3</sup>	26,8		
204	Backfilling behind the structure	m <sup>3</sup>	100		
205	Backfilling adjacent to the work and on critical spots	m <sup>3</sup>	100		
	<b>TOTAL SERIES 200</b>				
<b>300</b>	<b>SERIES 300: BRIDGE - TECHNICAL BLOCK</b>				
301	Reinforced concrete measured at 400 kg/m <sup>3</sup> for footings	m <sup>3</sup>	30		
302	Reinforced concrete measured at 400 kg/m <sup>3</sup> for embedded posts	m <sup>3</sup>	7		
303	Construction of abutments with stonework (1,5m thick)	m <sup>3</sup>	120		
304	Construction the bridge wings with stonework (45° angle)	m <sup>3</sup>	30		
305	Reinforced concrete measured at 400kg/m <sup>3</sup> for the bridge's tie beam	m <sup>3</sup>	4		
306	Reinforced concrete measured at 400kg/m <sup>3</sup> for the bridge's girder	m <sup>3</sup>	3,3		
307	Reinforced concrete measured at 400kg/m <sup>3</sup> for the bridge's strut	m <sup>3</sup>	1,44		
308	Supply and putting in place of IPN 50 for the bridge girders and struts including any suggestion of type	m	0		
309	Reinforced concrete measured at 400kg/m <sup>3</sup> for the bridge's slab	m <sup>3</sup>	14,85		
310	Reinforced concrete measured at 400kg/m <sup>3</sup> for bridge's wheel-guide	m <sup>3</sup>	0,88		
311	Supply and putting in place of gargoyles in the abutment and the slab	u	40		
312	Supply and putting in place of guardrails (height=1,2m) made up of mix reinforced concrete posts and metallic tubes	u	2		
313	Supply and putting in place of pedestrian walks with cobblestones and shoulder blocks on the bridge	u	2		
314	Reinforced concrete measured at 400kg/m <sup>3</sup> for the transitional slab	m <sup>3</sup>	2,8		

315	Provision for pinafores with stonework or/and rough concrete	Ls	1		
<b>TOTAL SERIES 300</b>					
<b>400</b>	<b>SERIES 400: ROADWORKS - CONEXUS WORKS</b>				
401	Opening and grading of the roadway with creation of earth ditches and outlets	km	1		
402	Masonry stones protective flooring on the slopes behind the wings (15cm thick)	m <sup>2</sup>	50		
403	Supplying and putting in place of the bridge's sign road panels including any suggestion for implementation	u	2		
<b>TOTAL SERIES 400</b>					
<b>500</b>	<b>SERIES 500: ENVIRONMENTAL MITIGATION</b>				
501	Planting of nursed water friendly trees (raffia vinifera) at the river banks	u	50		
<b>TOTAL SERIES 500</b>					
<b>TOTAL AMOUNT WITHOUT TAXES</b>					
VALUE ADDED TAX (V.A.T: 19.25%)					
<b>TOTAL AMOUNT TAXES INCLUSIVE</b>					
A.I.R: (2.2%)					
<b>NET PAYABLE</b>					

CLOSES THIS BILL AT: \_\_\_\_\_ FCFA ALL TAXES INCLUSIVE

DOCUMENT N ° 08  
BREAKDOWN OF PRICES UNIT

**BREAKDOWN OF PRICES UNIT**

**DESCRIPTION:**

PRICE N°	Description of Activities	Activity Period	Quantity	Unit	Output (%)
	Category	Rate	Value	Days	Amount
<b>A- LABOUR FORCE</b>					
					<b>TOTAL A</b>
<b>B- ENGINES/FUEL</b>	Type	Rate	Value	Days	Amount
					<b>TOTAL B</b>
<b>C- MATERIALS/EQUIPMENT</b>	Type	Unit	Value	Quantity	Amount
					<b>TOTAL C</b>
D	<b>DIRECT COST</b>			<b>A+B+C</b>	
E	Building sites' gross charges			Dx____%	
F	Sitting gross charges			Dx____%	
G	<b>NET COST</b>			<b>D+E+F</b>	
H	Risks and interests			Gx____%	
P	<b>TRADE PRICE (ATE)</b>			<b>G+H</b>	
V	RETAIL PRICE (ATE)			P/Q'TY	

DOCUMENT N ° 09  
**MODEL OF CONTRACT**

REPUBLIQUE DU CAMEROUN  
PAIX- TRAVAIL- PATRIE

MINISTERE DE LA DECENTRALISATION ET  
DEVELOPPEMENT LOCALE

REGION DU NORD OUEST

DEPARTEMENT DE BUI

COMMUNE DE KUMBO



REPUBLIC OF CAMEROON  
PEACE- WORK-FAHERLAND

MINISTRY OF DECENTRALISATION  
AND LOCAL DEVELOPMENT

NORTH WEST REGION

BUI DIVISION

KUMBO COUNCIL

B.P. 3 KUMBO/Tel: 33 48 10 11  
E mail:kuc\_tobin@yahoo.com  
Site web: [www.kumbocouncil.info](http://www.kumbocouncil.info)

P.O. BOX 3 KUMBO/Tel: 3348 10 11  
E-mail:kuc\_tobin@yahoo.com  
Web site:[www.kumbocouncil.info](http://www.kumbocouncil.info)

JOBING ORDER N°: ... .. /JO/KUMBO COUNCIL/KCITB/KUMBO/2026 OF ... .. AWARDED AFTER OPEN NATIONAL INVITATION TO TENDER N°: 002/ONIT/KC/KCITB/PIB-MINH DU 2026 OF 13TH MARCH 2026 FOR THE REHABILITATION OF THE SAHMOM BRIDGE ALONG THE KIKAIKOM-KIKAIKELAKI ROAD STRETCH IN KUMBO MUNICIPALITY; BUI DIVISION, NORTHWEST REGION.

HOLDER (ETS): .....  
P.O BOX ..... TEL. ....RADE REGISTER N° (N° R.C.): .....  
TAX PAYER N°: ..... BANK ACCOUNT N°: ..... AT ..... (BANK)  
AGENCY OF: .....

PURPOSE (SUBJECT): THE REHABILITATION OF THE SAHMOM BRIDGE ALONG THE  
KIKAIKOM-KIKAIKELAKI ROAD STRETCH IN KUMBO MUNICIPALITY.

PLACE: SAHMOM BRIDGE.

ROAD SECTION: KIKAIKOM-KIKAIKELAKI ROAD STRETCH IN KUMBO MUNICIPALITY.

DURATION: FOUR (04) MONTHS;

AMOUNT OF JOBBING ORDER:

TOTAL WITHOUT TAXES	F CFA
VAT = 19.25 or 16.134	F CFA
TOTAL WITH TAXES (ATI)	F CFA
AIR (Income on revenue)= 2.2 or 5,5%	F CFA
NET TO BE PAID	F CFA

This Jobbing Order is signed at an amount of ..... FRANCS CFA (all taxes inclusive ATI)

FINANCING: PIB-MINH DU 2026 FISCAL YEAR

DATE OF ENTRY INTO THE CONTRACT: .....  
DATE OF SIGNATURE: .....  
DATE OF REGISTRATION: .....  
DATE OF NOTIFICATION: .....

**BETWEEN**

The Government of the Republic of Cameroon, represented by the MAYOR of KUMBO COUNCIL, CONTRACTING AUTHORITY, hereafter known as the "Administration"

ON THE ONE HAND

**AND**

THE COMPANY (ETS): .....  
P.O BOX ..... TEL. ....RADE REGISTER N° (N° R.C.): .....  
TAX PAYER N°: ..... BANK ACCOUNT N°: ..... AT ..... (BANK)  
AGENCY OF: .....

Represented by the General Manager .....

Hereinafter known as << The Contractor >>

**ON THE OTHER HAND**

**THE FOLLOWING AGREEMENT HAS BEEN ENTERED INTO FORCE**

**Summary**

**Part I: Special Administrative Conditions (CCAP)**

**Part II: Special Technical Conditions (CCTP)**

**Part III: Schedule of Prices Unit (BUP)**

**Part IV: Details of Estimates**

PAGE...AND LEAST OF THE JOBBING ORDER N°: ... .. /JO/KUMBO COUNCIL/KCITB/KUMBO/2026 OF ... ..  
 OBTAINED AFTER OPEN NATIONAL INVITATION TO TENDER N°: 002/ONIT/KC/KCITB/PIB-MINH DU 2026 OF 13TH MARCH 2026  
 FOR THE REHABILITATION OF THE SAHMOM BRIDGE ALONG THE KIKAIKOM–KIKAIKELAKI ROAD STRETCH IN KUMBO MUNICIPALITY;  
 BUI DIVISION, NORTHWEST REGION.

PLACE: SAHMOM BRIDGE.

ROAD SECTION: KIKAIKOM–KIKAIKELAKI ROAD STRETCH IN KUMBO MUNICIPALITY.

DURATION: FOUR (04) MONTHS;

AMOUNT OF JOBBING ORDER:

TOTAL WITHOUT TAXES	F CFA
VAT = 19.25 or 16.134	F CFA
TOTAL WITH TAXES (ATI)	F CFA
AIR (Income on revenue) = 2.2 or 5,5%	F CFA
NET TO BE PAID	F CFA

*This Jobbing Order is closed at the amount of: .....FRANCS CFA (all taxes inclusive ATI)*

KUMBO, the..... READ AND ENTERED INTO (contractor)	KUMBO, the..... SIGNED BY THE MAYOR, KUMBO COUNCIL (CONTRACTING AUTHORITY)
--	--

REGISTRATION

DOCUMENT N ° 10  
ANNEX

## MODEL OF TENDER FORM

### TENDER SPECIMEN FORM

I undersigned \_\_\_\_\_ acting as \_\_\_\_\_, of Nationality CAMEROONIAN, and residence in \_\_\_\_\_.

After having read and taken note of all the parts of the OPEN NATIONAL INVITATION TO TENDER N°: \_\_\_\_\_ OF \_\_\_\_\_ FOR THE \_\_\_\_\_, BUI DIVISION, NORTHWEST REGION

. In the case where our offer would be accepted, I subject myself and engaged to:

- Carry out the aforementioned contract in accordance with the conditions of the Special regulations of the Invitation to tender, the special Technical specifications and the special Administrative Clauses, at the prices indicated in the schedule of Unit Prices, quantitative estimate, for the total amounts of the bid in francs CFA :

- In Letter and figure (including all taxes): \_\_\_\_\_
- In Letter and figure (VAT 19, 25%): \_\_\_\_\_
- In Letter and figure (HT): \_\_\_\_\_

To pay the forwarding costs of the contractual parts;

- Begin work in seven (7) days maximum and to carry out the contract in three (3) months as from the date of notification of service order to start work.

The contracting authority shall pay the sums due for this contract by crediting account n° \_\_\_\_\_ opened in \_\_\_\_\_ branch.

I declare to have perfect knowledge of the decree n° 33/CAB/PM of February 13 2007 putting the general Administrative clauses applicable to the Contracts of public works and supplies.

I confirm my agreement on the terms of the Particular Administrative Clauses (Draft contract) and attached the initialled copy of the aforesaid document to my offer.

I declare moreover that I remained committed by the present tender during a ninety (90) days deadlines as from the date of opening of the bids.

Done in..... on the .....

The CONTRACTOR (Signature and seal)

**MODEL OF UNDERTAKING**

**Undertaking by the Bidder**

I the undersigned (name and first name of the signatory) \_\_\_\_\_ acting as \_\_\_\_\_ (quality of the signatory with respect to the company), of Nationality \_\_\_\_\_, and residence in \_\_\_\_\_.

After having read and taken note of all the parts of the **OPEN NATIONAL INVITATION TO TENDER N°:007/ONIT/KC/KCITB/PIB-MINPROF 2024 OF 11TH APRIL 2024 FOR THE SUPPLY AND INSTALLATION OF SOLAR SYSTEM AT THE KUMBO WOMEN EMPOWERMENT CENTER AT TOBIN, BUI DIVISION NORTH WEST REGION**

I submit and commit myself to carry out the aforementioned Contract in accordance with the conditions of the Special regulations of the Invitation to tender, the special Technical specifications and the special Administrative Clauses, in particular the quantitative and qualitative confirmation of work, the respect of the deadlines, the guarantees and the insurance.

I commit myself moreover to ensure the registration and paying the forwarding costs of the contractual parts.

I declare to have perfect knowledge of the decree n° 33/CAB/PM of February 13 2007 putting the general Administrative clauses applicable to the Contracts of public works and supplies.

I confirm my agreement on the terms of the Particular Administrative Clauses (Draft contract) and attached the initialed copy of the aforesaid document to my offer.

I declare moreover that I remain committed by the present tender during a one hund (90) days deadline as from the date of opening of the bids.

Done in.....on the .....

The CONTRACTOR (Signature and seal)

## MODEL BID BOND

### BID BOND

Reference of the guarantee: N° \_\_\_\_\_

Invitation to tender N° \_\_\_\_\_

We understand that \_\_\_\_\_ (hereinafter called "the bidder"), has submitted his bid on \_\_\_\_\_ in response to the OPEN NATIONAL INVITATION TO TENDER N°: \_\_\_\_\_ OF \_\_\_\_\_ FOR THE \_\_\_\_\_, BUI DIVISION, NORTHWEST REGION.

We, \_\_\_\_\_ (Bank) of \_\_\_\_\_ (country), with our head quarter in \_\_\_\_\_ hereby declare to guarantee payment to the contracting authority of the sum of \_\_\_\_\_ (in letters and in figures), that the Bank is committed to pay completely to the contracting authority, bidding itself, its successors and assignees.

Signed and authenticated by the aforementioned Bank this (day) of (month), and (year).

The conditions of this commitment are as follows:

1. If after the opening of the bids, the bidder withdraws his Offer during the validity period specified by himself in his tender, or
2. If the bidder, having been notified of the award of the contract by the contracting authority during the period of bid validity:
  - Fails or refuses to sign the contract even though required to do so:
  - Fails or refuses to furnish the final bond for the contract as provided for by the contract.

We undertake to pay the contracting authority an amount up to the maximum of the sum referred to above upon receipt of his written demand, without the contracting authority having to substantiate his demand, provided that in its demand the contracting authority shall note that the amount claimed by him is due, because on or the other or both of the above condition(s) has (have) been fulfilled and he shall specify which condition(s) took effect.

This bond shall enter into force from the date of signature and from the date set by the contracting authority for the submission of tenders. It shall remain valid up till the thirtieth day inclusive following the end of the deadline for the validity of tenders. Any request by the contracting authority to cause it to take effect should reach the bank by registered mail with an acknowledgement of receipt before the end of this period of validity.

This bond shall, for purposes of its interpretation, be submitted to Cameroon law.

Signature and stamp of the Guarantors

Date \_\_\_\_\_

Address \_\_\_\_\_

**MODEL PERFORMANCE GUARANTEE**

**PERFORMANCE GUARANTEE**

JOBGING ORDER N° \_\_\_\_\_

We understand that \_\_\_\_\_ (hereinafter called "the contractor"), has engage pursuant to the JOBGING ORDER N° \_\_\_\_\_

awarded after an OPEN NATIONAL INVITATION TO TENDER N°: \_\_\_\_\_ OF \_\_\_\_\_ FOR THE \_\_\_\_\_, BUI DIVISION, NORTHWEST REGION

And that you stipulated in the aforementioned contract that the Contractor will give you a banking guarantee emanating from a bank installed in Cameroun and approved by the Minister in charge of Finances, of the amount stipulated hereafter, like guarantee of the good execution of his obligations, in accordance with the contract,

And that we agree to give a guarantee to the Contractor,

As of the time, we affirm by the present ones that we go guaranteeing and persons in charge in your connection, in the name of the Contractor, for a maximum amount of (*amounts of the guarantee in figures and letters*),

And that we commit ourselves paying you, as of reception of your first written request informing us that the Contractor does not conform to the stipulations of the contract, and without quarrel or discussion, all the amount, within the limits of (*amounts of the guarantee, stipulated above*), without you having to prove or give the reasons or the reason of your request of the amount indicated above.

The present guarantee is valid until the provisional acceptance of work object of the contract.

Signature and seals of the Guarantors

Date \_\_\_\_\_

Address \_\_\_\_\_

**MODEL GUARANTEE FOR ADVANCE PAYMENT**

**Guarantee Advance Payment**

Bank \_\_\_\_\_

Reference of the guarantee: N° \_\_\_\_\_

Contract N° \_\_\_\_\_

To the (Contracting Authority),

**Company** \_\_\_\_\_

We, Bank \_\_\_\_\_ were informed that the THE MAYOR of \_\_\_\_\_ Council acting as the contracting authority and \_\_\_\_\_ acting as a Contractor, have concluded the JOBBING ORDER N° \_\_\_\_\_ awarded after an OPEN NATIONAL INVITATION TO TENDER N°: \_\_\_\_\_ OF \_\_\_\_\_ FOR THE \_\_\_\_\_, BUI DIVISION, NORTHWEST REGION

In conformity with the provisions of article 29 of the JOBBING ORDER N° \_\_\_\_\_, the Contractor is obliged to submit to the contracting authority, a bank caution to guarantee the advance payment granted to the company for an amounts equal to \_\_\_\_\_ francs CFA.

We, Bank \_\_\_\_\_ we engage irrevocably and without benefit of discussion, by the present one, to pay in favor of the contracting authority, at his first written request and within 4 (four) week maximum , the amount of this guarantee, that is to say \_\_\_\_\_ due by the Contractor to the contracting authority owing to the fact that the Contractor could not fulfill one or more of his obligations envisaged with the contract.

The request for partial or total mobilization of this guarantee will be the subject of a justifying letter recommended with acknowledgement of delivery with a copy to the Contractor starting clearly and the completely the reasons of its request.

The present bank guarantee will come into effect on the date of the payment of the advance to start work.

The original of this guarantee will be preserved by the contracting authority.

This guarantee will be released when the amount of the advance is completely reimbursed.

After this date, the guarantee will become null and void and will have to be returned to us without any express request of our share.

The law as well as the jurisdiction applicable to the guarantee is those of Cameroun.

Signature and seals of the Guarantors

Date \_\_\_\_\_

Address \_\_\_\_\_

# TENDER SPECIMEN FORM

## TENDER SPECIMEN FORM

I undersigned \_\_\_\_\_ acting as \_\_\_\_\_, of Nationality CAMEROONIAN, and residence in \_\_\_\_\_.

After having read and taken note of all the parts of the OPEN NATIONAL INVITATION TO TENDER N°: \_\_\_\_\_ OF \_\_\_\_\_ FOR THE \_\_\_\_\_, BUI DIVISION, NORTHWEST REGION

. In the case where our offer would be accepted, I subject myself and engaged to:

- Carry out the aforementioned contract in accordance with the conditions of the Special regulations of the Invitation to tender, the special Technical specifications and the special Administrative Clauses, at the prices indicated in the schedule of Unit Prices, quantitative estimate, for the total amounts of the bid in francs CFA :
  - In Letter and figure (including all taxes): \_\_\_\_\_
  - In Letter and figure (VAT 19, 25%): \_\_\_\_\_
  - In Letter and figure (HT): \_\_\_\_\_
- To pay the forwarding costs of the contractual parts;
- Begin work in seven (7) days maximum and to carry out the contract in three (3) months as from the date of notification of service order to start work.

The contracting authority shall pay the sums due for this contract by crediting account n° \_\_\_\_\_ opened in \_\_\_\_\_ branch.

I declare to have perfect knowledge of the decree n° 33/CAB/PM of February 13 2007 putting the general Administrative clauses applicable to the Contracts of public works and supplies.

I confirm my agreement on the terms of the Particular Administrative Clauses (Draft contract) and attached the initialled copy of the aforesaid document to my offer.

I declare moreover that I remained committed by the present tender during a ninety (90) days deadlines as from the date of opening of the bids.

Done in..... on the .....

The CONTRACTOR (Signature and seal)



**MODEL OF SITE VISIT REPORT**

**MODEL OF SITE VISIT REPORT**

I) INTRODUCTION

TENDER N°:

.....  
.....

NAME OF COMPANY.....

DATE..... TIME.....

II) COMMENTARY:

II-1) Nature of the project site.....

II-2) Accessibility to the project site: .....

II-3) Vegetation (trees, shrubs etc).....

II-4) Topography of the site.....

III) AVAILABILITY OF SERVICES (water, electricity, etc)

IV) AVAILABILITY OF CONSTRUCTIONAL MATERIAL

V) DIFFICULTIES:

.....  
.....

V) CONCLUSION.....

.....  
.....  
.....  
.....

## MODEL LISTS OF PERSONNEL AND EQUIPMENT

### KEY STAFF FORM

DESCRIPTION	NAME	QUALIFICATION	EXPERIENCE	FUNCTION
ADMINISTRATIVE AND TECHNICAL STAFF ON SITE				
SUPPORT STAFF				

Insert the insert the relevant documents required for the Director of works and the site foreman

### MOBILE and HEAVY EQUIPMENT

SN	DESIGNATION <i>Description &amp; frame (chassis) number</i>	MARK (& HORSE POWER <i>if vehicle</i> )	REGISTRATION NUMBER <i>(if vehicle)</i>	QUANTITY	STATUS <i>(Hired or owned)</i>
1	01 dump truck (bennes) of capacity >= 25m <sup>3</sup>				
2	01 connection Vehicle				
3	Cement mixer				
4	Vibrator with spine				

Insert photocopies the blue card (cartes grise) for the vehicles and any document proving the ownership or leasing of all the equipent

### SMALL HAND TOOLS

S/N	DESIGNATION	QUANTITIES
1	Buckets (10 l)	10
2	Drum (200 l)	01
3	Gallons (25 l)	10
4	Round spade	05
5	Wheel Barrow	05
6	Concrete Hammers (4 kg)	01
7	Concrete Hammers (2 kg)	04
8	Concrete Hammers (1.5 kg)	05
9	Carpenter Hammers (1.5 kg)	02
10	Float board	05
11	Trowel	05
12	Iron brush	05
13	Spirit level	03
14	Iron saw	02
15	Wood saw	02
16	Etc...	

Insert the acquired receipt or any document proving the ownership

## MODEL LISTS REFERENCES/TURNOVER

### REFERENCES

	Year	Project	Name of Client, Address and Contactable telephone N°	Budgeted Project amount	Contract amount	Period of the contract	Acceptance date
1							
2							

NB: For each contract named in the above list, are attached the following:

- Photocopy of first and last pages of the contract,
- Photocopy of provisional acceptance report and of final acceptance (*as the case may be*).

## MODEL YIELD RATIO ON DRY PRICES

### YIELD RATIO ON DRY PRICES FOR WORKS EXECUTED BY THE ENTERPRISE

N°	DESCRIPTION	PERCENTAGE
<b>A</b>	<b>Building sites' gros charges</b>	
	A1 -Management charges	_____%
	A2 -Field survey charges	_____%
	A3 -Service car charges	_____%
	A4 -Commun equipments charges	_____%
	<b>TOTAL A</b>	_____%
<b>B</b>	<b>Sitting gros charges</b>	
	B1 -Office charges	_____%
	B2 -Study charges	_____%
	B3 -Financial incidence	_____%
	B4 -Landmark charges	_____%
	B5 -Insurances	_____%
	<b>TOTAL B</b>	_____%
<b>C</b>	<b>Risks and interests</b>	_____%
<b>D</b>	<b>TOTAL IMPUTATION (A + B + C)</b>	_____%
	<b>YIELD RATIO K =</b>	_____

Sale price =

Follow the same principle of Imputation breakdown as labelled in the first board on:

- (1) \*- Yield ratio for works under sub-contracting.
- (2) \*- Yield ratio the supply of imported manufactured products.

**DOCUMENT N ° 11**  
**EVALUATION FORM OF BIDS ANALYSIS**

# EVALUATION SHEET

## GRADING SCHEME OF THE ESSENTIAL CRITERIAS

ENTERPRISE:

ADDRESS:

### I - PERSONNEL

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
<b>A</b>	<b>WORKS DIRECTOR</b>			
1	attestation of acknowledgment from the order of chartered civil engineers (ONIGC), if not no notation of N°A			
2	curriculum vitae as well as an attestation of availability dated and signed by the concerned			
<b>B</b>	<b>SITE FOREMAN</b>			
1	Attestation of presentation of original of diploma if not no notation of N°B			
2	Certified true copy of diploma			
3	CV and attestation of availability dated and signed the concerned			
	<b>TOTAL</b>		<b>/ 05 YES</b>	

### II – EQUIPMENT

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
1	Proof of ownership or rental of a vehicle (Pick up 4 x 4 or dump truck) in good operating condition with a current visite technique and a blue carte certified by the services of MINTRANSPORT.			
2	Proof of ownership of building construction equipment (concrete mixer, vibrant axle).			
3	Proof of ownership of small hand-tools in good operating condition. (Buckets, Round spades, Digger Spades, Pickaxes, Wheelbarrows, Concrete Hammers, Float-boards, Trowels, Iron brushes, Spirit levels, Iron saws, Wood saws, etc...)			
	<b>TOTAL</b>		<b>/ 03 YES</b>	

### III - REFERENCES

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
<b>A</b>	<b>02</b> References in the bridge works or road works with justification (amount at least <b>25,000 000</b> all taxes inclusive) for the past 03 years.			
1	First project			
2	Second project			
	<b>TOTAL</b>		<b>/ 02 YES</b>	

#### IV- ACKNOWLEDGEMENT OF SITE VISIT

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
1	Attestation of site visit duly signed by the competent authority			
2	Site visit report			
2	Relevant illustrative pictures of the site			
<b>TOTAL</b>		/ 03YES		

#### V- METHODOLOGY OF EXECUTION OF WORKS

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
1	Descriptive board of the project (Generalities, area description, impact of the project, etc...)			
2	Analytic board of the work (scope, content, mode, mobilization of resources', supplies, security measures, etc...)			
3	Indicative gantt chart of the work			
4	Organizational chart of the enterprise at the site with comments			
5	A copy of CCTP (Special Technical Specification). duly initialed on each page, signed by the enterprise and dated on the last page.			
<b>TOTAL</b>		/ 05YES		

#### VI- SELF FINANCING CAPACITY

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
1	An attestation of financial credibility issued by the same Bank as for the bid bond (access to a credit or of other financial facilities to ensure the gross margin of self-financing necessary for the duration of the contract.) The available amount must be at least equal to 25% of the projected amount of the project.			
<b>TOTAL</b>		/01 YES		

#### VII- GENERAL PRESENTATION OF THE BIDS

N°	DESIGNATION	EVIDENCE		OBSERVATIONS
		NO	YES	
1	General presentation, comprehensibility of all documents, presentation of document in the order given in the tender and properly bound, table of contents, pages numbered and separators in a colour apart from white, quality of document.			
<b>TOTAL</b>		/01 YES		
<b>GENERAL GLOBAL TECHNICAL NOTE</b>				<b>/20 YES</b>

## ELIMINATORY CRITERIAS ASSESSMENT

ENTERPRISE:

ADDRESS:

### **(A) Verification of Administrative documents (in envelope A)**

(Please put a cross on the line of the missing or uncompleted document)

It is about furnishing the subsequent documents dated for not more than three (03) months:

- 1- **Undertaking by bidder** stamped, signed and dated in conformity with the model attached.
- 2- **Attestation of non-bankruptcy** dating less than 3 months, issued by the Court of competent jurisdiction of the place of residence of the bidder.
- 3- **Attestation of domiciliation of Bank account** of the bidder issued by a bank or any other first-order credit institution approved by the Ministry in charge of finance.
- 4- **Bank guarantee** (of the same bank) on the list of banking institutions of the first order approved by the Ministry in charge of finance, for an amount in francs CFA of 50,000,000 FCFA.
- 5- **Treasury Receipt** of purchase of the Tender File, as stipulated in the tender notice.
- 6- **Attestation of C.N.P.S**, valid and for the tender concerned.
- 7- **A non-exclusion certificate** attesting that the bidder is not the subject of a temporary or permanent exclusion from public contracts, dated at most 3 months and issued by ARMP.
- 8- **An attestation of the bidder's fiscal obligations** signed by the competent Taxation authority dated at most 3 months.
- 9- **An attestation of non-indebtedness** signed by the Director or the head of the tax centre.
- 10- **Attestation of taxpayer card** valid, dated at most 3 months.
- 11- **A certificate of fiscal conformity** valid, dated at most 3 months.
- 12- **Plan and attestation of localization** signed by the taxation authorities.
- 13- **Power of attorney** signed by the legal Manager/Director/Director General of the Enterprise or legalized articles of Association.
- 14- **The temporary security bond** (original) following models joins to the Tender file.
- 15- **The submissive powers** in the case where the bidder would act like substitute of a grouping (original).
- 16- **The group agreement** if necessary. (In case of grouping, each Member must submit complete administrative documents, but the documents 3, 4, and 5 above can only be presented by the representative of the group).
- 17- **CCAP** completed and initialed on all the pages.

### **(B) verification of Technical file (in the B envelope)**

(Please put a cross on the line of the missing or uncompleted document)

- I. List of key site personnel
- II. List of performant equipment
- III. References
- IV. Acknowledgement of site visit
- V. Methodologie and execution of works
- VI. Technical notes on the methodology and the execution of works
- VII. Self-financing capacity
- VIII. General presentation of the bids

### **(c) verification of Financial documents (in Envelope C)**

(Please put a cross on the line of the missing or uncompleted document)

1. The bid letter (tender form) itself, according to the model attached, stamped at the rate in force, signed and dated.
2. The unit price schedule duly completed, with an indication of the unit price excluding VAT in words and in figures.
3. Detail quantities and cost estimated of work completed.
4. The breakdown of prices according to the sample attached.
5. The determination of the yield ratio on dry prices.

## CONCLUSION RESULTS

**PART 12**  
**LIST OF AUTHORISED BANKING ESTABLISHMENTS**

# LIST OF AUTHORISED BANKING ESTABLISHMENTS AND FINANCIAL INSTITUTIONS

LISTS OF BANKING ESTABLISHMENTS AND FINANCIAL INSTITUTIONS DEFINATELY AUTHORISED TO ISSUE BONDS IN THE FRAMEWORK OF PUBLIC CONTRACTS.

## **I- BANKS**

1. Afriland First Bank
2. Banque Atlantique
3. Banque Camerounaise des petites et moyennes entreprises (BC-PME)
4. Banque Gabonaise pour le Financement International (BGFI BANK)
5. Banque International du Cameroun pour l'Epargne et le Crédit (BICEC)
6. Bank of Africa Cameroon (BOA Cameroun)
7. CITI Bank Cameroun
8. Commercial Bank of Cameroon (CBC)
9. Ecobank Cameroun (ECOBANK)
10. National Financial Credit Bank (NFC)
11. Société Camerounaise de Banque au Cameroun (SCB-Cameroun)
12. Société Générale de Banque au Cameroun(SGC)
13. Standard Chartered Bank Cameroon (SCBC)
14. Union Bank of Cameroon(UBC)
15. United Bank for Africa(UBA)

## **II- Insurance companies**

16. Activa Insurance
17. Zenithe Insurance SA BP Douala
18. Aréa Assurances S.A
19. Atlantique Assurances S.A
20. Beneficial General Insurance S.A
21. Chanas Assurances S.A
22. CPA S.A
23. Nsia Assurancs S.A
24. Pro Assur S.A
25. SAAR S.A
26. Saham Assurances

**PART 13**  
**LIST OF AUTHORISED CIVIL ENGINEERING LABORATORIES**

## LIST OF AUTHORISED CIVIL ENGINEERING LABORATORIES

N°	Nom du laboratoire ;	Catégorie	Groupes d'essai
0	<b>Laboratoire national du Génie Civil (Labogenie)</b> BP 349 Yaoundé Tél : 22 33 33 06/ Fax : 22 30 24 55	<b>Laboratoire de référence</b>	<b>Tout type d'essais</b>
1	<b>BAMBUIY ENGINEERING SERVICES AND TECHNIQUES (Best)</b> BP : 120 Bamenda – Tél. : 33 36 23 21 Fax : 33 36 38 48	B	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/Mortiers/Tuiles/Produits Céramiques <b>Groupe V</b> : Résines/Produits Bitumineux/ Bitumes. <b>Groupe VI</b> : Auscultation des chaussées/Bâtiments et Ouvrages d'Art <b>Groupe VII</b> : Peintures et Produits Chimiques
2	<b>BHYGRAPH GEOTECHNIQUE S.A</b> BP : 4 475 Yaoundé – Tél. :22 12 84 13 75 92 81 66	B	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/Mortiers/Tuiles/Produits Céramiques <b>Groupe V</b> : Résines/Produits Bitumineux/ Bitumes. <b>Groupe VI</b> : Auscultation des chaussées/Bâtiments et Ouvrages d'Art <b>Groupe VII</b> : Peintures et Produits Chimiques
3	<b>Bureau de Recherches, d'Etudes et de Contrôles Géotechniques (BRECG)</b> BP : 7 889 Yaoundé – Tél. :22 22 08 21 99 97 05 74	B	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/Mortiers/Tuiles/Produits Céramiques <b>Groupe IV</b> : Aciers/Bois <b>Groupe V</b> : Résines/Produits Bitumineux/ Bitumes. <b>Groupe VI</b> : Auscultation des chaussées/ Bâtiments et Ouvrages d'Art <b>Groupe VII</b> : Peintures et Produits Chimiques
4	<b>Bureau d'Investigations Géotechniques (BIG)</b> BP : 4 475 – Tél. :22 12 84 13 Yaoundé 75 92 81 66	B	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/Mortiers/Tuiles/Produits Céramiques <b>Groupe V</b> : Résines/Produits Bitumineux/ Bitumes. <b>Groupe VI</b> : Auscultation des chaussées/Bâtiments et Ouvrages d'Art <b>Groupe VII</b> : Peintures et Produits Chimiques
5	<b>INFRA- SOL</b> BP : 3 256 – Tél. :22 23 85 54 Yaoundé 99 68 87 40	B	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/Mortiers/Tuiles/Produits Céramiques <b>Groupe IV</b> : Aciers/Bois <b>Groupe V</b> : Résines/Produits Bitumineux/ Bitumes. <b>Groupe VI</b> : Auscultation des chaussées/ Bâtiments et Ouvrages d'Art
6	<b>GEOFOR S.A</b> BP: 1 883 – Tél. : 33 43 96 18 Douala 99 94 82 28	B	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/ Mortiers/Tuiles/Produits Céramiques <b>Groupe IV</b> : Aciers/Bois <b>Groupe VI</b> : Auscultation des chaussées/ Bâtiments et Ouvrages d'Art <b>Groupe VII</b> : Peintures et Produits Chimiques
7	<b>GEOLAB SARL</b> BP : 15 168 – Tél. :22 10 20 96	B	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/Mortiers/Tuiles/Produits

	Yaoundé 672 17 10 76		Céramiques <b>Groupe IV</b> : Aciers/Bois <b>Groupe V</b> : Résines/Produits Bitumineux/ Bitumes. <b>Groupe VI</b> : Auscultation des chaussées/ Bâtiments et Ouvrages d'Art
8	<b>LE COMPETING</b> BP : 4 475 – Tél. :22 21 59 88 Yaoundé 75 92 81 66 99 50 11 77	B	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/Mortiers/Tuiles/Produits Céramiques <b>Groupe V</b> : Résines/Produits Bitumineux/ Bitumes. <b>Groupe VI</b> : Auscultation des chaussées/Bâtiments et Ouvrages d'Art <b>Groupe VII</b> : Peintures et Produits Chimiques
9	<b>SOIL AND WATER INVESTIGATIONS</b> BP : 5 640 – Tél.: 22 21 32 46 Yaoundé 77 70 75 01	B	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/ Mortiers/Tuiles/Produits Céramiques <b>Groupe IV</b> : Aciers/Bois <b>Groupe V</b> : Résines/Produits Bitumineux/Bitumes <b>Groupe VI</b> : Auscultation des chaussées/ Bâtiments et Ouvrages d'Art <b>Groupe VII</b> : Peintures et Produits Chimiques
10	<b>Sol Solution Afrique Centrale</b> BP : 5 983 – Tél. :33 01 96 23 Yaoundé 77 77 73 09	B	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/ Mortiers/Tuiles/Produits Céramiques <b>Groupe IV</b> : Aciers/Bois <b>Groupe V</b> : Résines/Produits Bitumineux/ Bitumes. <b>Groupe VI</b> : Auscultation des chaussées/ Bâtiments et Ouvrages d'Art <b>Groupe VII</b> : Peintures et Produits Chimiques
11	<b>BISMOS CAMEROUN Sarl</b> BP: 1 995 – Tél.: 22 14 40 85 Yaoundé: 99 94 65 10	C	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/Mortiers/Tuiles/Produits Céramiques
12	<b>Centre d'Etude et de Contrôle Géotechniques (CECG)</b> BP : 7 859 Yaoundé – Tél. : 222 25 72 43 / 699 51 72 75 / 699 51 86 29 Email : cecg_yiba@yahoo.fr	C	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats, à l'exception des essais DEVAL et LOS ANGELES <b>Groupe III</b> : Liants hydrauliques/Bétons/ Mortiers/Tuiles/Produits Céramiques
13	<b>GEO WATER ENGINEERING (GWE)</b> BP: 4 865 Douala – Tél.: 233 01 54 93 / 696 60 64 04 / 699 75 93 38 Email : geowateng@yahoo.fr	C	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats, à l'exception des essais DEVAL et LOS ANGELES <b>Groupe III</b> : Liants hydrauliques/Bétons/ Mortiers/Tuiles/Produits Céramiques
15	<b>A-Z CONSULTING</b> BP : 33 626 Yaoundé – Tél. : 242 19 49 37/ 677 63 38 61	C	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/Mortiers/Tuiles/Produits Céramiques <b>Groupe V</b> : Résines/Produits Bitumineux/ Bitumes
16	<b>Bureau expertise Technique et Géotechnique</b> BP : 6 429 Yaoundé – Tél. : 233 01 47 17/ 677 71 67 37	C	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/Mortiers/Tuiles/Produits Céramiques
17	<b>Consulting Géotech studies and Planning (C.G.S.P.) SARL</b> BP : 20 298 Yaoundé – Tél. : 694 708 564/ 690 716 810	C	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/Mortiers/Tuiles/Produits Céramiques <b>Groupe V</b> : Résines/Produits Bitumineux/ Bitumes

18	<b>PRO CIVIL SOLID SARL</b> BP: 15 732 Yaoundé – Tél.: 677 075 119/ 666 317 221	C	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/Mortiers/Tuiles/Produits Céramiques
19	<b>Soil and Concrete Laboratory (S.C.L)</b> <b>SARL</b> BP: 5 419 Douala – Tél.: 699 909 449	C	<b>Groupe I</b> : Sols et Fondations <b>Groupe II</b> : Granulats <b>Groupe III</b> : Liants hydrauliques/Bétons/Mortiers/Tuiles/Produits Céramiques

PART 14  
TECHNICAL DRAWINGS (PLANS)

